

**HYDRANT METER
APPLICATION/PERMIT
(Please type or print)**

Name of Company _____

Contact Person _____

Address _____

City/State/Zip _____

Phone No. _____

Email _____

Project _____

Location _____

Dates Needed _____

Please allow 24 hours from time of permit application submission for permit approval.

Hydrant Meter Permits are valid for 60 days from date of issue, and can be renewed once by submitting another permit application. If the hydrant meter is not returned or renewed by submitting another permit application on or before the permit expiration date, the deposit will not be returned. The hydrant meter is only to be used at the location approved for use below. Any meter malfunction, such as a leak, must be reported to the city immediately. Water usage will be determined by the meter reading at the time of issue deducted from the meter reading at the time of return. Water usage charges will be determined by the current City Fee List. Upon timely payment of the water usage invoice, the deposit will be returned.

I hereby apply for a Hydrant Meter Permit and I acknowledge that the information above is complete and accurate; that the work will be done for the purpose stated above, using the hydrant designated by the city; that I am responsible for all water usage charges; that I understand this is not a permit but only an application for a permit until all fees, deposits, and approvals are collected.

Applicant's Signature

Date

HYDRANT METER PERMIT

Date Issued: _____ Expiration Date: _____

Meter ID: _____ Wrench

Meter Reading: _____ No wrench

Received By: _____

Date Returned: _____

Meter ID: _____ Wrench returned

Meter Reading: _____ No wrench

Returned By: _____

Hydrant Connection Location

Approval is subject to the hydrant meter being used at the following location:

Approved by: _____

_____ Date

An additional charge of \$35 will be added to invoice for failure to return wrench.

FOR CITY USE ONLY

PERMIT FEES	Amount	Date Received	Received By
Administration Fee *(non-refundable)			
Deposit Charge*			
TOTAL FEES			

***Please submit separate checks, one for the Administration Fee and one for the Deposit Charge.**