

**UTILITY COMMISSION
REGULAR MEETING MINUTES
JANUARY 24, 2022**

CALL TO ORDER

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on January 24, 2022, at 5:33 p.m. in the Conference Room, City Hall, 2875 145th Street West, Rosemount.

Attendees included: Commission Chair Michele Rome and Commissioner Greg Johnson. Commissioner Vanessa Demuth was absent.

Commissioner Michele Rome attended meeting virtually with Zoom due to remote location.

Staff present included the following:

- Mayor Droste, City Administrator Martin, Public Works Director Egger, City Engineer Erickson, and Recording Secretary Paque.

ADDITIONS OR CORRECTIONS TO AGENDA

None

AUDIENCE INPUT

None

APPROVAL OF MINUTES

Motion by Johnson **Second** by Rome

Motion to approve the minutes of the October 25, 2021 Utility Commission meeting.

Ayes: Johnson, Rome

Nays: 0. Motion carried.

PUBLIC HEARINGS

OLD BUSINESS

6.a. Water Efficiency and Stormwater Rebate Update

Staff provided an update to the commission on the fourth quarter of the 2021 rebate activity. The current program runs through June 2022. If the Metropolitan Council decides to extend or continue the program, the City will re-apply.

NEW BUSINESS

7.a. Water Consumption in City Facilities

City Engineer Erickson presented water consumption to the commission and highlighted the usage at the Flint Hills Athletic Complex. Usage was exceptionally high to get the new athletic fields established.

Mayor Droste requested that staff track the usage at irrigation sites with smart controllers. At a future Utility Commission meeting, staff can present the benefits of using smart controllers to save money.

7.b. Set Meeting Dates for 2022-2023

Commissioners reviewed meeting dates and did not see any conflicts.

City Administrator Martin discussed with commissioners and staff the need for recurring monthly meetings. Staff discussed reducing the frequency to bi-monthly or quarterly. Commissioners requested to keep the monthly meetings as scheduled with the potential of having cancelled meetings due to lack of agenda items.

Motion by Rome **Second** by Johnson

Motion to set the 2022-2023 Utility Commission Meetings per the attached calendar.

Ayes: Rome, Johnson

Nays: 0. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

8.a. City Project Update

City Engineer Erickson provided the commission with an update regarding ongoing projects and highlighted various projects.

Mayor Droste inquired about the status of the Water Treatment Plant. Public Works Director Egger stated that staff will be collecting data from a past consultant to see what the next steps of the process will be. The design phase of the project will take approximately 9-12 months. Mayor Droste advised waiting to apply for state funding.

8.b. Well Pumping Report

City Engineer Erickson presented the current well pumping records.

8.c. Action Item / Issues List

i. Smart Meter Update

Public Works Director Egger stated that a roll out of the smart meter system is planned to take place spring/summer 2022. The system will help reduce staff time for meter reading, and ultimately customers will also be able to log into their account to view their ongoing usage.

ii. Water/Stormwater Rebate Update (quarterly)

See item 6.a.

8.d. Set Meeting Agenda for February 28, 2022

Mayor Droste requested that the Utility Commission have a booth at the Arbor Day Celebration & Tree Giveaway. Event will take place on Saturday, April 30th, 2022. Commissioners will be able to promote the water efficiency and stormwater rebates.

ADJOURNMENT

Commissioner Rome adjourned the meeting at 6:11 p.m.

Respectfully submitted,

Jessie Paque
Recording Secretary