

**UTILITY COMMISSION
REGULAR MEETING MINUTES
February 22, 2021**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on February 22, 2021, at 5:31 p.m. virtually via Zoom.

Commissioner Cahn called meeting to order with Commissioner Demuth, Commissioner Rome, Mayor Droste, City Administrator Martin, Public Works Director/City Engineer Erickson, and Recording Secretary Paque.

ADDITIONS OR CORRECTIONS TO AGENDA

None

AUDIENCE INPUT

None

APPROVAL OF MINUTES

Motion by Rome **Second** by Demuth

Motion to approve the minutes of the January 25, 2021 Utility Commission meeting.

Ayes: 3

Nays: 0. Motion carried.

PUBLIC HEARINGS

None

OLD BUSINESS

NEW BUSINESS

7.a. Water Efficiency Grant Discussion

Public Works Director/City Engineer Erickson briefly discussed the grant's criteria that the City must meet in order to receive the grant funds. Staff will continue working to the Communications Coordinator to publicize the water and stormwater rebates on the City's social media platforms.

The Wyland's Mayor Water Challenge will take place in April. The Mayor will be contacting Lee, the Communications Coordinator, to promote water conservation especially in April.

New construction homes do not qualify for the rebate. Commissioner Cahn requested that staff reach out to builders in Rosemount to find out if they are installing smart irrigation controllers.

Staff will report back at the March meeting, including the stormwater rebate dollar amount increases.

7.b. Review 2020 Water Revenue

Public Works Director/City Engineer Erickson discussed the water revenues from 2020 compared to prior years. The revenue surplus from 2020 and prior years have been accumulated into a fund for future projects, such as the water treatment plant and new municipal wells and towers.

Staff has been working on budgeting estimates for the water treatment plant. The goal for 2021 is to get a design contract for the treatment plant. An RFP should be completed by the end of March 2021.

EXECUTIVE DIRECTOR'S REPORT

8.a. City Project Update

Public Works Director/City Engineer Erickson provided the Commission with a memo regarding ongoing projects and highlighted various projects.

8.b. Well Pumping Report

Public Works Director/City Engineer Erickson presented the current well pumping records.

8.c. Action Item / Issues List

Commissioners and staff reviewed the 2020 Top 10 water users. Staff will resend the top 10 percent letters to residential users.

Commissioner Demuth discussed an opportunity with Minnesota Technical Assistance Program (MnTAP). Engineering students come out to analyze and work with industrial or commercial water users. The students then recommend ways to help reduce water use during their operations. Demuth will continue working Stormwater Specialist Byron.

i. MET Council Well Assessment

Commissioner Demuth offered that Brian Davis with the Met Council was willing to assist staff with this. Staff to contact the Met Council by the March meeting to have this completed.

ii. Smart Meter Update

Staff is working on a service agreement to start removing the second meters. Staff has been in contact with a surrounding city to discuss their experiences with smart meters. When time allows, staff will work on establishing a meter replacement program.

iii. Water Usage for 2020

Staff will provide an update on the highest usages at the February 2021 meeting.

iv. Tour of a Water Tower

Erickson explained due to COVID-19 concerns, the tour will be postponed until spring 2021.

v. Five Year Pond Maintenance Plan

Plan will be presented at the March 2021 meeting as a separate item.

vi. Water/Stormwater Rebate Update (quarterly)

Next update will be at the April 2021 meeting.

vii. Smart Well Field

Commissioners requested that this additional item be added to the list to have an update on at future meetings.

Commissioner Demuth discussed concern about checking for lead water pipes during city projects. The main area of concern is the older part of Rosemount, such as the downtown area. Public Works Director/City Engineer believes that any potential lead joint or pipe would be in the service line, which would be the responsibility of the homeowner. Demuth requested that the GIS staff put together a report to show the oldest water lines in the city and what the materials are.

Administrator Martin provided a brief update to staff and commissioners about the Water Reuse Plan that Senator Clausen proposed.

8.d. Set Meeting Agenda for March 22, 2021

Commissioners requested that the following items be added to the next agenda:

- Continue discussing ways to use up the Water Efficiency grant money from Met Council
- Stormwater Rebate Dollar Increases
- Parks water usage for 2020

ADJOURNMENT

Commissioner Cahn adjourned the meeting at 6:56 p.m.

Respectfully submitted,

Jessie Paque
Recording Secretary