

City Council Regular Meeting: December 6, 2016

AGENDA ITEM: 2017 Budget	AGENDA SECTION: Public Hearing
PREPARED BY: Dwight Johnson, City Administrator Jeff May, Finance Director	AGENDA NO. 7.a.
ATTACHMENTS: Resolution, 2017 Budget; PowerPoint Presentation	APPROVED BY: ddj
RECOMMENDED ACTION: Motion to Adopt a Resolution Approving the 2017 General Fund Operating Budget, the 2017 Capital Improvement Program (CIP) Budgets, the 2017 Insurance Budget, the 2017 Port Authority Operating Levy and the 2017 Levy Required by the City of Rosemount.	

EXECUTIVE SUMMARY

The recommended budget for 2017 proposes an increase in the City's property tax levy of 3.52%. This would result in an estimated annual increase of \$18 in the City taxes assessed to a median value home. The estimated City tax on a median family home valued at \$250,700 would be \$987. A 4.37% increase in the median residential property value combined with the increased levy amount is responsible for the projected increase in 2017. Even with this increase, the City has reduced taxes on the median home by \$71 since 2008.

The budget shows some increased costs for operating new facilities including a new Park Maintenance position, a new Patrol Sergeant in Police, increased levy support for the City's Insurance Fund and overall increased wages and benefits for 2017 based on current contracts in place.

Partially offsetting these increased costs are increased development related fees for building permits, plan checks and administrative charges for development of new streets and utilities. A public hearing on the budget is scheduled for December 6th at 7:00 p.m. in the City Hall Council Chambers.

A summary of key characteristics of the proposed 2017 budget is shown in the following table:

Budget Facts at a Glance

Increase of property tax base from 2016	+6.38%
Average increase in median value residential property	+4.37%
General fund spending change:	+4.71%
Total funding change – all tax impacted funds	+\$621,754
Change in overall tax levy from 2009	-\$8
City share of tax impact on median value home	+\$18
Percentage tax change on median value home	+1.86%
Change in estimated tax rate (City share only)	-3.11 (from .43149 to .41805)

BUDGET PROCESS

The annual budget process begins with the discussion of goals and work plans by the City Council early in the year.

This draft budget was initially developed by the Department Directors. We met with each Department Director and reviewed details of their budget with them.

In addition, as a part of the budget review, we have looked again at 10 year needs projections for street improvements, equipment replacement, buildings and the Ice Arena. We have also reviewed our long term needs for major maintenance needs for parking lots, playgrounds, etc.

Finally, we looked at the overall budget strategically one more time for its overall balance, consistency, impact on taxpayers, and long term impacts on finances for 2017 and beyond. Our hope was to develop the most conservative budget possible that:

- (1) is consistent with council goals
- (2) is consistent with previous council direction on levels of service,
- (3) does not weaken the City's long range financial outlook.
- (4) is balanced not only between revenues and expenditures, but also is well balanced internally between personnel, equipment, technology, operating needs and capital expenditures.

According to state law, the preliminary budget and levy must be adopted by September 30th and the final budget must be adopted by December 28th after a public hearing.

GENERAL FACTORS AFFECTING THE BUDGET

Tax Base

For the fourth consecutive year, the overall tax base in the community has increased. The overall tax capacity value within the City is estimated to be 6.38% higher in 2017 than it was in 2016. The increase in market value of the median home in Rosemount is 4.37%.

State Budget and Legislative Impacts

There were no significant changes in State legislation for 2017. However, a State bonding bill was not approved and proposed State funding for a portion of the County Road 42/Highway 52 interchange was not approved. This will require more funding from the City's gas tax allocation over the next several years. There are no levy limits for 2017.

REVENUES

Property taxes fund 75% of the General Fund budget. However, there are several other categories of General Fund revenues that are also important to the City. The chart below compares budgeted revenue for 2016 with estimated revenue in 2017 for several key categories of revenues.

	<u>2016 Budget</u>	<u>2017 Estimated</u>	<u>Change</u>
Licenses & Permits	611,800	695,900	+84,100
Intergovernmental	679,400	710,600	+31,200
Charges for Services (no SKB)	458,800	498,800	+40,000
Fines & Forfeits	120,000	120,000	0
Recreational Revenues	226,800	242,100	+15,300
Miscellaneous Revenues	210,800	148,800	- 62,000
SKB revenue (General Fund portion)	500,000	625,000	+125,000

Building permit revenues have varied from about \$345,000 to \$520,000 annually over the past three years and have been showing an upward trend. For 2017, we are estimating an amount of \$480,000. Charges for Services include an additional \$192,000 in plan check fees which are related to building permits.

EXPENDITURES

Salaries

Rosemount currently has 81 authorized full time employees. This compares with 81 full time employees at the beginning of 2008. Three new full-time employees are proposed for 2017. A new Patrol Sergeant for the Police Department is proposed to help handle increased police calls, reduce response time and reduce unsupervised shifts. A new Assistant City Engineer will replace contracted engineering help. A new Park Maintenance position is being added to help maintain and operate new facilities and fields and replace some contracted expenses. All four bargaining units have contracts through the end of 2017.

Health Insurance

Our initial health insurance premium for 2017 increased by 24%. Staff sought additional bids and received a quote from Medica (a new provider) that will result in an approximate increase of 4.35%. Our levy for health insurance is based on the most recent three year average of premium increases. We also received quotes for dental, life and disability insurances that allowed us to receive decreases in those premiums.

Capital Budgets

The City currently has three capital improvement program (CIP) funds: Equipment, Streets, and Buildings. The City Council has reviewed an updated CIP at its work session on November 7th and is scheduled to approve the CIP at its December 20th meeting. A general review of the trends for the purpose of setting CIP levies for 2017 has been done. The levy for the Equipment CIP is proposed to be \$580,000, an increase of \$20,000 due to future forecasted needs.

The Street CIP is proposed to have a levy of \$811,400 for 2017, an increase of 4.03% to reflect the growth rate of the City and inflation and follows the results of a long range needs study in 2015.

The Building CIP has an ongoing levy of \$24,000 for 2017 which is for the repayment of an internal loan for the current Public Works facility. The Building CIP fund paid for the City's share of the Steeple Center redevelopment project and may also provide some funds for partnerships to develop indoor recreational facilities. It will also fund some improvements and updates planned for the Community Center as well as certain park projects and begin to provide for future City building needs. No tax levy above the current \$24,000 is proposed. New SKB host agreement funds along with proceeds from past General Fund surpluses and proceeds from the former SKB Trust fund will provide the funds for these projects.

Enterprise Fund Budgets

The City's Enterprise Funds include the Water Fund, Sewer Fund and Stormwater Fund. The proposed water rate increase is 4% in order to continue building up funds for planned wells and storage facilities as well as a potential water treatment plant. The proposed sewer rate increase is 6% due to an increase in the cost of sewage treatment from the Met Council. The proposed stormwater rate increase is 4% in order to maintain a viable year-end balance for the foreseeable future. Due to the progressive nature of our water rate structure, the actual impact on users for the overall utility bill are expected to range from 3.3% for a low user to 4.7% for a high water user.

CONCLUSION

The City has reduced the tax burden on the median value home in recent years and proposes a modest increase of 3.52% this year. Additional development related fees help offset increased personnel and benefit costs so that Rosemount will have the second lowest municipal levy percentage increase in the County in 2017 while still maintaining our service levels and our long-range equipment and facilities replacement schedules. Even with the proposed 3.52% increase for 2017, the overall City levy will still be \$8 lower than it was in 2009 and the median home taxes about \$71 less per year than in 2009.

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2016 -

**A RESOLUTION APPROVING THE 2017 GENERAL FUND OPERATING BUDGET,
THE 2017 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS,
THE 2017 INSURANCE BUDGET, THE 2017 PORT AUTHORITY OPERATING LEVY
AND THE 2017 LEVY REQUIRED BY THE CITY OF ROSEMOUNT**

WHEREAS, the City Council of the City of Rosemount has determined that budgets and special needs for the year 2017 will be in the amount of \$19,877,000 for the General Operating Fund, the three CIP funds, the Insurance Fund levy, the Port Authority operating levy and the Enterprise funds; and

WHEREAS, the City Council has determined that special levies for Bonded Indebtedness total \$346,056 for 2 City issues (G.O. Public Facility Refunding Bonds 2010B and G.O. Capital Improvement Plan Refunding Bonds 2015B) and no levy necessary for any other City issues (utilizing other revenue sources); and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids will total \$8,795,600; and

WHEREAS, the City Council has determined that budgets for all Debt Service Funds total \$3,180,500; and

WHEREAS, the City Council has determined the budget for the Arena Fund to be \$610,100; and

WHEREAS, the City Council has received the Port Authority and the Utility Fund budgets approved by the Rosemount Port Authority and the Utility Commission.

NOW, THEREFORE BE IT RESOLVED, that the total levy certified to the Dakota County Auditor shall be \$11,427,456; and

BE IT FURTHER RESOLVED, that the City Council approves the 2017 General Fund operating budget as presented to them at the Public Hearing held this evening; and

BE IT FURTHER RESOLVED, that the City Council approves the three 2017 CIP Fund budgets, the 2017 Insurance Fund budget, the 2017 Port Authority operating levy and the 2017 Arena Fund budget as presented to them at the Public Hearing held this evening.

RESOLUTION 2016 -

ADOPTED this 6th day of December, 2016.

William H. Droste, Mayor

ATTEST:

Clarissa Hadler, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of a resolution presented to and adopted by the City Council of Rosemount at a duly authorized meeting thereof, held on the 6th day of December, 2016, as disclosed by the records of said City in my possession.

(SEAL)

Clarissa Hadler, Rosemount City Clerk

2017
CITY BUDGET REPORT



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2017 ANNUAL BUDGET PREPARED BY:

MAYOR..... WILLIAM DROSTE
 CITY COUNCIL MEMBER..... MARK DEBETTIGNIES
 CITY COUNCIL MEMBER..... VANESSA DEMUTH
 CITY COUNCIL MEMBER..... SHAUN NELSON
 CITY COUNCIL MEMBER..... JEFF WEISENSEL

 CITY ADMINISTRATOR..... DWIGHT D. JOHNSON
 FINANCE DIRECTOR..... JEFFREY A. MAY
 POLICE CHIEF..... MITCH SCOTT
 FIRE CHIEF..... RICHARD SCHROEDER
 CITY ENGINEER/P.W. DIRECTOR (Interim)..... JOHN MORAST
 COMMUNITY DEVELOPMENT DIRECTOR..... KIMBERLY J. LINDQUIST
 DIRECTOR OF PARKS & RECREATION..... DANIEL L. SCHULTZ
 ASSISTANT CITY ADMINISTRATOR..... EMMY L. FOSTER
 PUBLIC WORKS SUPERVISOR..... JIM KOSLOWSKI

BOARDS, COMMISSIONS AND COMMITTEES

PARK & REC COMMITTEE

MAUREEN BARTZ
 MICHAEL ELIASON
 BARBARA FARRELL
 BRYAN FELDHAUS
 DAVID SPEICH
 LINCOLN TILSON
 JAMES YOUNG

PORT AUTHORITY

JAMAL ABDULAH
 MARK DEBETTIGNIES
 WILLIAM DROSTE
 ROBERT SMITH
 JEFF WEISENSEL
 DAN WOLF

PLANNING COMMISSION

MICHAEL CLEMENTS
 RYAN FORSTER
 GRETCHEN FREEMAN
 BRANDON HENRIE
 MELISSA KENNINGER
 JOHN MELE
 PAMELA VANDERWEIL

UTILITY COMMISSION

BRIAN CONNOLLY
 SCOTT McDONALD
 ED NELSON

BUDGETS ADOPTED

General Fund	December	6, 2016
10-Year CIP Program Funds	December	6, 2016
Insurance Fund	December	6, 2016
Arena Fund	December	6, 2016
Port Authority Fund	September	20, 2016
Utilities Funds (Water, Sewer & Storm Water)	September	19, 2016
Truth in Taxation Public Hearing	December	6, 2016

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2016 -

**A RESOLUTION APPROVING THE 2017 GENERAL FUND OPERATING BUDGET,
THE 2017 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGETS,
THE 2017 INSURANCE BUDGET, THE 2017 PORT AUTHORITY OPERATING LEVY
AND THE 2017 LEVY REQUIRED BY THE CITY OF ROSEMOUNT**

WHEREAS, the City Council of the City of Rosemount has determined that budgets and special needs for the year 2017 will be in the amount of \$19,877,000 for the General Operating Fund, the three CIP funds, the Insurance Fund levy, the Port Authority operating levy and the Enterprise funds; and

WHEREAS, the City Council has determined that special levies for Bonded Indebtedness total \$346,056 for 2 City issues (G.O. Public Facility Refunding Bonds 2010B and G.O. Capital Improvement Plan Refunding Bonds 2015B) and no levy necessary for any other City issues (utilizing other revenue sources); and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids will total \$8,795,600; and

WHEREAS, the City Council has determined that budgets for all Debt Service Funds total \$3,180,500; and

WHEREAS, the City Council has determined the budget for the Arena Fund to be \$610,100; and

WHEREAS, the City Council has received the Port Authority and the Utility Fund budgets approved by the Rosemount Port Authority and the Utility Commission.

NOW, THEREFORE BE IT RESOLVED, that the total levy certified to the Dakota County Auditor shall be \$11,427,456; and

BE IT FURTHER RESOLVED, that the City Council approves the 2017 General Fund operating budget as presented to them at the Public Hearing held this evening; and

BE IT FURTHER RESOLVED, that the City Council approves the three 2017 CIP Fund budgets, the 2017 Insurance Fund budget, the 2017 Port Authority operating levy and the 2017 Arena Fund budget as presented to them at the Public Hearing held this evening.

RESOLUTION 2016 -

ADOPTED this 6th day of December, 2016.

William H. Droste, Mayor

ATTEST:

Clarissa Hadler, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of a resolution presented to and adopted by the City Council of Rosemount at a duly authorized meeting thereof, held on the 6th day of December, 2016, as disclosed by the records of said City in my possession.

(SEAL)

Clarissa Hadler, Rosemount City Clerk



FORM C

FINAL LEVY CERTIFICATION

SUBMIT DISTRICT RESOLUTION WITH LEVY FORM - FINAL LEVY CANNOT EXCEED THE PROPOSED TAX LEVY

DEADLINE: DECEMBER 28, 2016

PAYABLE YEAR: 2017

TAXING DISTRICT NAME: ROSEMOUNT

ENTITY NUMBER: 011000

Table with columns: FUND NUMBER, LEVY CATEGORY, BUDGET (A), LGA (B), OTHER RESOURCES (C), PROPOSED CERTIFIED LEVY (D), % OF TCAP LEVY. Includes sections for TAX CAPACITY BASED LEVY and MARKET VALUE REFERENDUM BASED LEVY.

FUND NUMBER: The fund number identifies your district levy category - the fund number will auto populate after you select the expenditure from the levy category list.

LEVY CATEGORY: The levy category lists all the common levies throughout the taxing districts. Any levy that is not specifically identified should be included in the miscellaneous levy category.

A-BUDGET: Enter the approved expenditure levy amount that is stated on your budget resolution.

B-LGA: Enter "Local Government Aid" as a negative amount; LGA is a property tax relief that can be used to reduce any lawful expenditure.

C-OTHER RESOURCES: Enter other resources as negative amount to reduce your approved levy. Examples of other resources include other aids, interest income, prior year reserves, grants, etc.

D-FINAL CERTIFIED LEVY: The proposed certified levy is the estimated figures that will be entered into Dakota County tax rolls. Dakota County Property Taxation will deduct Fiscal Disparities from all certified levies.

"I, the authorized representative of the above mentioned Governmental Agency, certify that the foregoing information is accurate to the best of my knowledge."

Signature of Authorized Representative: [Handwritten Signature]
Date: Thursday, December 22, 2016
Title: Finance Director
Phone Number: (651) 322-2031
E-mail: jeff.may@ci.rosemount.mn.us

2016 GENERAL PROPERTY TAX LEVY PAYABLE 2017

GENERAL LEVY

GENERAL FUND	\$9,348,000
BUILDING CIP FUND	\$24,000
STREET CIP FUND	\$811,400
EQUIPMENT CIP FUND	\$580,000
INSURANCE FUND	\$260,000
PORT AUTHORITY OPERATING LEVY	\$58,000

TOTAL GENERAL LEVY	\$11,081,400

BONDED INDEBTEDNESS

G.O. PUBLIC FACILITY REFUNDING BONDS 2010B (Old 2001C) (Port Authority) (Authorized - \$166,061)	\$166,060
G.O. IMPROVEMENT BONDS 2013A (Authorized - \$8,467)	\$0
G.O. IMPROVEMENT BONDS 2014A (Authorized - \$1,233)	\$0
G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B (Authorized - \$179,997)	\$179,996

TOTAL BONDED INDEBTEDNESS	\$346,056

GRAND TOTAL 2016 PROPERTY TAX LEVY

\$11,427,456
=====

Last Updated 11/9/16

CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA

RESOLUTION 2016 - 64

A RESOLUTION SETTING THE PRELIMINARY 2017 GENERAL FUND OPERATING BUDGET, THE PRELIMINARY 2017 C.I.P. BUDGETS, THE PRELIMINARY 2017 INSURANCE BUDGET, THE PRELIMINARY 2017 PORT AUTHORITY OPERATING LEVY AND THE PRELIMINARY 2016 LEVY AND BUDGET HEARING DATE REQUIRED BY THE CITY OF ROSEMOUNT

WHEREAS, the City Council of the City of Rosemount has determined that budgets and special needs for the year 2017 will be in the amount of \$19,893,800 for the General Operating Fund, the three CIP Funds, the Insurance Fund, the Port Authority Fund and the Enterprise Funds; and

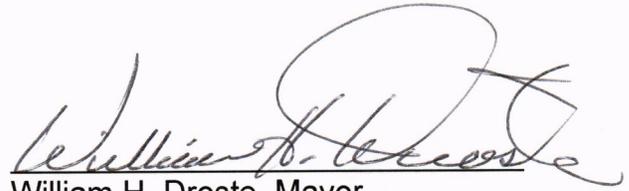
WHEREAS, the City Council has determined that special levies for Bonded Indebtedness total \$346,056 for 2 City issues (G.O. Public Facility Refunding Bonds 2010B and G.O. Capital Improvement Plan Refunding Bonds 2015B) and no levy necessary for any other City issues (utilizing other revenue sources); and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids will total \$8,812,400.

NOW, THEREFORE BE IT RESOLVED, that the total Preliminary Levy certified to the Dakota County Auditor shall be \$11,427,456; and

BE IT FURTHER RESOLVED, that the City Council of the City of Rosemount will conduct a Public Hearing for the purpose of presenting the proposed budget and levy to the general public and to comply with Truth in Taxation laws as set by the Minnesota State Legislature, and that the hearing shall take place on Tuesday, December 6, 2016, at 7:00 P.M., in the Council Chambers at the City Hall.

ADOPTED this 20th day of September, 2016.


William H. Droste, Mayor

ATTEST:


Clarissa Hadler, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of a resolution presented to and adopted by the City Council of Rosemount at a duly authorized meeting thereof, held on the 20th day of September, 2016, as disclosed by the records of said City in my possession.

(SEAL)





Clarissa Hadler, Rosemount City Clerk



FORM B

PROPOSED LEVY CERTIFICATION

SUBMIT DISTRICT RESOLUTION WITH LEVY FORM

DEADLINE: SEPTEMBER 30, 2016

PAYABLE YEAR: 2017

TAXING DISTRICT NAME: ROSEMOUNT

ENTITY NUMBER: 011000

Table with columns: FUND NUMBER, LEVY CATEGORY, BUDGET (A), LGA (B), OTHER RESOURCES (C), PROPOSED CERTIFIED LEVY (D), % OF TCAP LEVY. Includes sections for TAX CAPACITY BASED LEVY and MARKET VALUE REFERENDUM BASED LEVY.

FUND NUMBER: The fund number identifies your district levy category - the fund number will auto populate after you select the expenditure from the levy category list.

LEVY CATEGORY: The levy category lists all the common levies throughout the taxing districts. Any levy that is not specifically identified should be included in the miscellaneous levy category.

A-BUDGET: Enter the approved expenditure levy amount that is stated on your budget resolution.

B-LGA: Enter "Local Government Aid" as a negative amount; LGA is a property tax relief that can be used to reduce any lawful expenditure.

C-OTHER RESOURCES: Enter other resources as negative amount to reduce your approved levy. Examples of other resources include other aids, interest income, prior year reserves, grants, etc.

D-PROPOSED CERTIFIED LEVY: The proposed certified levy is the estimated figures that will be entered into Dakota County tax rolls. Dakota County Property Taxation will deduct Fiscal Disparities from all certified levies.

"I, the authorized representative of the above mentioned Governmental Agency, certify that the foregoing information is accurate to the best of my knowledge."

Signature of Authorized Representative (handwritten signature) and Date: Friday, September 23, 2016

Finance Director (Title), (651) 322-2031 (Phone Number), jeff.may@ci.rosemount.mn.us (E-mail)

2016 GENERAL PROPERTY TAX LEVY PAYABLE 2017

GENERAL LEVY

GENERAL FUND	\$9,348,000
BUILDING CIP FUND	\$24,000
STREET CIP FUND	\$811,400
EQUIPMENT CIP FUND	\$580,000
INSURANCE FUND	\$260,000
PORT AUTHORITY OPERATING LEVY	\$58,000

TOTAL GENERAL LEVY -----
\$11,081,400

BONDED INDEBTEDNESS

G.O. PUBLIC FACILITY REFUNDING BONDS 2010B (Old 2001C) (Port Authority) (Authorized - \$166,061)	\$166,060
G.O. IMPROVEMENT BONDS 2013A (Authorized - \$8,467)	\$0
G.O. IMPROVEMENT BONDS 2014A (Authorized - \$1,233)	\$0
G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B (Authorized - \$179,997)	\$179,996

TOTAL BONDED INDEBTEDNESS -----
\$346,056

GRAND TOTAL 2016 PROPERTY TAX LEVY -----
\$11,427,456
=====

Last Updated 9/14/16

Rosemount Indebtedness Tax Levy Required By Law
Due: September 30, 2016

GENERAL OBLIGATION	SERIES	METHOD	2017 Debt Levy	Additions or Deductions by Resolution	Certified Debt Levy
REFUNDING	2010B	TAX LEVY	166,060		\$ 166,060
IMPROVEMENT	2013A	TAX LEVY	8,467	(8,467)	\$ -
IMPROVEMENT	2014A	TAX LEVY	1,232	(1,232)	\$ -
UTILITY REVENUE	2015A	TAX LEVY IF NEEDED	185,055	(185,055)	\$ -
TAX INCREMENT	2015A	TAX LEVY IF NEEDED	105,368	(105,368)	\$ -
REFUNDING	2015B	TAX LEVY IF NEEDED	179,996		\$ 179,996
Click to add pending bond	SERIES	Select Pay Method	0		\$ -
Total Certified Debt Levy:				(300,122)	\$ 346,056

I hereby certify that the above schedule of bond levies to be spread on the payable 2017 tax rolls agrees with the tax district records and is true and correct. Copies of any resolutions which increase or reduce these levies are attached.

Signature: _____



Date: _____

23-Sep-16

2016 GENERAL PROPERTY TAX LEVY PAYABLE 2017

GENERAL LEVY

GENERAL FUND	\$9,348,000
BUILDING CIP FUND	\$24,000
STREET CIP FUND	\$811,400
EQUIPMENT CIP FUND	\$580,000
INSURANCE FUND	\$260,000
PORT AUTHORITY OPERATING LEVY	\$58,000

TOTAL GENERAL LEVY

\$11,081,400

BONDED INDEBTEDNESS

G.O. PUBLIC FACILITY REFUNDING BONDS 2010B (Old 2001C) (Port Authority) (Authorized - \$166,061)	\$166,060
G.O. IMPROVEMENT BONDS 2013A (Authorized - \$8,467)	\$0
G.O. IMPROVEMENT BONDS 2014A (Authorized - \$1,233)	\$0
G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B (Authorized - \$179,997)	\$179,996

TOTAL BONDED INDEBTEDNESS

\$346,056

GRAND TOTAL 2016 PROPERTY TAX LEVY

\$11,427,456
=====

Last Updated 9/14/16



FORM A

DEADLINE: SEPTEMBER 30, 2016

PUBLIC MEETINGS & TRUTH IN TAXATION CONTACT INFORMATION

PAYABLE YEAR: 2017

PUBLIC MEETING INFORMATION

TAXING DISTRICT NAME: ROSEMOUNT

ENTITY NUMBER: 011000

PUBLIC MEETING DATE: Tuesday, December 06, 2016

TIME OF MEETING: 7:00 PM

PLACE OF MEETING: Rosemount City Hall

ADDRESS: 2875 145th Street West, Rosemount, 55068

TRUTH IN TAXATION CONTACT INFORMATION (the below information will appear on the proposed tax statement)

NAME: Jeffrey A. May

TITLE: Finance Director

ADDRESS: 2875 145th Street West, Rosemount, 55068

PHONE NUMBER: (651) 322-2031

Email or Website Address: www.ci.rosemount.mn.us

Signature of Authorized Representative: [Handwritten Signature] Date: Friday, September 23, 2016

Certification of Truth in Taxation Compliance

TNT

for Taxes Payable in 2017 (*Minn. Stat. § 275.065, subd. 7*)

Due on or before December 28, 2016. Email as PDF to: PropTax.Admin@state.mn.us.

Print or type	Name of Governmental Unit City of Rosemount		Name of Person Filling Out Form Jeffrey A. May	
	Mailing address 2875 145th Street West			
	City Rosemount	State MN	Zip code 55068	Phone 651-322-2031

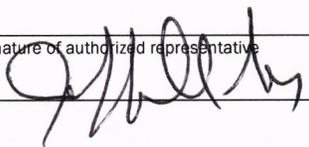
Proposed Levy Cert.	Certification of 2017 Proposed Property Tax Levy (<i>Not the final property tax levy</i>)	
	Date certified to county auditor (mm/dd/yyyy) 09/23/2016	Net Levy Amount (do not leave blank or write "maximum", dollar amount only) \$11,427,456

TNT Meeting	Truth-in-Taxation Public Meeting	
	Date meeting held (mm/dd/yyyy) 12/06/2016	Time meeting held 7:00 P.M.

Final Levy Cert.	Certification of 2017 Final Property Tax Levy	
	Date certified to county auditor (mm/dd/yyyy) 12/22/2016	Net Levy Amount \$11,427,456

*If final levy is higher than proposed, explanation required

I, the representative of the above-named county, city, school district, or metropolitan special taxing district, certify that the information on this form is accurate to the best of my knowledge.

Sign here	Signature of authorized representative 	Title Finance Director	Date 12/22/2016
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NEW for 2017: Compliance self-check on the Department of Revenue's TNT webpage. A spreadsheet will be updated frequently for the duration of the submission period. When the form is submitted via email, assume it has been submitted correctly. Property Tax staff will notify you of any issues; we will not be able to confirm form submissions due to the high volume in a short amount of time.

REMINDER: Cities with populations under 500 need not submit a TNT compliance form.

2016 GENERAL PROPERTY TAX LEVY PAYABLE 2017

GENERAL LEVY

GENERAL FUND	\$9,348,000
BUILDING CIP FUND	\$24,000
STREET CIP FUND	\$811,400
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INSURANCE FUND	\$260,000
PORT AUTHORITY OPERATING LEVY	\$58,000
TOTAL GENERAL LEVY	\$11,081,400

BONDED INDEBTEDNESS

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G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B (Authorized - \$179,997)	\$179,996
TOTAL BONDED INDEBTEDNESS	\$346,056

GRAND TOTAL 2016 PROPERTY TAX LEVY	\$11,427,456
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Last Updated 11/9/16

Pages 14 - 16 will be provided at the meeting.

Pages 14 - 16 will be provided at the meeting.

Pages 14 - 16 will be provided at the meeting.

FUNDING REQUIREMENTS - USES

December 6, 2016

Departments	2016 Adopted Budget	2017 Proposed Budget	Difference	+/- Percentage
Council Budget	\$281,628	\$272,500	(\$9,128)	-3.24%
Sales Tax Exemption Savings	(\$50,000)	\$0	\$50,000	n/a
Administration Budget	610,100	671,200	61,100	10.01%
Elections Budget	48,200	20,000	(28,200)	-58.51%
Finance Budget	507,800	528,100	20,300	4.00%
General Government Budget	326,800	323,600	(3,200)	-0.98%
Community Development Budget	1,005,600	1,052,500	46,900	4.66%
Police Budget	3,689,800	3,930,300	240,500	6.52%
Fire Budget	366,400	384,000	17,600	4.80%
Public Works Operating Budgets:				
Government Buildings Budget	542,100	574,300	32,200	5.94%
Fleet Maintenance Budget	683,500	653,500	(30,000)	-4.39%
Street Maintenance Budget	1,345,200	1,423,500	78,300	5.82%
Parks Maintenance Budget	921,200	940,000	18,800	2.04%
Park & Rec Budget - General Operating	1,249,400	1,286,000	36,600	2.93%
Park & Rec Budget - Steeple Ctr. Operations	93,400	111,400	18,000	19.27%
Park & Rec Budget - Special Programs	84,400	91,800	7,400	8.77%
Transfers - Arena Assistance	130,000	130,000	0	0.00%
Total Operating Budgets - General Fund	\$11,835,528	\$12,392,700	\$557,172	4.71%
Building CIP Requirements	24,000	24,000	0	0.00%
Street CIP Requirements	780,000	811,400	31,400	4.03%
Equipment CIP Requirements	560,000	580,000	20,000	3.57%
Insurance Budget Requirements	245,000	260,000	15,000	6.12%
Port Authority Operating Levy	58,000	58,000	0	0.00%
Bonded Indebtedness	347,874	346,056	(1,818)	-0.52%
Water Enterprise Fund	1,579,700	1,653,400	73,700	4.67%
Sewer Enterprise Fund	2,060,600	2,202,000	141,400	6.86%
Storm Water Enterprise Fund	743,000	1,285,400	542,400	73.00%
Arena Enterprise Fund	594,700	610,100	15,400	2.59%
Total Funding Requirements	\$18,828,402	\$20,223,056	\$1,394,654	7.41%

FUNDING REQUIREMENTS - SOURCES

December 6, 2016

Types	2016 Adopted Budget	2017 Proposed Budget	Difference	+/- Percentage
Internal Revenue Generated:				
Licenses and Permits	611,800	695,900	84,100	13.75%
Intergovernmental	679,400	710,600	31,200	4.59%
Charges for Services	958,800	1,123,800	165,000	17.21%
Fines & Forfeits	120,000	120,000	0	0.00%
Recreational Fees	226,800	242,100	15,300	6.75%
Miscellaneous Revenues	210,800	148,800	(62,000)	-29.41%
Transfers In	3,500	3,500	0	0.00%
Enterprise Revenues	4,978,000	5,750,900	772,900	15.53%
Total Internal Revenues	7,789,100	8,795,600	1,006,500	12.92%
Levy Sources:				
Special Levies	347,874	346,056	(1,818)	-0.52%
General Levy	10,691,428	11,081,400	389,972	3.65%
Total Levy	\$11,039,302	\$11,427,456	\$388,154	3.52%
Total Revenue Sources	\$18,828,402	\$20,223,056	\$1,394,654	7.41%

2016 GENERAL PROPERTY TAX LEVY PAYABLE 2017

GENERAL LEVY

GENERAL FUND	\$9,348,000
BUILDING CIP FUND	\$24,000
STREET CIP FUND	\$811,400
EQUIPMENT CIP FUND	\$580,000
INSURANCE FUND	\$260,000
PORT AUTHORITY OPERATING LEVY	\$58,000
TOTAL GENERAL LEVY	\$11,081,400

BONDED INDEBTEDNESS

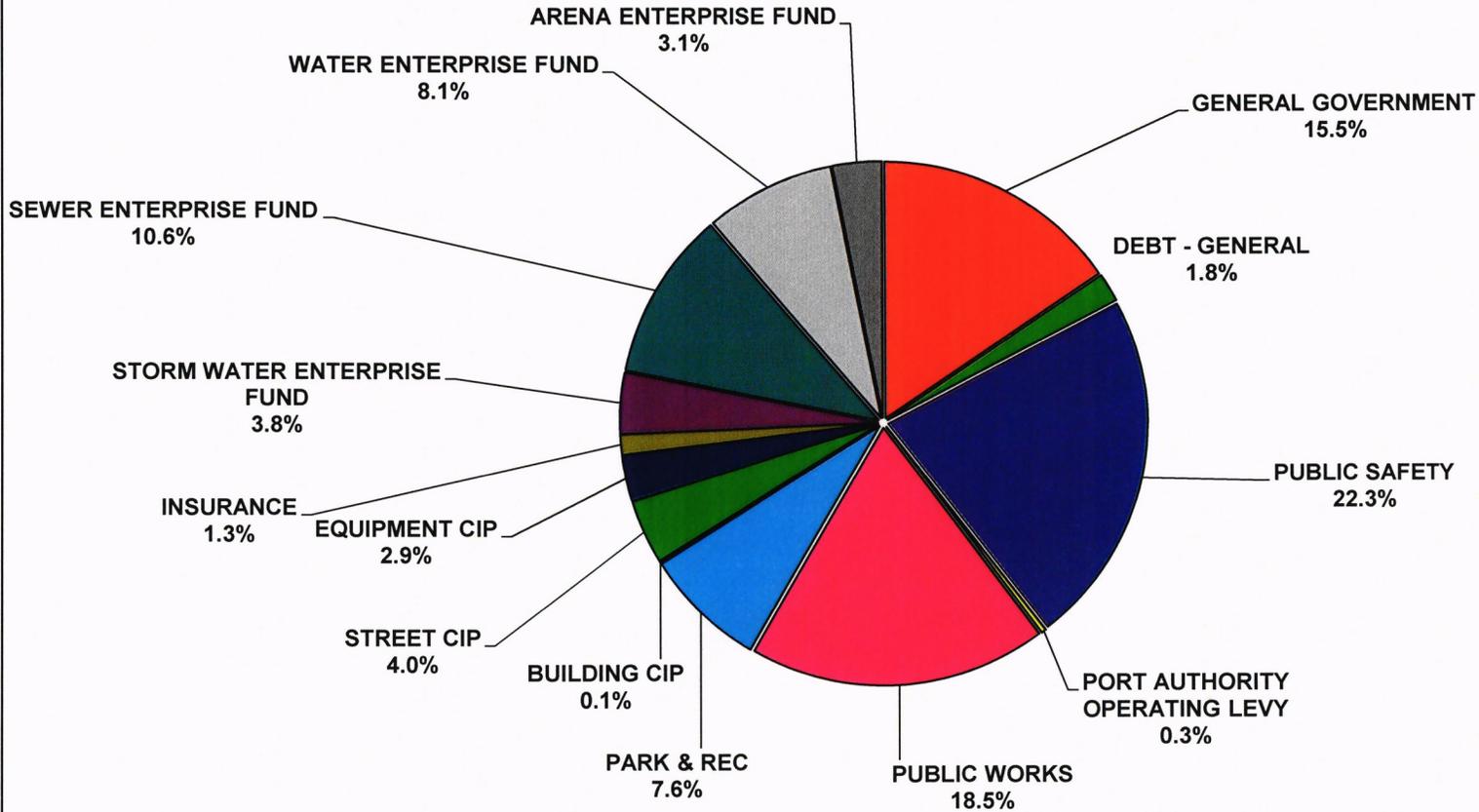
G.O. PUBLIC FACILITY REFUNDING BONDS 2010B (Old 2001C) (Port Authority) (Authorized - \$166,061)	\$166,060
G.O. IMPROVEMENT BONDS 2013A (Authorized - \$8,467)	\$0
G.O. IMPROVEMENT BONDS 2014A (Authorized - \$1,233)	\$0
G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS 2015B (Authorized - \$179,997)	\$179,996
TOTAL BONDED INDEBTEDNESS	\$346,056

GRAND TOTAL 2016 PROPERTY TAX LEVY

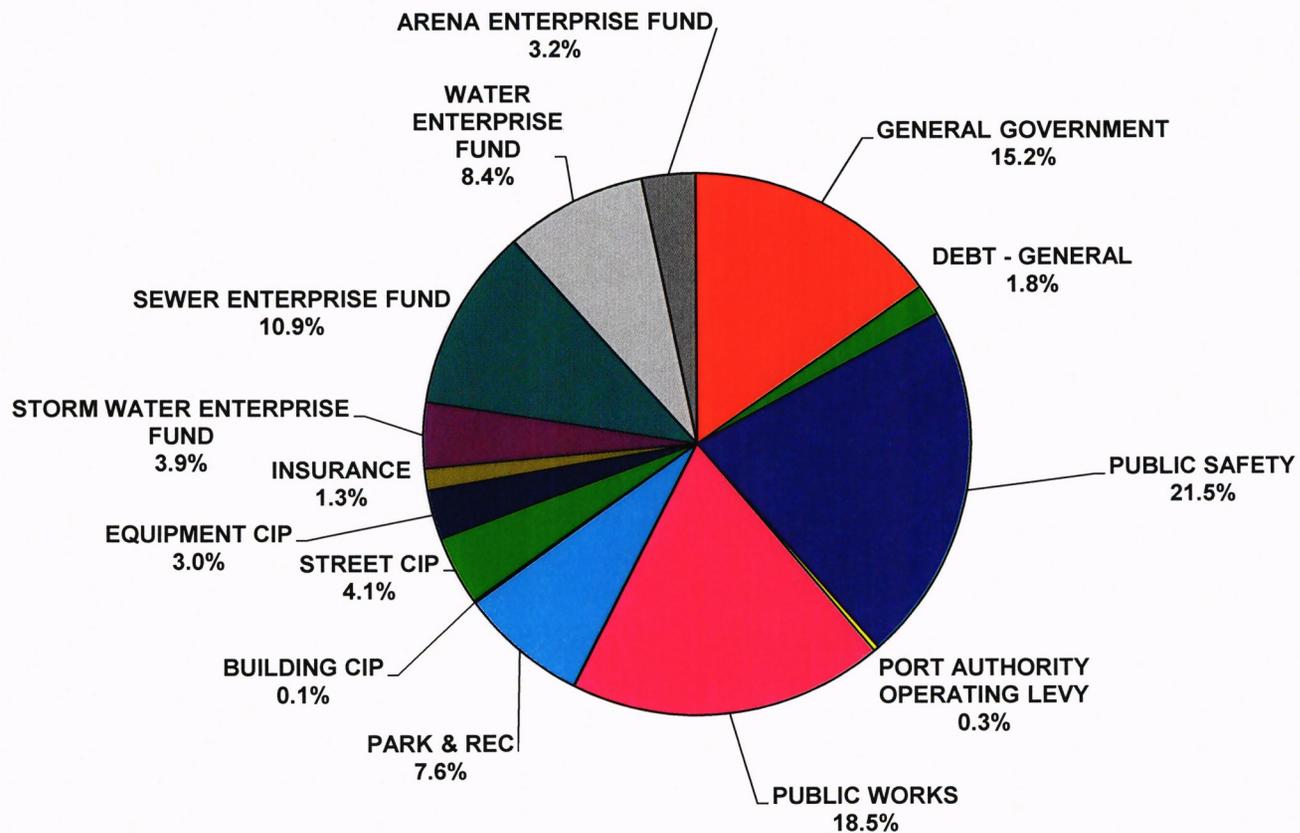
\$11,427,456

Last Updated 11/9/16

ALLOCATION OF ESTIMATED 2017 FUNDING REQUIREMENTS



ALLOCATION OF ESTIMATED 2016 FUNDING REQUIREMENTS

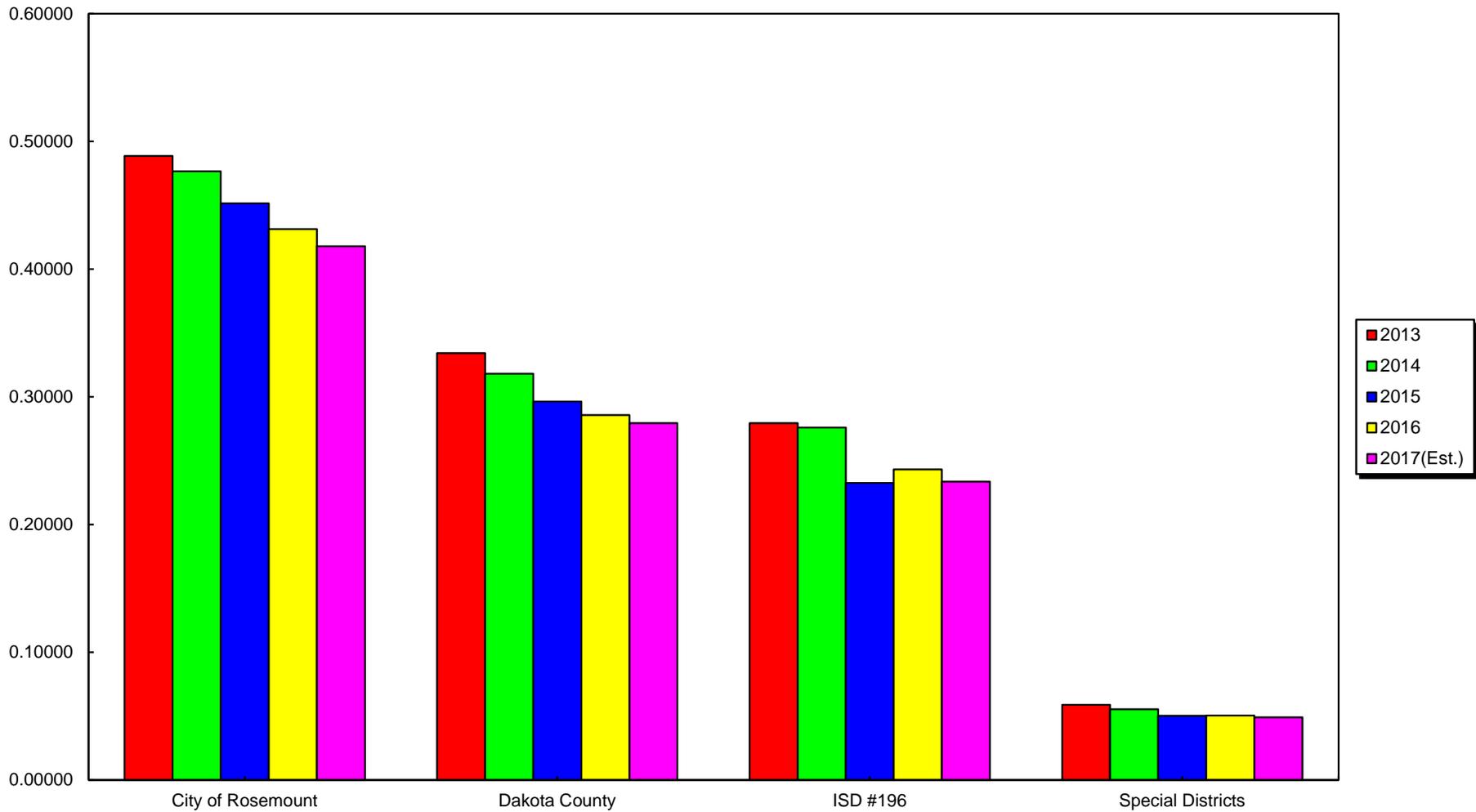


**CITY OF ROSEMOUNT
TAX CAPACITY RATE COMPARISONS
(Proposed Final Certification to Dakota County)**

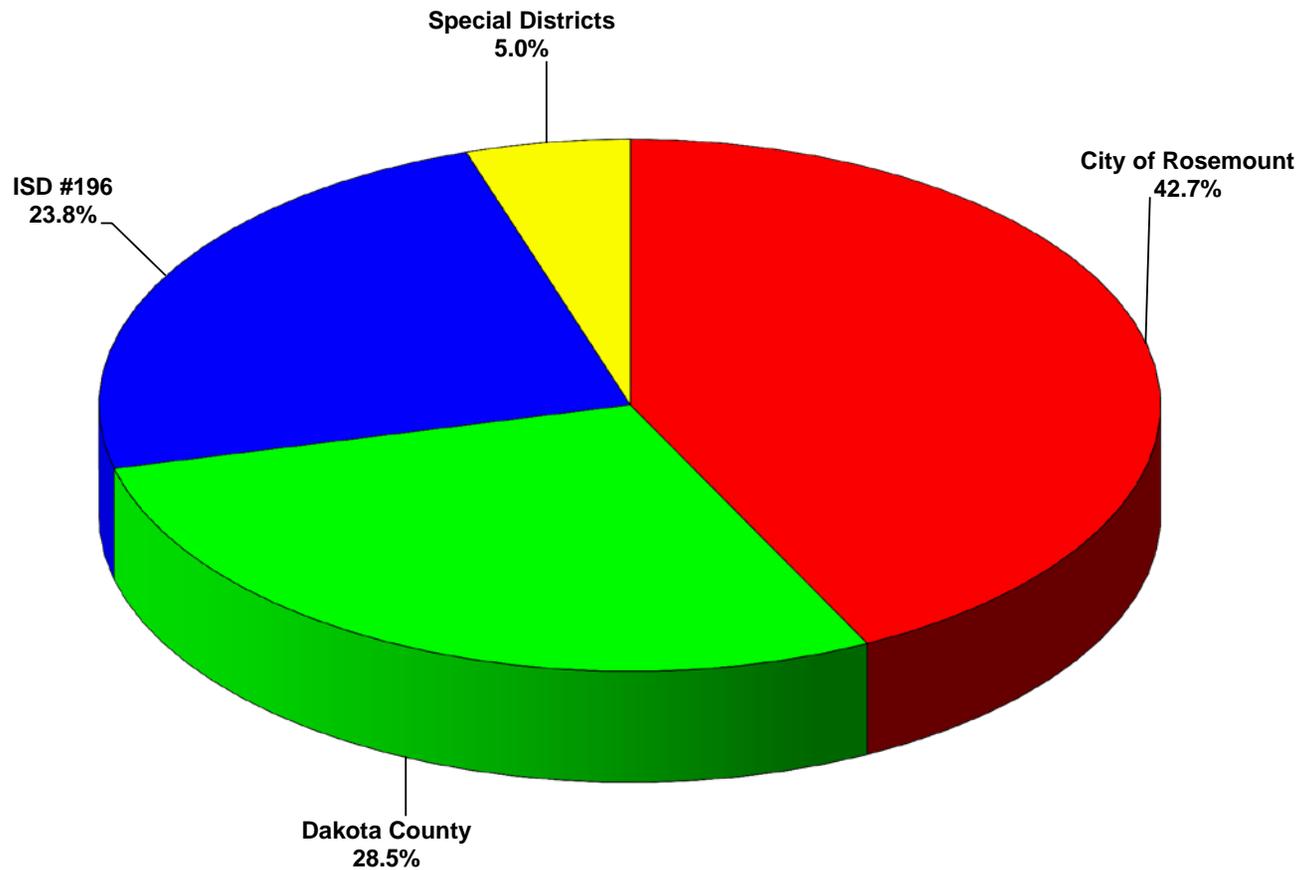
December 6, 2016

	PAYABLE 2013	PAYABLE 2014	PAYABLE 2015	PAYABLE 2016	PAYABLE 2017 (Est.)
City of Rosemount	0.48862	0.47676	0.45152	0.43149	0.41805
Dakota County	0.33421	0.31827	0.29633	0.28570	0.27939
ISD #196	0.27956	0.27606	0.23271	0.24317	0.23359
Special Districts	0.05884	0.05538	0.05033	0.05063	0.04905
	1.16123	1.12647	1.03089	1.01099	0.98008

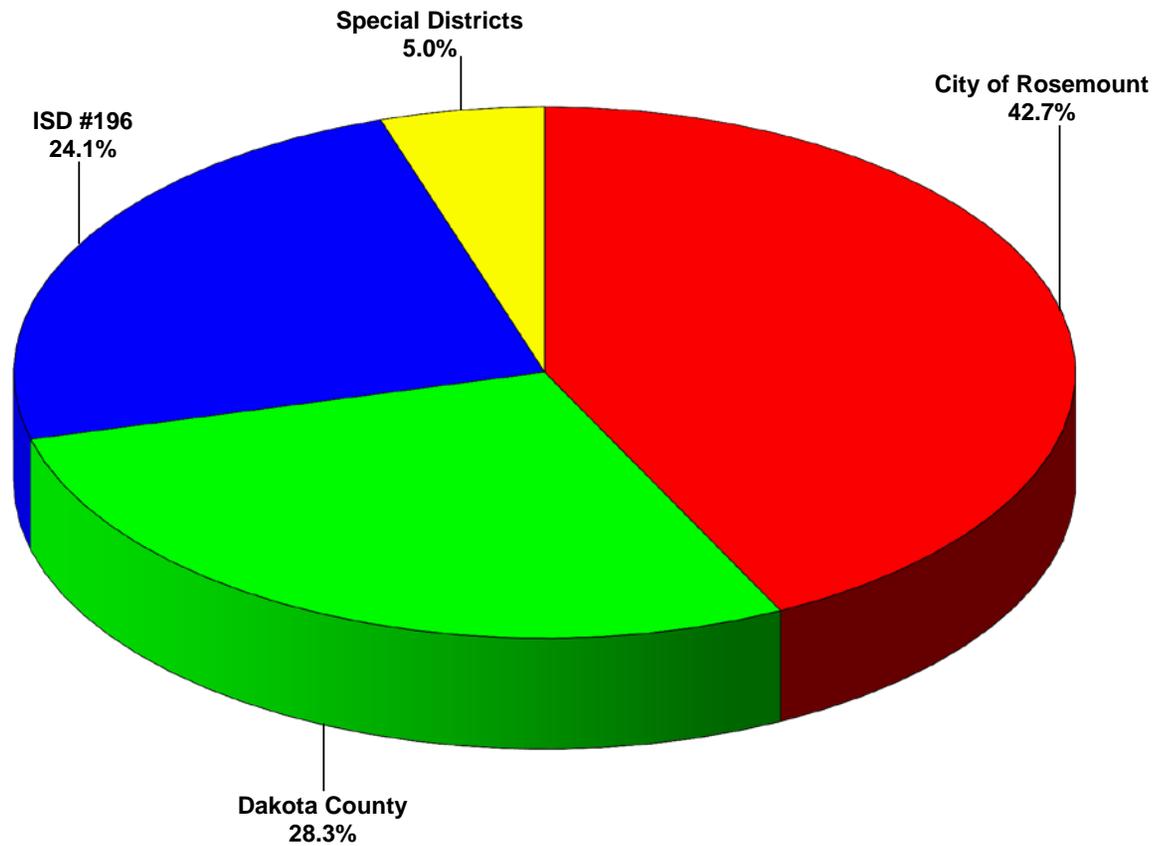
TAX CAPACITY RATE COMPARISON GROUPED BY GOVERNMENT UNIT



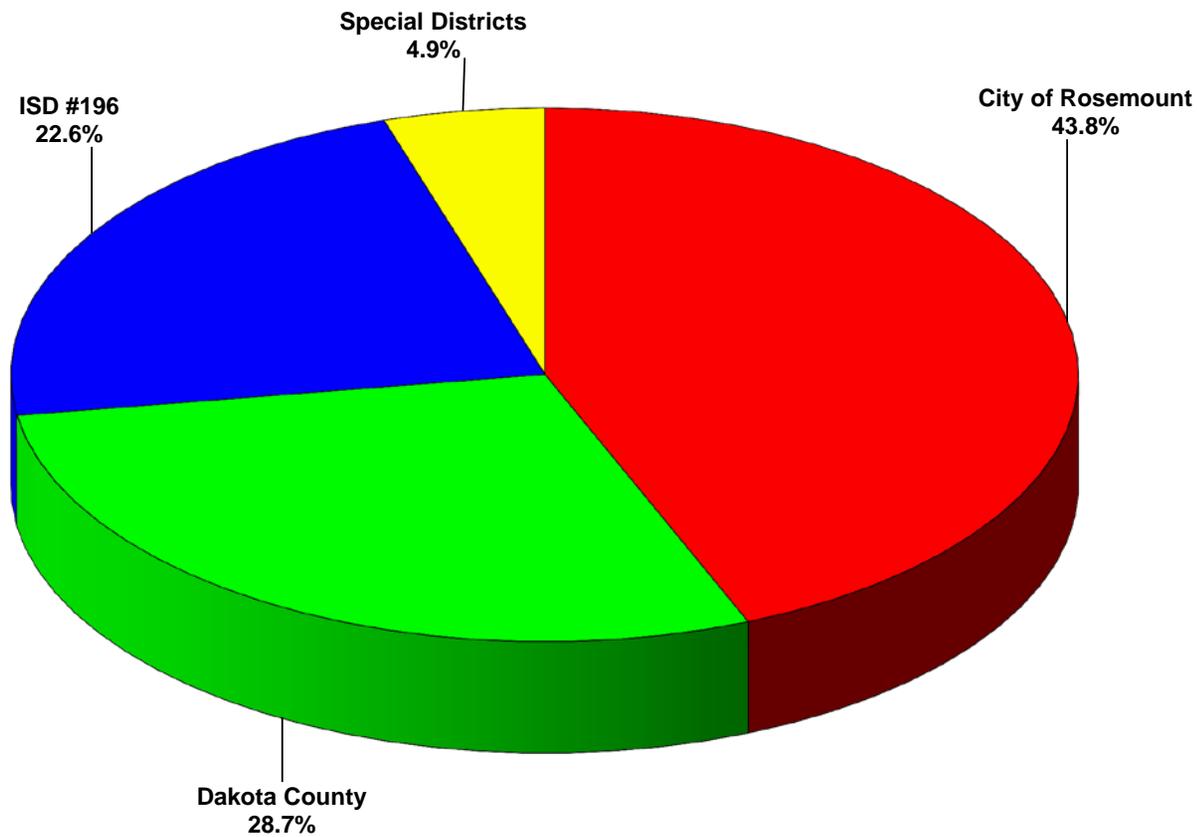
**ESTIMATED 2017 TAX CAPACITY RATE COMPARISON
(AS A % OF TOTAL RATE)**



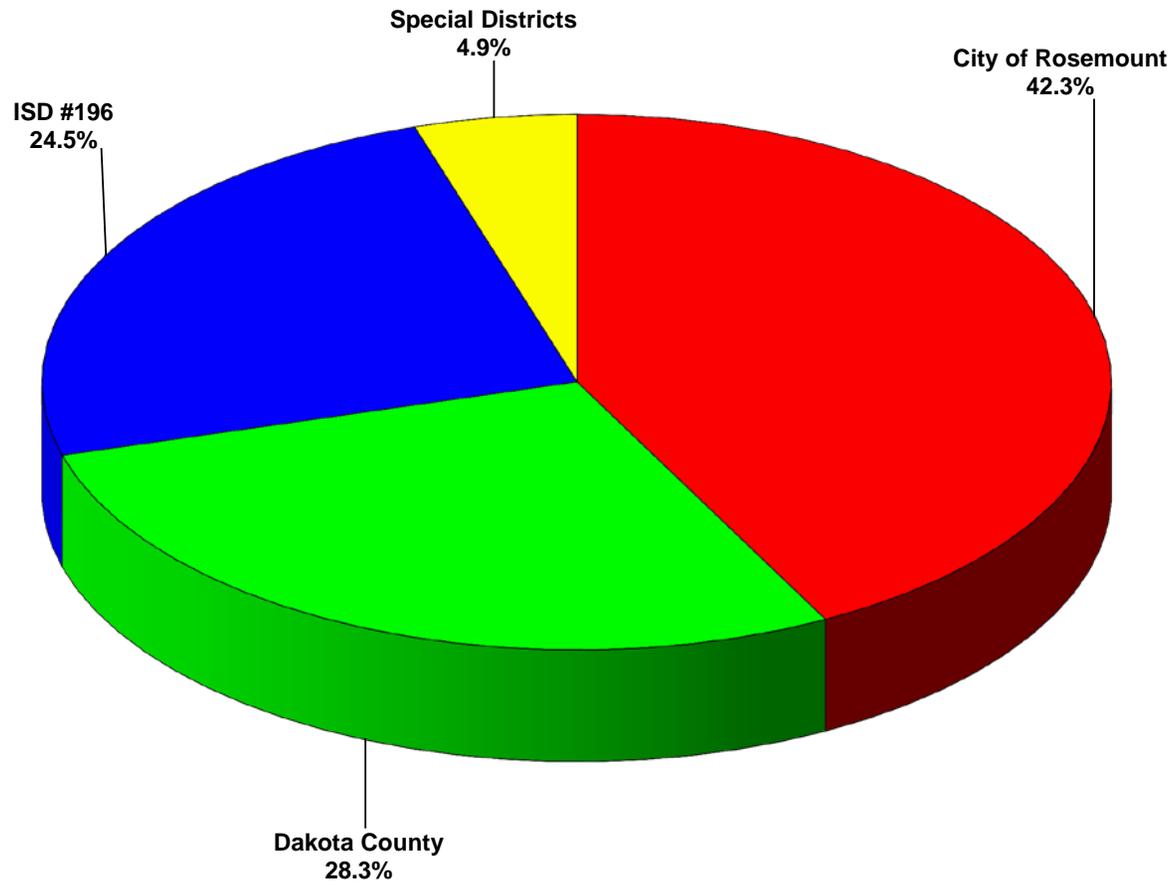
**2016 TAX CAPACITY RATE COMPARISON
(AS A % OF TOTAL RATE)**



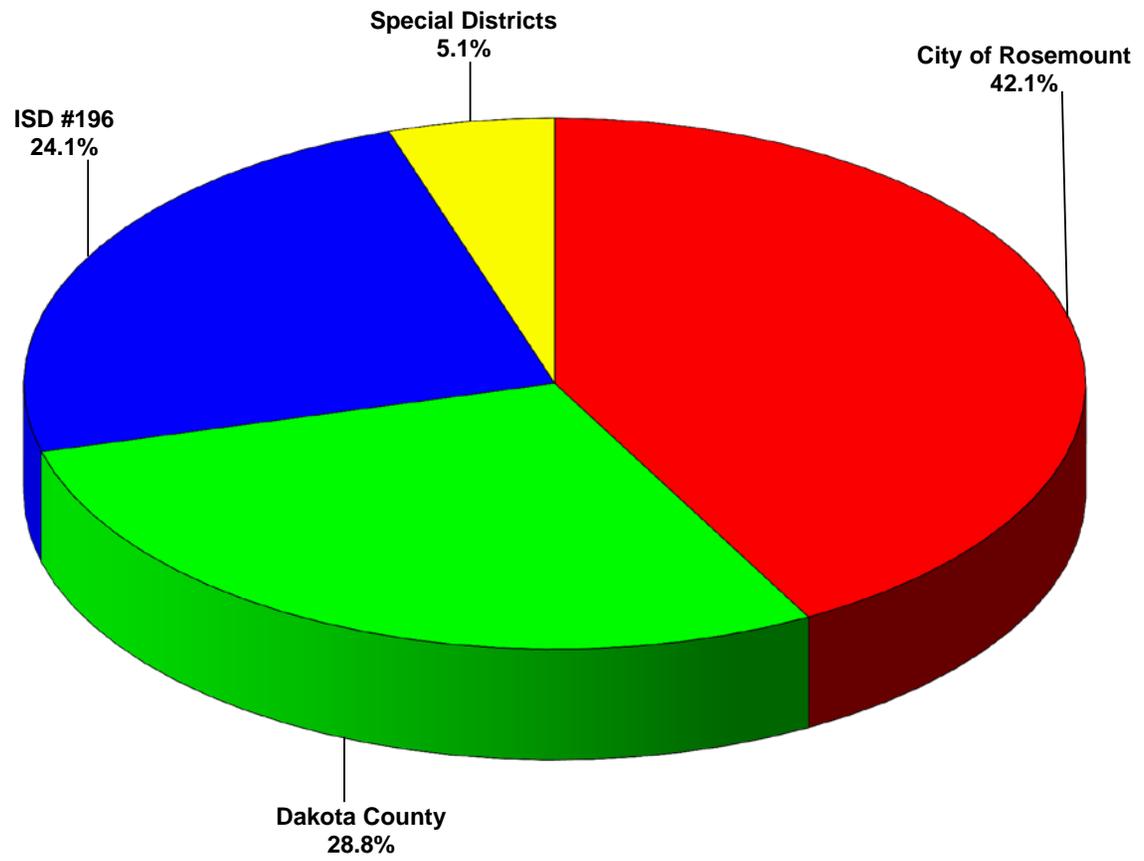
**2015 TAX CAPACITY RATE COMPARISON
(AS A % OF TOTAL RATE)**



**2014 TAX CAPACITY RATE COMPARISON
(AS A % OF TOTAL RATE)**



**2013 TAX CAPACITY RATE COMPARISON
(AS A % OF TOTAL RATE)**

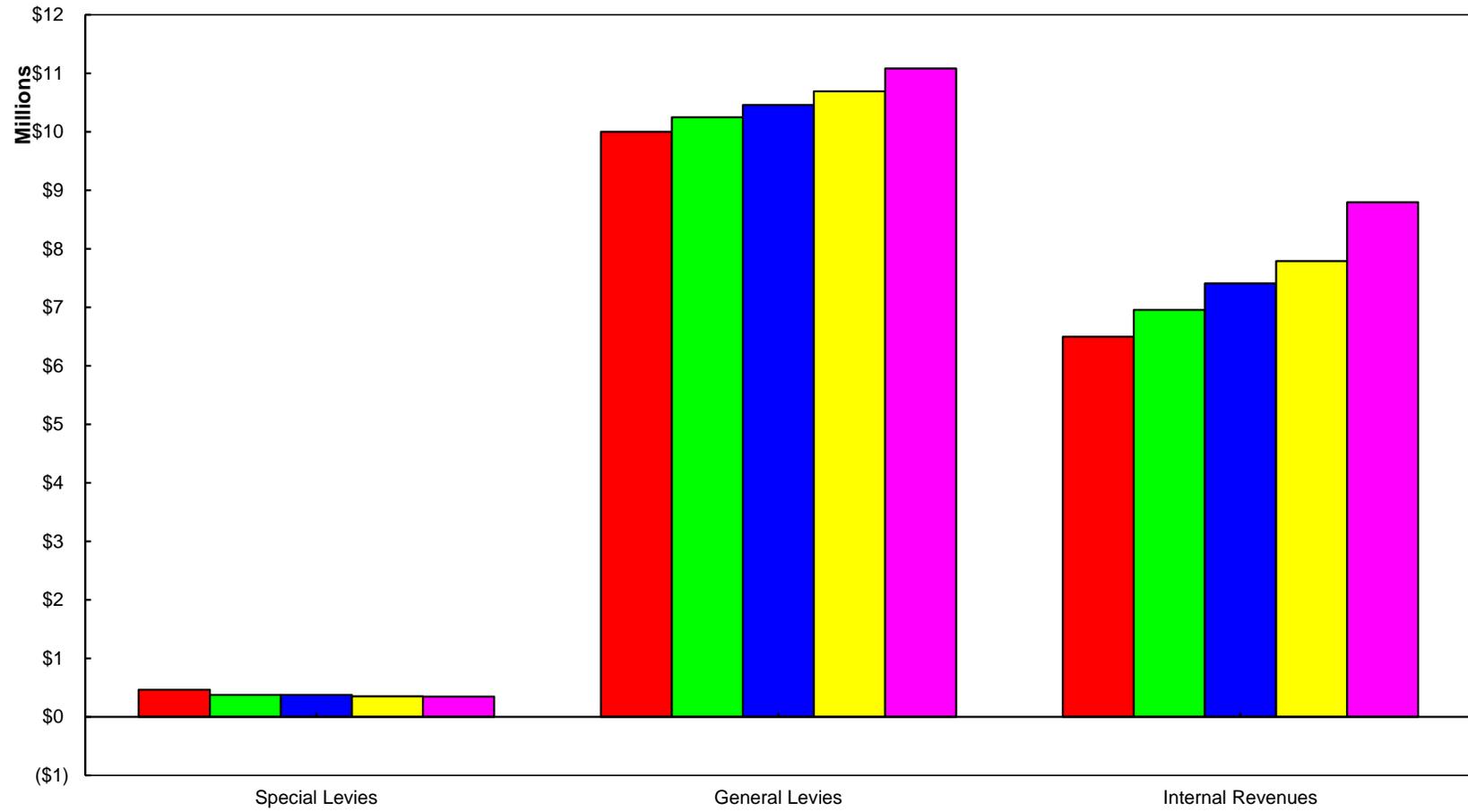


**CITY OF ROSEMOUNT
REVENUE INFORMATION WORKSHEET
(Proposed Final Certification to Dakota County)**

December 6, 2016

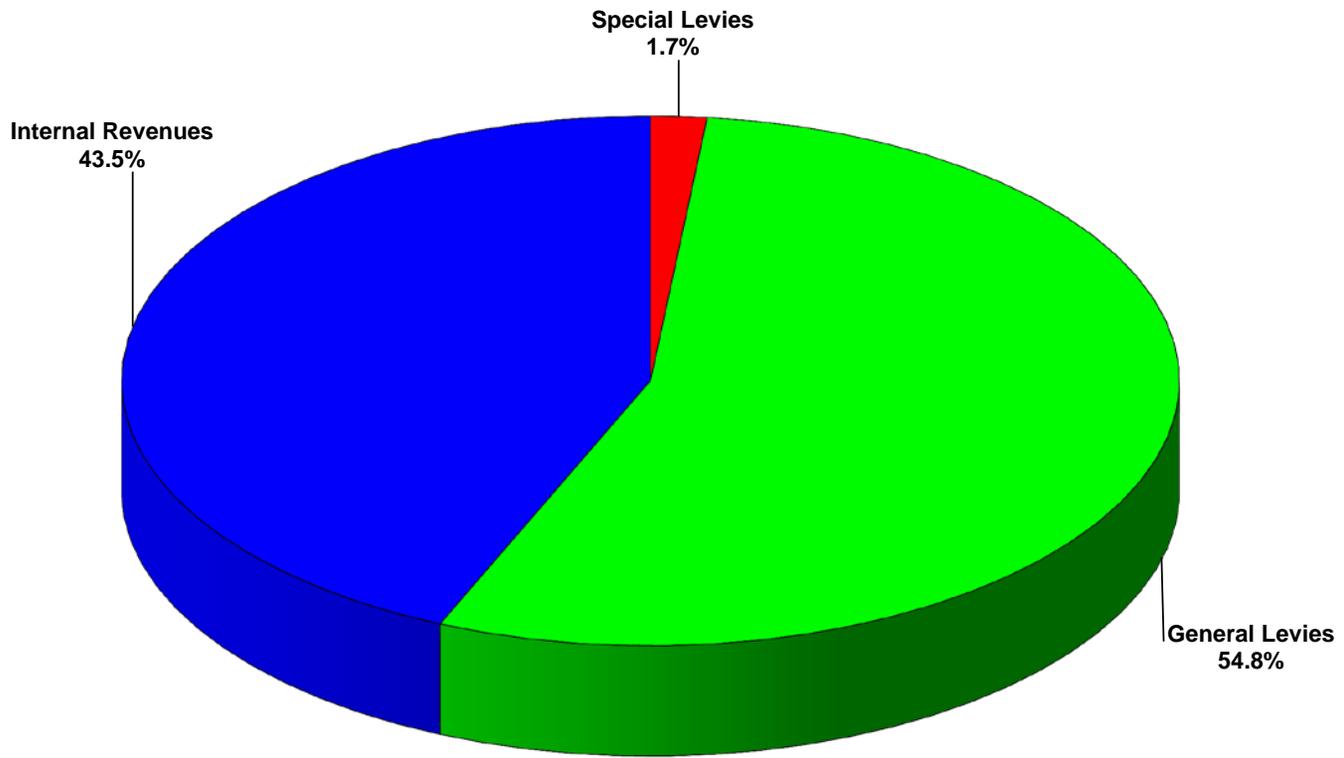
	2013 Adopted #'s	2014 Adopted #'s	2015 Adopted #'s	2016 Adopted #'s	2017 Proposed #'s
Special Levies	\$463,394	\$375,622	\$373,247	\$347,874	\$346,056
General Levies	9,996,300	10,245,800	10,454,500	10,691,428	11,081,400
Total Levies	\$10,459,694	\$10,621,422	\$10,827,747	\$11,039,302	\$11,427,456
Internal Revenues	\$6,495,200	\$6,953,800	\$7,409,800	\$7,789,100	\$8,795,600
	\$16,954,894	\$17,575,222	\$18,237,547	\$18,828,402	\$20,223,056

**TAX LEVY INFORMATION
(BY DOLLAR AMOUNTS)**

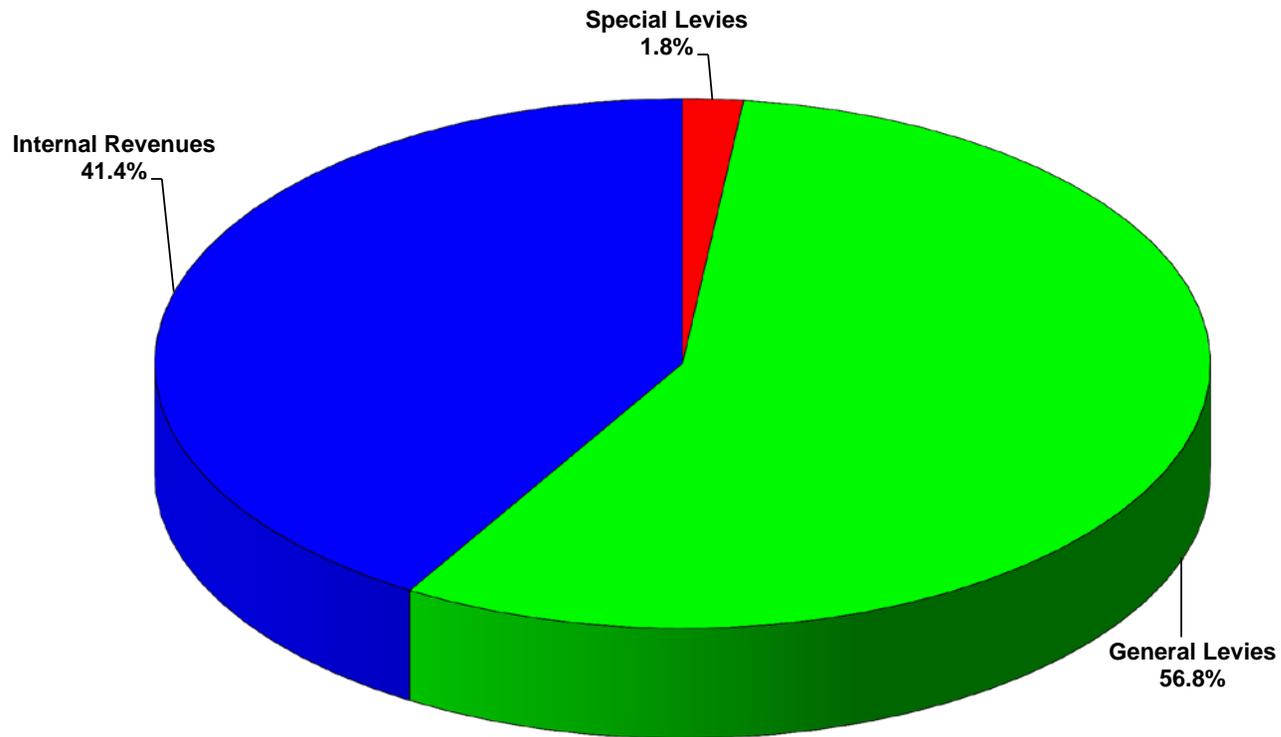


■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017

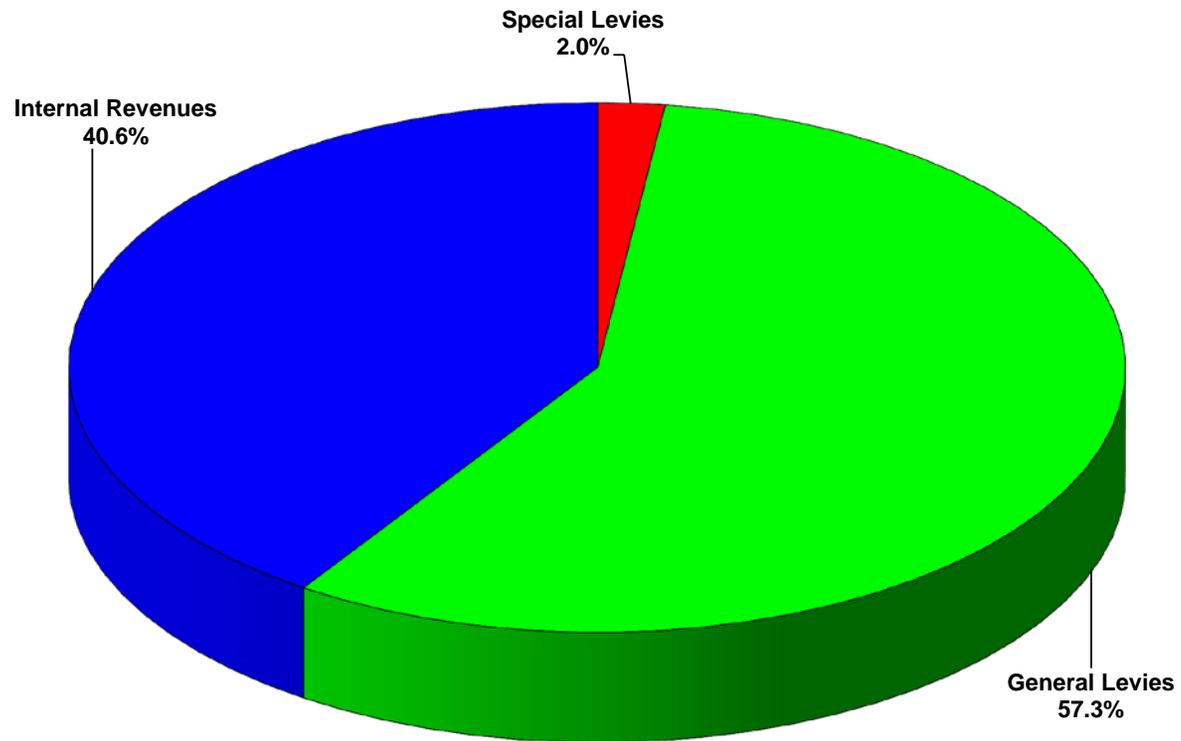
**2017 TAX LEVY INFORMATION
(AS A % OF TOTAL REVENUE)**



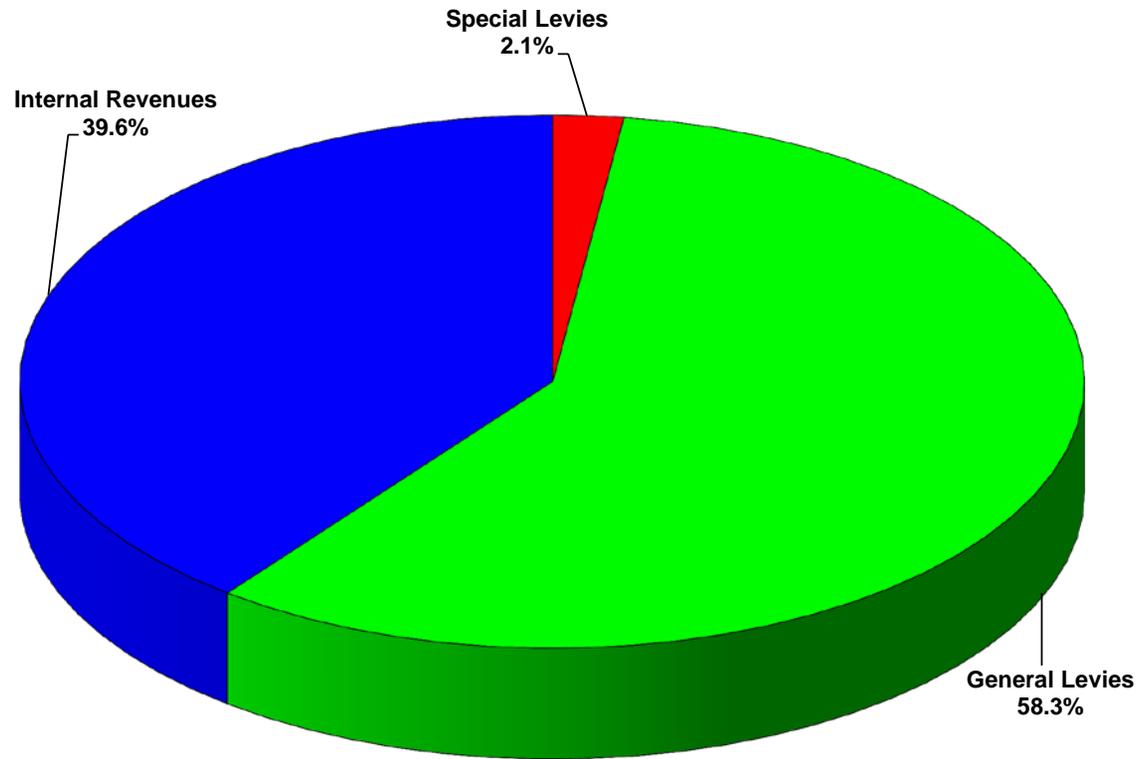
**2016 TAX LEVY INFORMATION
(AS A % OF TOTAL REVENUE)**



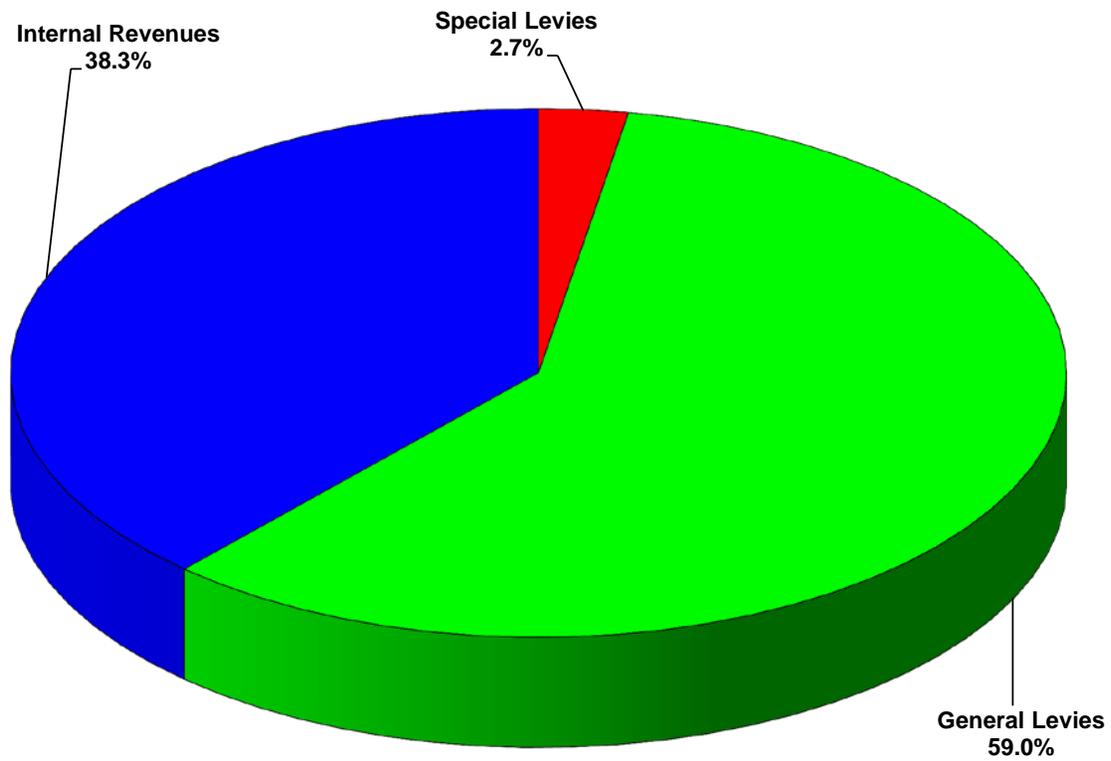
**2015 TAX LEVY INFORMATION
(AS A % OF TOTAL REVENUE)**



**2014 TAX LEVY INFORMATION
(AS A % OF TOTAL REVENUE)**



**2013 TAX LEVY INFORMATION
(AS A % OF TOTAL REVENUE)**



MINNESOTA • REVENUE

Sent by: Property Tax Division (KS)

August 25, 2016

ROSEMOUNT CITY OF – CITY ADMINISTRATOR
2875 145TH ST W
ROSEMOUNT, MN 55068

2017 PERA Rate Increase Aid Notice

Total Calendar Year 2017 PERA Aid:	\$ 12,889.00
July 20, 2017, PERA Aid Payment:	\$ 6,444.50
December 26, 2017, PERA Aid Payment:	\$ 6,444.50

The amounts listed above are the 2017 PERA Aid payments that your jurisdiction will receive in calendar year 2017. This aid is intended to offset the increase to PERA employer contribution rates made in 1997.

For many jurisdictions, the PERA Aid payment will be a combined payment for several entities within the jurisdiction that have separate unit numbers with the Public Employees Retirement Association (PERA).

Information is provided below for each of the entities that will be included in the July 20, 2017, and December 26, 2017, PERA Aid payments. Please distribute each of the two PERA Aid payments as follows:

Unit # 725000	Unit #	Unit #
ROSEMOUNT CITY		
\$ 6,444.50		
Unit #	Unit #	Unit #

Please retain this certification for future reference. Please contact me if you have any questions regarding this letter.

Sincerely,

Kristie Strum
State Program Administrator, Senior
kristie.strum@state.mn.us
651-556-6074

**SPREAD LEVY COMPUTATIONAL WORKSHEET
(INCLUDING FIRE STATION LEVY)**

	2014	2015	2016	(Proposed) 2017
	-----	-----	-----	-----
Total Funding Requirements	17,575,222	18,237,547	18,828,402	20,223,056
Less: Internal Revenues	6,953,800	7,409,800	7,789,100	8,795,600
	-----	-----	-----	-----
Equals: Revenues Needed	10,621,422	10,827,747	11,039,302	11,427,456
County Auditor Adjustments (All Subtractions):				
Fiscal Disparities Distribution Levy (Metro Area)	1,208,535	1,172,199	1,121,469	1,175,131 (2)
	-----	-----	-----	-----
Spread Levy Used to Compute Local Tax Rate	9,412,887 (1)	9,655,548 (1)	9,917,833 (1)	10,252,325
Increase/(Decrease) from Previous Year in Spread Levy		2.58%	2.72%	3.37%

(1) Actual Spread Levy Based on Numbers from Dakota County

(2) 2017 Number Provided by Dakota County as of 8/4/16

Last Updated - 11/9/16

**FUNDING REQUIREMENTS - USES
(INCLUDING FIRE STATION LEVY)**

December 6, 2016			City Taxes \$250,700 Home Yearly \$987.00	City Taxes \$250,700 Home Monthly \$82.25	City Taxes \$250,700 Home Daily \$2.70
Departments	2017 Proposed Budget	Percentage Of Total Funding			
Council Budget	\$272,500	1.88%	\$18.58	\$1.55	\$0.05
Administration Budget	\$671,200	4.64%	\$45.78	\$3.81	\$0.13
Elections Budget	\$20,000	0.14%	\$1.36	\$0.11	\$0.00
Finance Budget	\$528,100	3.65%	\$36.02	\$3.00	\$0.10
General Government Budget	\$323,600	2.24%	\$22.07	\$1.84	\$0.06
Community Development Budget	\$1,052,500	7.27%	\$71.78	\$5.98	\$0.20
Police Budget	\$3,930,300	27.16%	\$268.05	\$22.34	\$0.73
Fire Budget	\$384,000	2.65%	\$26.19	\$2.18	\$0.07
Public Works Operating Budgets:					
Government Buildings Budget	\$574,300	3.97%	\$39.17	\$3.26	\$0.11
Fleet Maintenance Budget	\$653,500	4.52%	\$44.57	\$3.71	\$0.12
Street Maintenance Budget	\$1,423,500	9.84%	\$97.08	\$8.09	\$0.27
Parks Maintenance Budget	\$940,000	6.50%	\$64.11	\$5.34	\$0.18
Park & Rec Budget - General Operating	\$1,286,000	8.89%	\$87.71	\$7.31	\$0.24
Park & Rec Budget - Steeple Ctr. Operations	\$111,400	0.77%	\$7.60	\$0.63	\$0.02
Park & Rec Budget - Special Programs	\$91,800	0.63%	\$6.26	\$0.52	\$0.02
Transfers - Arena Assistance	\$130,000	0.90%	\$8.87	\$0.74	\$0.02
Total Operating Budgets - General Fund	\$12,392,700	85.63%	\$845.18	\$70.43	\$2.32
Building CIP Requirements	\$24,000	0.17%	\$1.64	\$0.14	\$0.00
Street CIP Requirements	\$811,400	5.61%	\$55.34	\$4.61	\$0.15
Equipment CIP Requirements	\$580,000	4.01%	\$39.56	\$3.30	\$0.11
Insurance Budget Requirements	\$260,000	1.80%	\$17.73	\$1.48	\$0.05
Port Authority Authority Operating Levy	\$58,000	0.40%	\$3.96	\$0.33	\$0.01
Bonded Indebtedness	\$346,056	2.39%	\$23.60	\$1.97	\$0.06
Total Funding Requirements	\$14,472,156	100.00%	\$987.00	\$82.25	\$2.70

NOTE: Special Levies include Bonded Indebtedness and Armory Anticipatory Levies.

GENERAL FUND REVENUES

December 6, 2016

TYPES	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	DIFFERENCE	+/- PERCENTAGE
GENERAL FUND REVENUES				
General Property Taxes	\$9,024,428	\$9,348,000	323,572	3.59%
Licenses and Permits	611,800	695,900	84,100	13.75%
Intergovernmental	679,400	710,600	31,200	4.59%
Charges for Services	958,800	1,123,800	165,000	17.21%
Fines and Forfeits	120,000	120,000	0	0.00%
Recreational Fees	226,800	242,100	15,300	6.75%
Miscellaneous Revenues	210,800	148,800	(62,000)	-29.41%
Transfers In	3,500	3,500	0	0.00%
TOTAL GENERAL FUND REVENUES	\$11,835,528	\$12,392,700	\$557,172	4.71%

**2017 BUDGET WORKSHEETS
GENERAL FUND REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	
101 31010.00	Current Ad Valorem Taxes	\$7,160,549	\$7,437,178	\$7,615,397	\$7,902,959		\$8,172,869	From County
101 31040.00	Fiscal Disparities	1,235,453	1,208,535	1,172,199	1,121,469		1,175,131	From County
	Total Taxes (Tax)	8,396,002	8,645,713	8,787,596	9,024,428		9,348,000	Total Property Tax Levy for Fund 101
101 32110.00	Alcoholic Beverage Licenses (L)	37,900	36,695	42,080	38,000		40,000	
101 32160.00	Licenses to do Business (L)	7,440	7,990	8,410	8,000		8,500	Garbage Haulers, Ped Licenses, etc.
101 32162.00	Lic to do Business-Rental Housing (L)	5,775	12,500	4,025	12,000		5,000	
101 32180.00	Tobacco Licenses (L)	0	0	5,500	7,000		7,000	New Requirement Beginning in 2016
101 32210.00	Building Permit Revenue (L)	345,004	515,616	453,003	425,000		480,000	
101 32212.00	Mineral Extraction Permit (L)	1,490	1,860	2,600	1,200		1,500	
101 32220.00	Electrical Permit Revenue (L)	19,565	20,222	23,535	15,000		20,000	
101 32221.00	Admin Fee - Electrical Permits (L)	7,260	8,048	6,742	7,000		7,000	
101 32230.00	Plumbing Permit Revenue (L)	35,205	47,318	62,316	37,000		50,000	
101 32240.00	Animal Licenses (L)	1,604	1,741	1,791	2,000		1,800	
101 32250.00	Sewer Permit Revenue (L)	9,994	9,675	11,315	9,000		9,000	
101 32255.00	County Recording Fee-City's (L)	130	120	160	100		100	
101 32260.00	HVAC Permit Revenue (L)	50,375	68,600	71,267	50,000		65,000	
101 32290.00	Other Non-Bus Lic & Permits (L)	390	380	2,020	500		1,000	Alarm Permits & Fireworks Permits
	Total Licenses & Permits (L)	522,131	730,765	694,765	611,800		695,900	
101 31010.00	Current Ad Valorem Taxes (I)	86,000	0	0	0		0	Included in Debt Levy Figure
101 31010.01	MSABC Armory Payments					0		** Will Use Reserves Thru Final Pymt **
101 31020.00	Delinquent Ad Valorem Taxes (I)	113,915	113,740	58,970	0		0	From County
101 31030.00	Mobile Home Taxes (I)	10,241	12,257	6,316	12,000		7,000	From County
101 31710.00	Gravel Taxes (I)	19,467	39,275	83,275	100,000		100,000	From County
101 31810.00	Franchise Taxes - Regular Fees (I)	216,687	227,039	227,388	225,000		227,000	From Cable Company
101 31811.00	Franchise Taxes - PEG Fees (I)	22,911	22,111	21,627	23,000		22,000	From Cable Company
101 31920.00	Forfeited Tax Sale Apportionment (I)	0	0	0	0		0	From County
101 33100.00	Federal Grants & Aids (I)	0	0	96,190	0		0	
101 33416.00	Police Training Reimbursement (I)	160,129	160,347	177,808			172,500	From State
101 33416.01	Post Board Training Reimb				7,000	7,000		
101 33416.02	State Aid (Tied to PERA)				152,500	165,500		
101 33418.00	MSA for Streets - Maintenance (I)	32,790	32,790	41,235	32,800		41,300	From State
101 33423.00	Ag Preserves Credit (I)	3,424	3,736	7,347	3,000		4,000	From State
101 33425.00	Other State Grants & Aids (I)	38,515	58,620	46,220	35,000		46,000	From State-PERA Aid & Safe & Sober
101 33620.00	Other County Grants & Aids (I)	20,635	22,536	23,000	23,000		24,000	Dakota County Recycling Funds
101 33630.00	Police Services Levy-ISD #196 (I)	63,493	64,128	64,769	66,100		66,800	
101 33630.00	Liaison Funding					66,800		From ISD #196
101 33720	Other Organization Grants	0	0	2,500	0		0	2015 - Walmart Police Grant
	Total Intergovernmental (I)	788,207	756,579	856,645	679,400		710,600	
	PAGE TOTALS	9,706,340	10,133,057	10,339,007	10,315,628		10,754,500	

**2017 BUDGET WORKSHEETS
GENERAL FUND REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 34103.00	Zoning & Subdivision Fees (C)	27,183	60,915	44,545	40,000		42,000	
101 34104.00	Plan Checking Fees (C)	124,959	212,622	185,952	175,000		192,000	
101 34105.00	Sales of Maps & Publications (C)	233	160	120	300		300	Maps & Spec Books
101 34108.00	Admin Fees - Other Funds (C)						110,000	
101 34108.01	Applicable Funds Except Const.	25,000	25,000	25,000	25,000	25,000		
101 34108.02	Construction Funds	42,456	66,830	116,079	85,000	85,000		85% of 5% Fee for Const. Projects
101 34109.00	Other Charges for Service (C)	5,094	4,322	7,331	5,000		5,000	
101 34110.00	Service Chg on Returned Chks (C)	60	90	60	100		100	
101 34112.00	Utility Permit Application Fee (C)	0	0	0	0		0	
101 34113.00	Application Fees (C)	0	0	0	0		0	
101 34150.00	User Fees - SKB (C)	86,115	82,943	149,072	120,000		180,000	SKB Fees - C & D Cell Fees
101 34151.00	User Fees/Host Agreements - SKB(C)	156,033	25,000	0	0		0	
101 34151.00	Landscaping Agreement					0		Landscaping Agreement
101 34152.00	User Fees - SKB (C)	17,959	28,690	25,675	20,000		25,000	SKB Fees - MSW Ash Charges
101 34153.00	User Fees - SKB (C)	167,414	390,484	325,253	360,000		420,000	SKB Fees - Base Service Charges
101 34160.00	National Guard Maint Fees (C)	54,673	50,560	50,560	46,000		54,500	
101 34160.00	Shared Space Maint. Agreement					16,000		
101 34160.00	Building Maintenance Contract					38,500		Snow Removal / Mowing
101 34201.00	Special Police Services (C)	11,809	13,362	14,852	20,000		16,000	Contractual O/T for Officers
101 34202.00	Fire Services - Burning Permits (C)	750	750	750	200		700	No Longer Charge for Permits
101 34203.00	Accident Reports (C)	12	0	5	0		0	
101 34204.00	Day Care Inspection Fees (C)	200	50	50	200		100	
101 34206.00	Other Police Services (C)	4,293	526	4,654	0		2,000	
101 34207.00	Other Fire Protection Services (C)	15,751	15,902	16,278			16,900	
101 34207.01	U of M Fire Contract				5,200	5,200		
101 34207.02	Coates Fire Contract				10,700	10,700		
101 34207.03	Other Billed Fire Calls				2,100	1,000		
101 34303.00	Mow Weeds (C)	3,339	4,112	2,188	3,000		3,000	
101 34304.00	Sweep/Plow Streets (C)	501	987	871	500		700	
101 34306.00	Other Highway & Street Rev (C)	42,022	40,563	72,058	30,000		40,000	Street Light Bills - Developers
101 34310.00	Right-of-Way Permits (C)	5,350	11,446	18,534	8,000		12,000	
101 34407.00	City Share of Metro SAC Chgs (C)	2,601	2,309	5,407	2,500		3,500	
	Total Charges for Services (C)	793,806	1,037,621	1,065,295	958,800		1,123,800	
101 35101.00	Court Fines (F)	106,617	116,384	114,580	120,000		120,000	From County
	Total Fines & Forfeits (F)	106,617	116,384	114,580	120,000		120,000	
101 34718.00	Tournament Fees (R)	25,005	12,606	20,538	12,000		18,000	New Fee for 2012
101 34719.00	Player Maintenance Fees (R)	0	0	0	0		0	New Fee for 2011
101 34720.00	Park Reservations (R)	1,604	2,168	4,678	3,400		4,000	
101 34721.00	Softball Revenues (R)	41,100	37,559	25,369	36,000		25,000	
101 34724.00	Tennis Revenues (R)	2,175	2,480	1,995	2,400		2,200	
101 34726.00	Rosettes Revenues (R)	2,288	2,222	1,966	2,100		2,000	
101 34727.00	Field Trip Revenues (R)						7,000	
101 34727.01	Youth/Teen Trips	0	0	0	0	0		
101 34727.02	Adult/Senior Trips	8,050	7,621	10,072	7,000	7,000		
101 34728.00	Adult Soccer League Revenues (R)	12,322	9,942	53	0		0	No Longer Offered
101 34730.00	Run for the Gold Revenues (R)	4,677	5,540	4,344	5,500		4,800	
101 34731.00	Youth Soccer Lessons (R)	3,298	2,441	1,364	2,400		2,400	
101 34732.00	Adult Basketball Revenues (R)	1,214	2,054	1,867	2,000		2,000	
101 34733.00	Other Programs Revenues (R)	13,804	13,014	11,180	13,000		13,000	
101 34735.00	Camps Revenues (R)	23,594	23,873	26,851	23,000		30,000	
101 34736.00	T-Ball Lessons (R)	5,224	4,130	3,961	4,500		4,000	
101 38080.00	Banquet Room Fees (R)	39,623	43,171	51,089	50,000		50,000	
101 38081.00	Auditorium Fees (R)	4,444	5,973	7,310	6,000		6,500	
101 38082.00	Gymnasium Fees (R)	24,173	26,242	29,292	27,000		28,000	
101 38086.00	Classroom Fees (R)	8,465	8,968	9,448	8,500		9,000	
101 38096.00	Liquor Provider Fees (R)	900	660	600	800		600	
101 38097.00	A/V Rental Fees (R)	710	456	450	1,000		500	
101 38154.00	Teen Night Revenues (R)	693	631	527	700		600	
101 38201.00	Rental Revenues	11,910	4,800	0	18,000		28,000	Steeple Center Operations
101 38205.00	A/V Rental Revenues	0	0	0	500		2,000	Steeple Center Operations
101 38209.00	Miscellaneous Revenues	0	175	0	0		0	Steeple Center Operations
101 38211.00	Security Services	1,729	651	0	1,000		2,500	Steeple Center Operations
101 38301.00	Rental Revenues	0	0	0	0		0	Senior / Activity Center Operations
101 38305.00	A/V Rental Revenues	0	0	0	0		0	Senior / Activity Center Operations
	Total Recreation Fees (R)	237,001	217,377	212,956	226,800		242,100	
	PAGE TOTALS	1,137,424	1,371,381	1,392,831	1,305,600		1,485,900	

**2017 BUDGET WORKSHEETS
GENERAL FUND REVENUES**

December 6, 2016

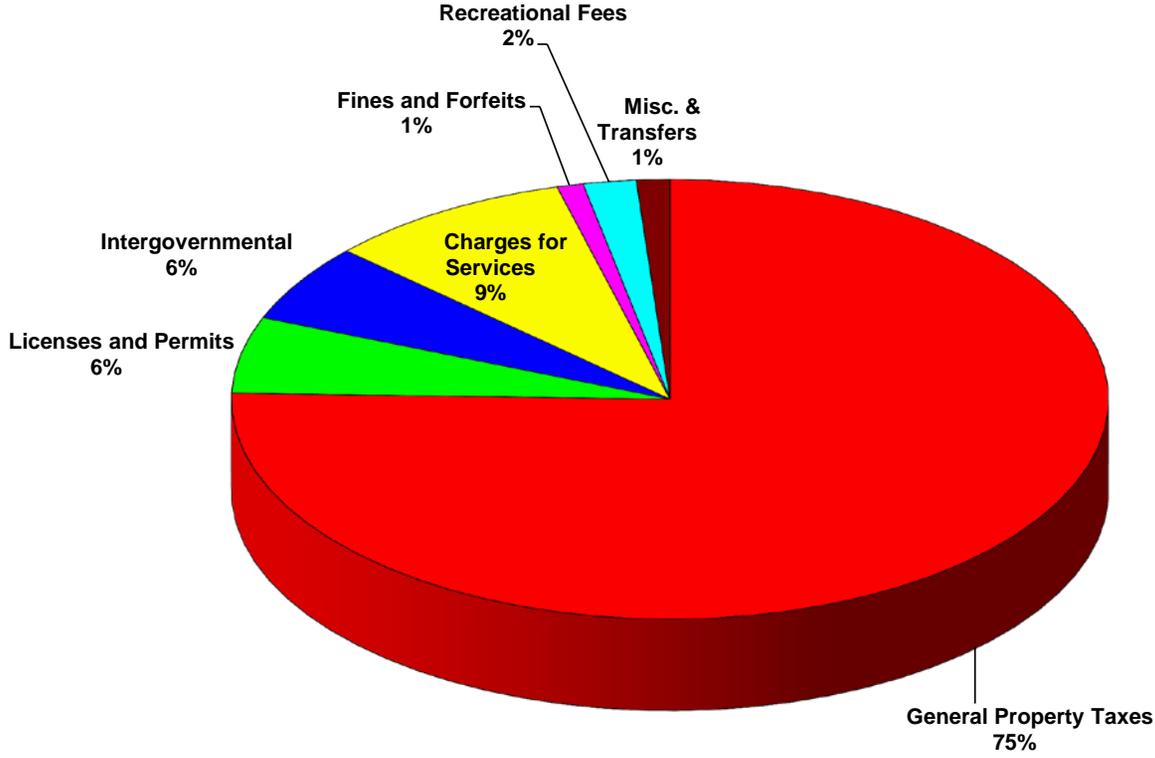
Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 36101.00	Principal - Special Assessments (M)	4,470	4,457	0	2,000		0	From County - 101 Funded Projects
101 36102.00	Penalties & Interest - S/A (M)	0	195	0	0		0	From County
101 36210.00	Interest Earnings - Investments (M)	90,851	176,177	122,664	90,000		120,000	
101 36214.00	Net Change in FV-Investments (M)	(357,024)	231,871	16,629	0		0	Annual Market Value Changes
101 36215.00	Interest Earnings (M)	147	122	837	300		800	From Checking Account
101 36220.00	Rents & Royalties (M)	15,090	17,371	18,399	1,000		3,000	
101 36220.01	Garden Plot Rentals					2,000		Antenna to Water Utility Fund in 2016
101 36220.02	Athletic Complex Land Rental					1,000		
101 36230.00	Contribution/Donations (M)	12,923	28,756	39,800	0		0	
101 36260.00	Other Revenue (M)	6,084	2,086	11,524	10,500		10,500	Includes \$7,500 for Health Reinsurance
101 36262.00	Special Settlements (M)	13,156	0	0	0		0	
101 36263.00	Wellness Program Revenues	0	3,926	15,643	0		10,000	
101 36265.00	Use of Reserve Funds (M)	0	41,000	0	102,500		0	
101 36265.01	Elections Balancing	0	0	0	0	0		Elections Balancing
101 36265.02	Health Insurance Adjustment	0	0	0	0	0		Health Insurance Adj/Assignment
101 38090.00	City Concessions (M)	4,809	4,229	4,099	4,500		4,500	
	Total Misc Revenues (M)	(209,494)	510,191	229,594	210,800		148,800	
101 39202.00	Contribution from Enterprises (T)	3,500	3,500	3,500	3,500		3,500	Arena - Building & Grounds Maint.
101 39203.00	Transfer From_____ (T)	0	0	12,623	0		0	Funds Returned from Projects
	Total Transfers In (T)	3,500	3,500	16,123	3,500		3,500	
	PAGE TOTALS	(\$205,994)	\$513,691	\$245,717	\$214,300		\$152,300	
	FUND TOTALS	\$10,637,770	\$12,018,129	\$11,977,556	\$11,835,528		\$12,392,700	
	INTERNAL REVENUES	\$2,241,768	\$3,372,416	\$3,189,959	\$2,811,100		\$3,044,700	Grand Total Less: Ad Valorem & Fiscal Disparities

**2017 BUDGET WORKSHEETS
GENERAL FUND REVENUES**

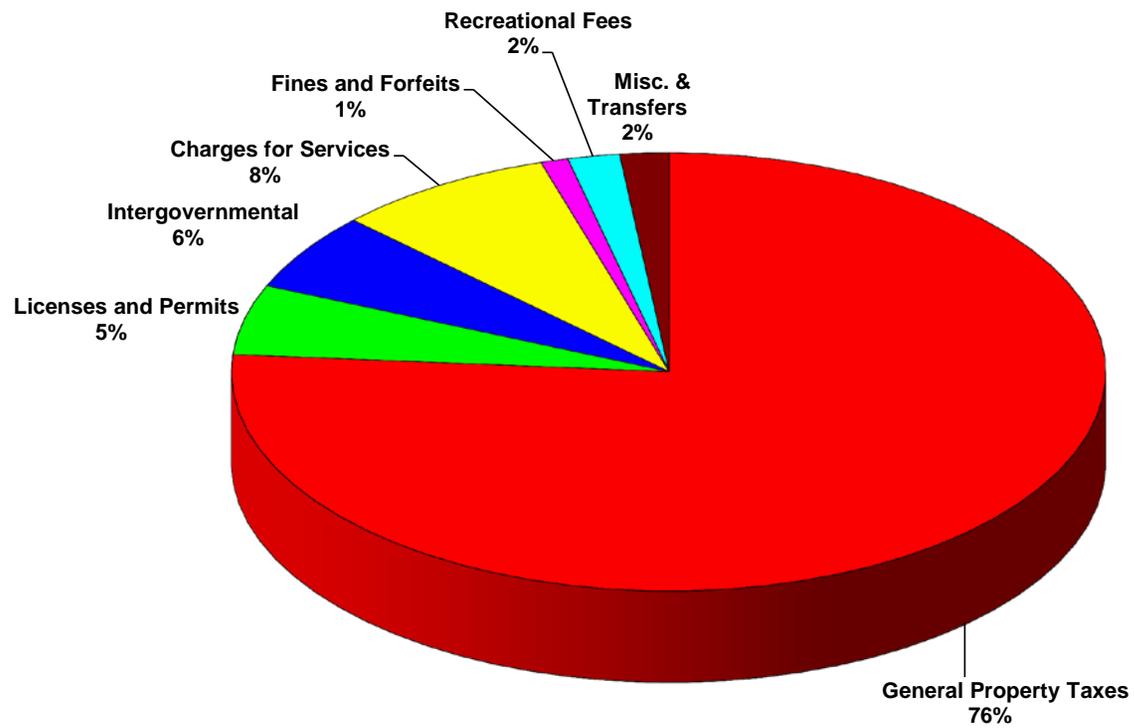
December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 34108.00	General Fund Admin Fees	\$25,000	\$25,000	\$25,000	\$25,000		\$25,000	
101 34108.01	Fund 201					6,000		
101 34108.02	Fund 202					2,500		
101 34108.03	Fund 203					2,500		
101 34108.04	Fund 206					2,500		
101 34108.05	Fund 207					2,500		
101 34108.06	Fund 605					1,000		
101 34108.07	Fund 606					1,000		
101 34108.08	Fund 607					1,000		
101 34108.09	Fund 650					6,000		
	Admin Fees Breakdown Totals	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	

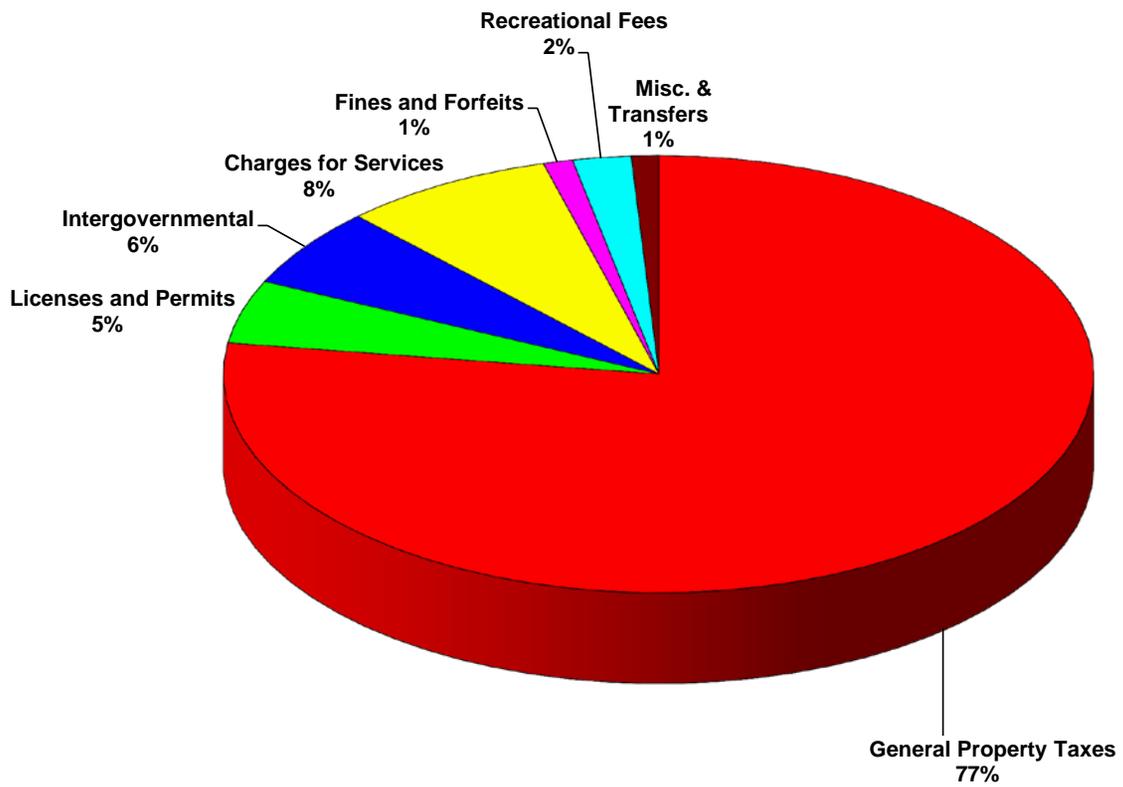
**2017 SUMMARY OF REVENUES
GENERAL FUND**



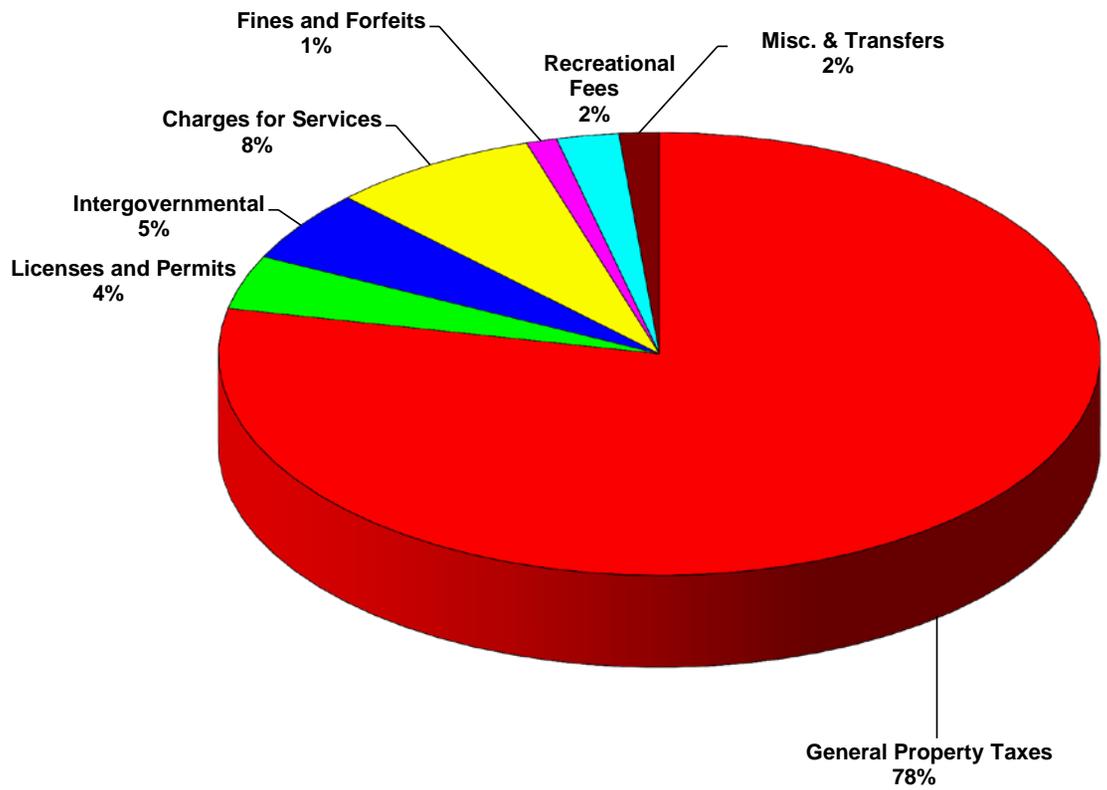
2016 SUMMARY OF REVENUES GENERAL FUND



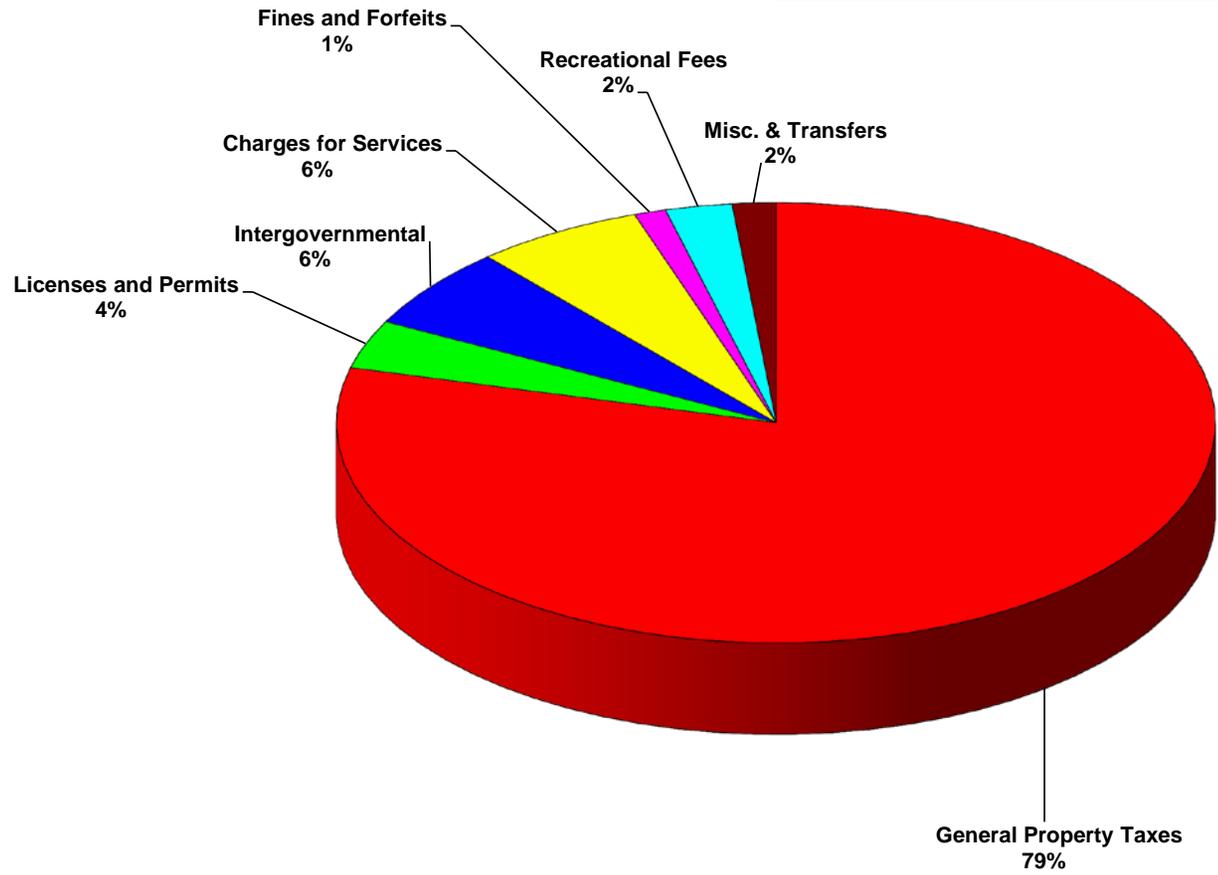
2015 SUMMARY OF REVENUES GENERAL FUND



**2014 SUMMARY OF REVENUES
GENERAL FUND**



2013 SUMMARY OF REVENUES GENERAL FUND

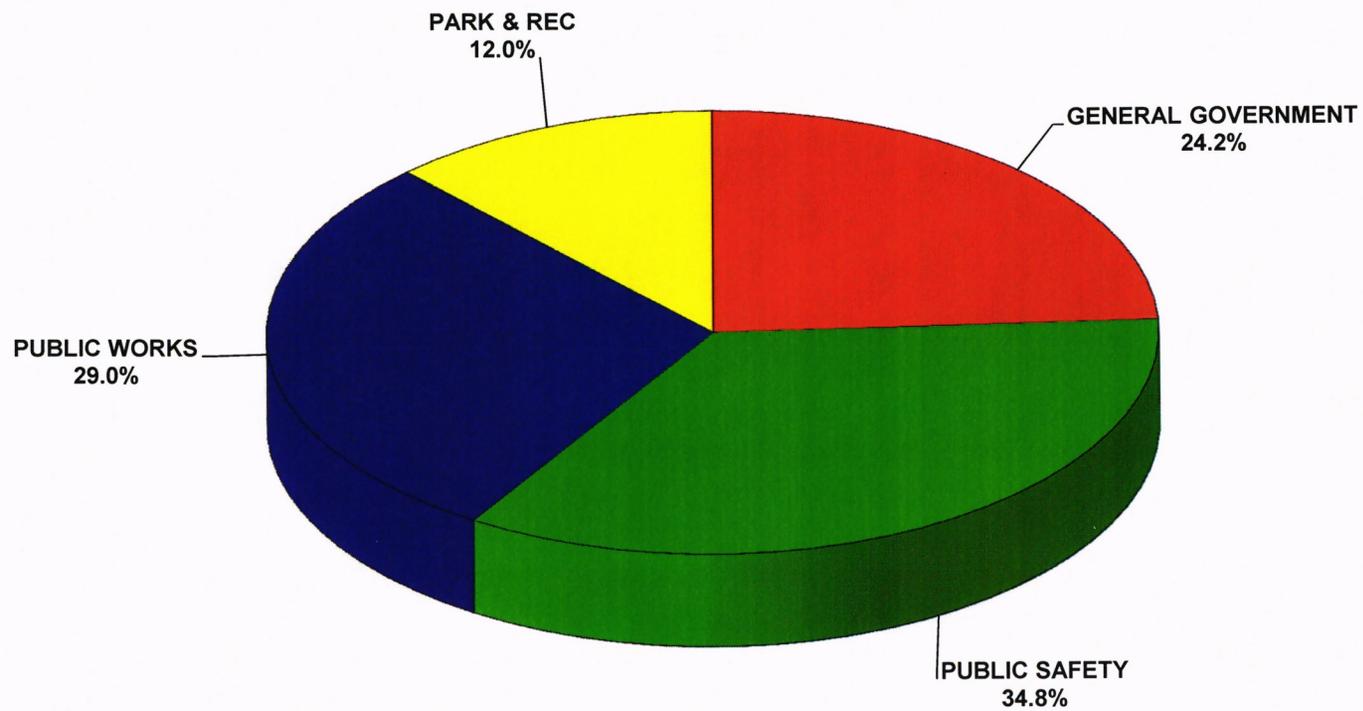


GENERAL FUND EXPENDITURES

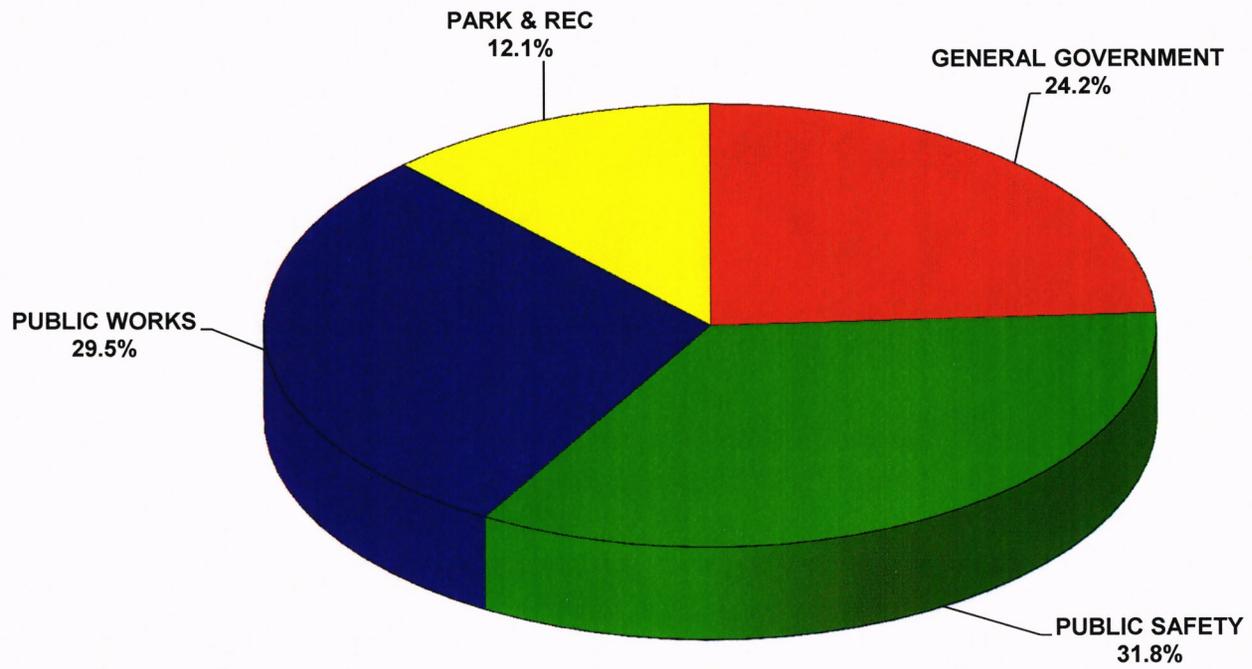
December 6, 2016

CLASSIFICATIONS/DEPARTMENTS	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	DIFFERENCE	+/- PERCENTAGE
GENERAL GOVERNMENT				
Council	\$231,628	\$272,500	\$40,872	17.65%
Administration	610,100	671,200	61,100	10.01%
Elections	48,200	20,000	(28,200)	-58.51%
Finance	507,800	528,100	20,300	4.00%
General Government	326,800	323,600	(3,200)	-0.98%
Community Development	1,005,600	1,052,500	46,900	4.66%
Transfers - Arena Assistance	130,000	130,000	0	0.00%
TOTAL GENERAL GOVERNMENT	\$2,860,128	\$2,997,900	\$137,772	4.82%
PUBLIC SAFETY				
Police	\$3,689,800	\$3,930,300	\$240,500	6.52%
Fire	366,400	384,000	17,600	4.80%
TOTAL PUBLIC SAFETY	\$4,056,200	\$4,314,300	\$258,100	6.36%
PUBLIC WORKS				
Government Buildings	\$542,100	\$574,300	\$32,200	5.94%
Fleet Maintenance	683,500	653,500	(30,000)	-4.39%
Street Maintenance	1,345,200	1,423,500	78,300	5.82%
Parks Maintenance	921,200	940,000	18,800	2.04%
TOTAL PUBLIC WORKS	\$3,492,000	\$3,591,300	\$99,300	2.84%
PARKS & RECREATION				
Park & Rec - General	\$1,249,400	\$1,286,000	\$36,600	2.93%
Park & Rec - Steeple Center Operations	93,400	111,400	18,000	19.27%
Park & Rec - Revenue Producing Programs	84,400	91,800	7,400	8.77%
TOTAL PARKS & RECREATION	\$1,427,200	\$1,489,200	\$62,000	4.34%
GRAND TOTALS - GENERAL FUND	\$11,835,528	\$12,392,700	\$557,172	4.71%

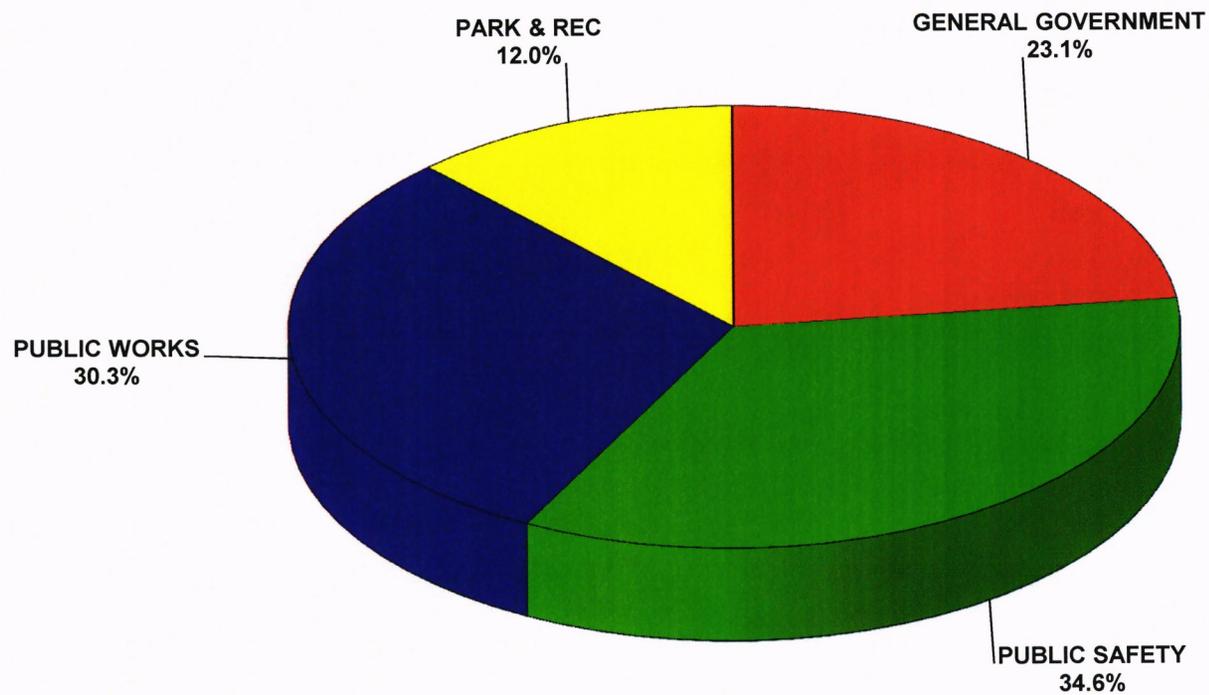
**2017 SUMMARY OF EXPENDITURES
GENERAL FUND**



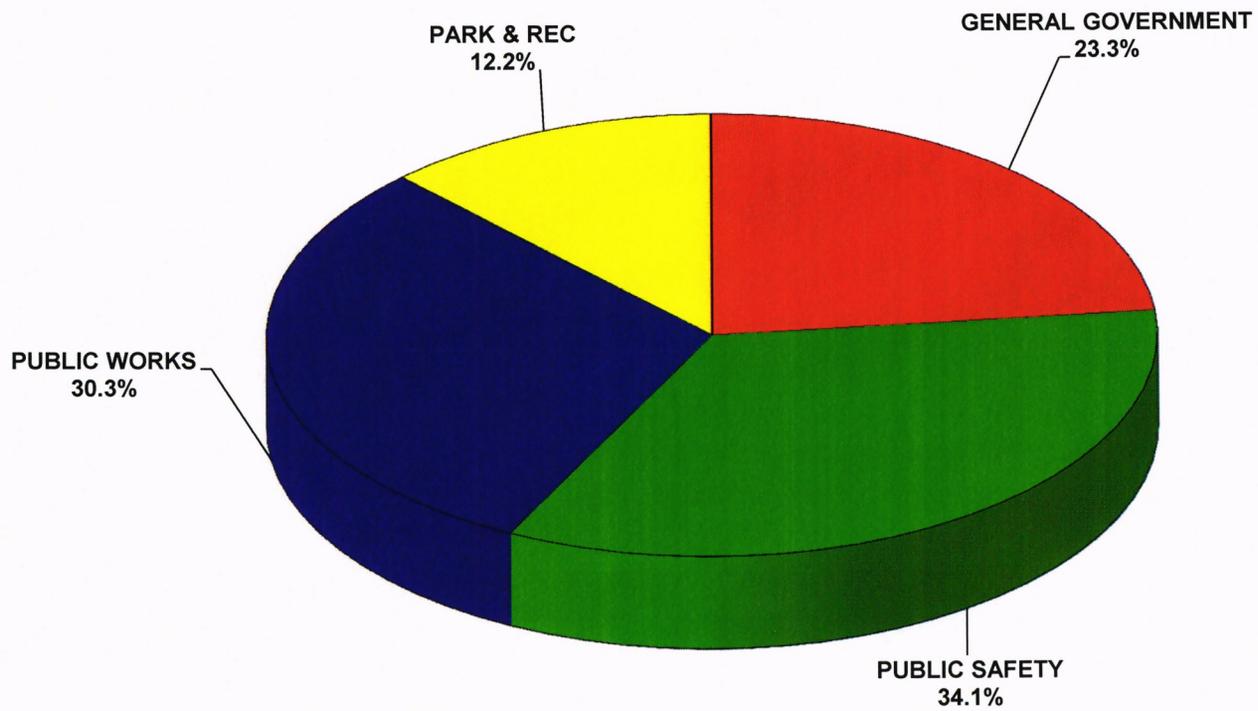
**2016 SUMMARY OF EXPENDITURES
GENERAL FUND**



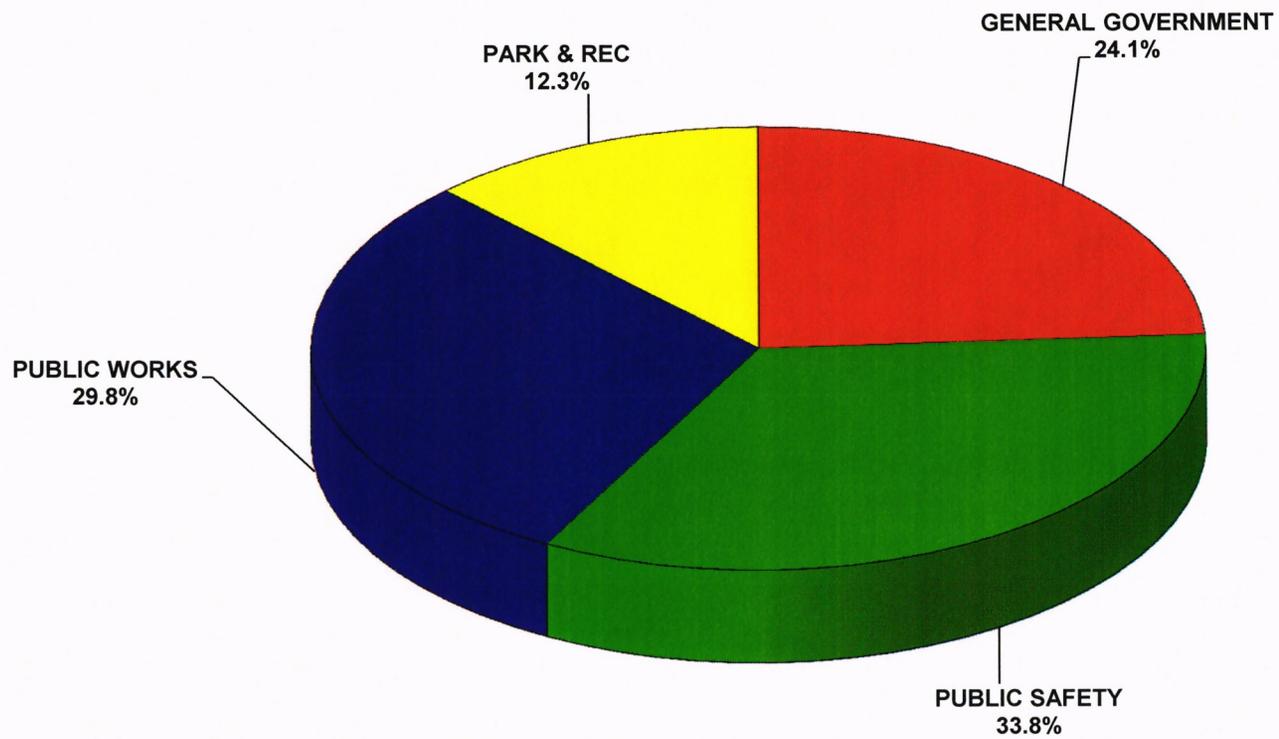
**2015 SUMMARY OF EXPENDITURES
GENERAL FUND**



2014 SUMMARY OF EXPENDITURES GENERAL FUND



2013 SUMMARY OF EXPENDITURES GENERAL FUND



CITY COUNCIL

The City Council is responsible for establishing the mission and vision for the City of Rosemount. The Council also establishes community goals and supervises the activities of the City Administrator.

POLICY DEVELOPMENT

- Provides for the legislative and policy-making activities for all of municipal government.
- Provides for the planning and control of all City expenditures through the adoption of the City's annual budget.
- Provides for the definition of the City's tax structure through the levying of taxes and approval of user fees and rate structures.
- Provides for citizen input to policy-making process by establishing, appointing and managing advisory commissions, ad hoc committees and community groups.

GENERAL OPERATIONS

- Provides funding for general government projects and needs such as:
 - City Newsletter
 - Chamber of Commerce Directory

**2017 BUDGET WORKSHEETS
COUNCIL**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41110 103.00	Salaries & Benefits	\$37,181	\$37,346	\$40,976	\$39,800		\$41,300	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41110 01 225.00	Landscaping Materials	24,923	45,181	26,368	0		25,000	Funding From SKB Revenues
101 41110 01 307.00	City Promotional Fees						23,100	
101 41110 01 307.01	Newsletter	14,637	14,424	14,357	15,000	15,000		3 Newsletters
101 41110 01 307.02	Chamber of Commerce Directory	1,069	1,000	1,000	1,100	1,100		
101 41110 01 307.03	Community Survey	0	0	0	0	0		
101 41110 01 307.04	Community Events	0	0	7,000	7,000	7,000		Leprechaun Days Fireworks
101 41110 01 315.00	Special Programs	4,226	982	2,725	3,000		3,000	Promotions, Marketing, etc.
101 41110 01 319.00	Other Professional Services						33,000	
101 41110 01 319.01	Education Reimbursement	7,307	10,230	5,521	12,000	12,000		
101 41110 01 319.02	Intergovernmental Initiatives	0	4,177	7,644	20,000	15,000		
101 41110 01 319.03	Open Government Initiatives	0	0	0	22,828	6,000		Open Gov
101 41110 01 321.00	Telephone Costs						400	
101 41110 01 321.02	Mayor's Cell Phone	389	389	389	400	400		
101 41110 01 329.00	Other Communication Costs	0	0	0	500		500	Newspaper Ads / Open Houses
101 41110 01 331.00	Travel Expense						8,000	
101 41110 01 331.01	NLC Conference	4,455	4,092	4,302	6,000	6,000		
101 41110 01 331.02	Miscellaneous Travel	2,043	1,112	2,776	2,000	2,000		
101 41110 01 433.00	Dues & Subscriptions						28,600	
101 41110 01 433.01	LMC Dues	16,126	16,700	17,485	17,600	18,500		
101 41110 01 433.02	AMM Dues	7,507	7,597	7,656	7,800	8,000		
101 41110 01 433.03	Dak Cty Regional Chamber	0	0	0	100	100		
101 41110 01 433.04	NLC Dues	1,861	1,861	1,861	2,000	2,000		
101 41110 01 433.05	Miscellaneous Dues	0	0	0	0	0		
101 41110 01 435.00	Books & Pamphlets	0	0	0	100		100	
101 41110 01 437.00	Conferences & Seminars						14,000	
101 41110 01 437.01	Registration & Hotel-LMC Conf	394	1,003	1,552	2,000	2,000		
101 41110 01 437.02	Registration & Hotel-NLC Conf	7,541	7,040	10,538	9,000	9,000		
101 41110 01 437.03	Miscellaneous Conferences	0	875	674	3,000	3,000		
101 41110 01 439.00	Other Miscellaneous Charges	426	381	0	400		400	
101 41110 01 598.00	Council Designated	3,991	573,534	337,226	100,000		85,100	'14 & '15-Assignment for Projects
101 41110 01 598.01	Assignment for Health Ins. Increases	0	0	0	0	0		
101 41110 01 598.02	Sales Tax Exemption Savings	0	0	0	(50,000)	0	0	Year 2 of 2 Phase Out
101 41110 01 598.03	Salary & Benefit Contingency	0	0	0	0	0		
101 41110 01 599.00	Employee Recognition Costs						10,000	
101 41110 01 599.01	Employee Recognition Costs	2,726	2,787	3,340	3,500	3,500		
101 41110 01 599.02	Vending Machine Costs	3,874	3,206	3,928	4,000	4,000		Offset by Revenue from Machines
101 41110 01 599.03	Commemorations	447	971	1,311	1,200	1,200		
101 41110 01 599.04	Commission/Volunteer Recognition	1,296	1,322	394	1,300	1,300		
PAGE TOTALS		\$142,417	\$736,211	\$499,025	\$231,628		\$272,500	
DEPARTMENT TOTALS		\$142,417	\$736,211	\$499,025	\$231,628		\$272,500	

ADMINISTRATION DEPARTMENT

The Administration Department is responsible for the overall management of all departments within the City and for assuring that departmental activities are consistent with the goals established by the City Council.

GENERAL ADMINISTRATION

- Provides overall management, administration and coordination of activities in all City departments including: Community Development, Finance, Fire, Police, Public Works and Parks & Recreation.
- Provides for preparation and overall management of the City's budgets.
- Provides project management for projects that are unique and therefore not assignable to any other department.
- Provides overall coordination of City consultants.
- Provides for the execution of all policies as adopted by the City Council.
- Provides administrative and clerical support to the City Council including the preparation, distribution and maintenance of City Council meeting documents.
- Provides support for Youth Commission, Cable Commission, Safety Committee and Volunteer Program

RECORDS MANAGEMENT

- Provides for the preparation and maintenance of official records for the City including Council, Port Authority and Commission minutes.
- Prepares and assures publication and posting of official notices.
- Provides public information on ordinances, contracts and policies.
- Administers the collection, storage and dissemination of data.
- Provides for the maintenance, training and supervision of the digital document management system.

ADMINISTRATION DEPARTMENT - Page 2

LICENSING

- Provides for the issuance and renewal of the following licenses:
 - Liquor
 - Peddlers, solicitors and transient merchants
 - Lawful purpose gambling premise permits
 - Block party street closures
 - Massage therapy
 - Arcade parlor, billiard hall and dance club

PERSONNEL ADMINISTRATION

- Administers overall human resources programs and services. Provides services to improve employee recruitment, retention, safety, training, orientation and relations.
- Administers the City's personnel policies and procedures, assures compliance with union contract language, as well as state and federal labor regulations.
- Administers employee compensation, insurance, and benefit plans, assuring compliance with state and federal regulations.

PUBLIC INFORMATION AND MARKETING

- Prepares communications to residents about City government activities.
- Creates and coordinates marketing publications directed to business sectors outside of the community for economic development.
- Assists in preparing messages and collateral material for internal communications.

ADMINISTRATION DEPARTMENT - Page 3

STAFFING

- For 2017, the department will consist of five positions:
 - City Administrator
 - Assistant City Administrator
 - Communications Coordinator
 - City Clerk
 - Human Resources Coordinator

PERFORMANCE MEASURES

Worker's Compensation Modification Factor

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
.90	.88	.82	.85	.92	n/a

Turnover Rate of City Personnel

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
5.2%	2.6%	2.6%	5.1%	5.1%	4.9%
					(8 Months)

Average Monthly Unique Views on City Website

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
6,555	7,423	6,916	9,722	12,499	14,586
					(8 Months)

n/a – Information Not Available

**2017 BUDGET WORKSHEETS
ADMINISTRATION**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41320	101.00 Salaries & Benefits	\$386,547	\$404,313	\$412,421	\$431,100		\$547,500	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41320	101.00 Human Resources Coordinator	0	0	0	48,300		0	New Position - Start 7/1/16
101 41320	102.00 Full-Time Overtime	0	0	0	0		0	
101 41320	103.00 Part-Time Salaries & Benefits	0	5,359	4,322	0		0	
101 41320 01 209.00	Other Office Supplies	0	31	0	300		300	Miscellaneous Purchases
101 41320 01 313.00	Temporary Service Fees	0	0	0	0		0	
101 41320 01 319.00	Other Professional Services	0	0	0	0		0	
101 41320 01 321.00	Telephone Costs	1,572	1,322	1,322	1,600		1,600	Administration Cell Phones
101 41320 01 331.00	Travel Expense						1,200	
101 41320 01 331.01	NLC Conference	0	0	0	0	0		
101 41320 01 331.02	ICMA Conference	328	391	0	700	700		
101 41320 01 331.03	Miscellaneous Travel	353	226	252	500	500		
101 41320 01 433.00	Dues & Subscriptions						2,700	
101 41320 01 433.01	MCMA Dues	269	275	281	300	300		
101 41320 01 433.02	MAMA Dues	0	0	0	0	0		
101 41320 01 433.03	MCFOA Dues	35	35	85	100	100		
101 41320 01 433.04	Munici-Pals	25	25	25	100	100		
101 41320 01 433.05	IIMC Dues	0	185	0	200	200		City Clerk Association
101 41320 01 433.06	ICMA Dues	1,795	1,831	1,877	1,900	1,900		
101 41320 01 433.07	APMP Dues	60	50	40	100	100		
101 41320 01 435.00	Books & Pamphlets	0	0	0	100		100	
101 41320 01 437.00	Conferences & Seminars						8,800	
101 41320 01 437.01	Registration & Hotel - LMC	0	482	687	500	700		
101 41320 01 437.02	Registration & Hotel - MCMA	1,429	629	1,444	1,500	1,500		
101 41320 01 437.04	Staff (1) Each	0	0	0	0	0		
101 41320 01 437.05	Miscellaneous Seminars	0	40	17	300	300		ULI / Greening Initiatives
101 41320 01 437.06	Registration & Hotel - ICMA	3,399	2,995	1,556	3,400	3,400		
101 41320 01 437.07	City Clerk Training	1,240	1,507	2,224	2,700	2,700		All MCFOA Events -MMCI
101 41320 01 437.08	Registration & Hotel - NLC	0	0	0	0	0		
101 41320 01 437.09	Miscellaneous Meetings	89	0	111	200	200		
101 41320 01 439.00	Other Miscellaneous Charges	0	202	20	200		200	
101 41320 01 580.00	Other Equipment Purchases	0	6	0	200		200	
PAGE TOTALS		397,141	419,902	426,683	494,300		562,600	

**2017 BUDGET WORKSHEETS
ADMINISTRATION**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41320 31 305.00	Medical & Dental Fees						9,200	Employee Drug Testing
101 41320 31 305.01	Pre-Employment Physicals	630	1,177	1,725	900	900		
101 41320 31 305.02	Employee Drug Testing	1,166	1,716	1,588	1,200	800		
101 41320 31 305.03	PCORI Fees	0	284	343	0	0		
101 41320 31 305.04	Reinsurance Costs	0	0	7,371	7,500	7,500		Costs Reimbursed by Grants
101 41320 31 306.00	Personnel Testing & Recruitment	0	1,825	6,198	8,000		8,000	
101 41320 31 315.00	Special Programs						11,500	
101 41320 31 315.01	Employee Training	49	0	132	1,000	1,000		
101 41320 31 315.02	Health & Wellness	206	594	500	500	500		Wellness & Health Management
101 41320 31 315.04	SW/WC Co-op Wellness Grant	0	3,912	15,557	0	10,000		Costs Reimbursed by Grants
101 41320 31 319.00	Other Professional Services						4,000	
101 41320 31 319.01	Labor Consultant	0	0	0	500	500		
101 41320 31 319.02	Labor Legal Issues	0	0	1,148	700	700		
101 41320 31 319.04	COBRA Consultant	699	518	715	800	800		
101 41320 31 319.05	Flex/VEBA Administrative Fees	1,770	1,945	1,920	2,000	2,000		
101 41320 31 319.06	SWWC Co-Operative Dues	0	0	0	0	0		
101 41320 31 331.00	Travel Expense	330	599	635	400		600	
101 41320 31 341.00	Employment Advertising	797	1,956	927	1,000		1,000	Vacancies
101 41320 31 391.00	P.C. Maintenance	0	0	0	3,500		3,500	Neo Gov - Annual Maintenance
101 41320 31 394.00	P.C. Software Purchases	0	0	8,500	0		0	Neo Gov - Initial Purchase
101 41320 31 433.00	Dues & Subscriptions						900	
101 41320 31 433.02	IPMA Dues	209	249	174	300	300		
101 41320 31 433.03	MPELRA Dues	275	200	275	400	600		
101 41320 31 435.00	Books & Pamphlets	0	0	0	100		100	Books & Training Materials
101 41320 31 437.00	Conferences & Seminars						1,100	
101 41320 31 437.01	MPELRA State Conference	297	485	601	500	800		
101 41320 31 437.02	Personnel Seminars	235	171	75	300	300		
101 41320 31 437.03	Safety, Supervisor, Policy	0	0	0	0	0		
101 41320 41 315.00	Special Programs						300	
101 41320 41 315.01	General Marketing	214	0	0	300	300		
101 41320 41 315.02	Historical Monuments	0	0	0	0	0		
101 41320 41 319.00	Other Professional Services						6,500	
101 41320 41 319.01	Website	3,572	4,751	5,983	13,000	6,500		
101 41320 41 319.02	Website Improvements	0	0	0	0	0		
101 41320 41 328.00	Cable Supply Costs	384	1,016	864	1,000		1,000	Cable Supplies, Software
101 41320 41 329.00	Other Communication Costs	0	0	0			60,100	
101 41320 41 329.01	Cable JPA Payment-General City	44,265	45,934	54,388	71,000	60,000		
101 41320 41 329.02	Video Streaming Council Mtgs	0	0	60	100	100		
101 41320 41 329.03	Bulk E-Mail System	0	0	0	0	0		
101 41320 41 331.00	Travel Expenses	32	52	55	100		100	
101 41320 41 433.00	Dues & Subscriptions	75	75	75	100		100	MAGC
101 41320 41 437.00	Conferences & Seminars	0	0	0	100		100	Technical Courses
101 41320 41 580.00	Other Equipment Purchases	189	371	0	500		500	
PAGE TOTALS		\$55,393	\$67,829	\$109,808	\$115,800		\$108,600	
DEPARTMENT TOTALS		\$452,534	\$487,731	\$536,491	\$610,100		\$671,200	

ELECTIONS

The responsible execution of elections is a crucial function of local government. Federal, state and local elections assure the popular representation of citizens and that the community's mission, vision and goals are consistent with the wishes of the electorate.

GENERAL / ADMINISTRATIVE

- Provides for conducting all local, state and federal elections.

VOTER REGISTRATION

- Provides for the maintenance and execution of procedures for voter registration.

SUPPLIES & EQUIPMENT

- Provides for the necessary supplies and minor equipment necessary to conduct the elections.

CONTRACTED SERVICES

- Provides for the maintenance agreements for service and repair of the voter assist terminals and the ballot counters.
- Provides for continued use of polling locations.

STAFFING

- Provides for the recruitment, appointment, training and supervision of election judges to carry out Election Day activities at the City's seven precinct polling locations.
- Provides for training of absentee ballot board.

PERFORMANCE MEASURES

Average Number of Registered Voters per Precinct

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
1,871	2,186	1,949	1,941	1,982	2,138

n/a – Information not Available

**2017 BUDGET WORKSHEETS
ELECTIONS**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41410 01 103.00	Part-Time Salaries	\$0	\$18,117	\$0	\$36,000		\$0	Election Judges & Front Desk
101 41410 01 203.00	Printed Forms & Paper	0	568	0	200		0	Ballots & Programming
101 41410 01 208.00	Miscellaneous Supplies	0	147	0	500		0	
101 41410 01 219.00	Other Operating Supplies	0	306	0	300		0	Food for Election Judges
101 41410 01 242.00	Minor Equipment	0	0	0	0		0	Signs & Miscellaneous
101 41410 01 304.00	Legal Fees	0	0	0	0		0	
101 41410 01 319.00	Other Professional Services	0	0	0	0		0	
101 41410 01 321.00	Telephone Costs	0	0	0	0		0	
101 41410 01 351.00	Legal Notices Publishing	0	0	0	0		0	Election Publications
101 41410 01 391.00	P.C. Maintenance	0	6,200	6,355	6,200		0	Elections S/W Maintenance Costs (Utilizing Laserfiche)
101 41410 01 409.00	Other Contracted Repair & Maint						5,000	
101 41410 01 409.01	Maintenance for Voting Machines	1,225	1,225	0	5,000	5,000		
101 41410 01 409.02	Maintenance for Accuvotes	1,000	1,000	0	0	0		
101 41410 01 412.00	Building Rental	0	0	0	0		0	Possible Rent for Locations
101 41410 01 439.00	Other Miscellaneous Charges	0	0	0	0		0	
101 41410 01 580.00	Other Equipment Purchases	8,626	0	11,200	0		15,000	
	PAGE TOTALS	\$10,851	\$27,562	\$17,555	\$48,200		\$20,000	
	DEPARTMENT TOTALS	\$10,851	\$27,562	\$17,555	\$48,200		\$20,000	

FINANCE DEPARTMENT

The Finance Department is responsible to work with all departments of the City, especially the Administration Department, to ensure that all activities of the City are conducted in a fiscally responsible manner.

GENERAL / ADMINISTRATIVE

- Provides for the fiscal management, processing and maintenance of all accounting transactions for all funds of the City, including budgetary controls, preparation of interim accounting reports and the Comprehensive Annual Financial Report (CAFR). Also responsible for all other reporting requirements of the Federal, State, County and other government agencies in regards to budgets, taxes, financial statements, TIF Districts and other items. Beginning in 2012 also responsible for main line phone administration.

DATA PROCESSING

- Provides for evaluation of appropriate computer hardware and software on a continuing basis.
- Coordinates efforts between departments to assure an integrated information system.
- Acts as an in-house consultant providing technical assistance when possible, and if not possible, coordinating the procurement of outside technical assistance when needed.

TREASURY

- Fund Management - Collects and deposits revenues and manages the investment of idle funds.
- Budgetary - Compiles historical and current expenditure and revenue data to facilitate budget preparation.
- Bonding - Assists in the issuance, sale and record maintenance of indebtedness.
- Insurance - Maintains records for property and worker's comp insurance requirements, handles all property & liability claims and prepares documents for all yearly renewals of policies.

FINANCE DEPARTMENT - Page 2

PAYROLL

- Receives employee time sheets, coordinates insurance, pay rates and other applicable payroll information with personnel, prepares payroll checks, prepares all Federal and State required reports, prepares all employee withheld and employer promised obligation funds for disbursement to applicable organizations, and prepares all reports as needed, both internally and externally.

UTILITY BILLING

- Coordinates the automated reading of all City water meters, and the processing, mailing, uploading and collection of all utility bills. Handles on the computer system, the preparation of final bills and the setup of new accounts. Fields and responds to utility billing questions and complaints. Compiles operating statistical information which is available to other departments as needed.

ACCOUNTS PAYABLE

- Processes purchase orders prepared by all departments, checking for accuracy and matching with invoices and all other supporting documentation so payments can be made in a timely manner. Also, prepares all checks and supporting reports that accompany each check run. Coordinates the review of bills by Council by providing applicable reports and supporting documentation.

ACCOUNTS RECEIVABLE / CASH RECEIPTS

- Prepares invoices for all departments for items/services that must be billed to outside sources. Maintains records that allow for the timely collection of invoiced items/services. Receipts monies on a daily basis and deposits those monies daily in designated banking institutions. Maintains a system that allows for the appropriate reporting of all monies collected within the accounting system.

FINANCE DEPARTMENT - Page 3

FIXED ASSETS

- Responsible for the maintenance of the fixed asset system. This includes all additions, deletions and changes in fixed assets for the City. It also includes the periodic physical reinventory of all current fixed assets. Also responsible for the corresponding reporting requirements that go along with the system, including year-end information, insurance renewal information and individual department information.

SPECIAL ASSESSMENTS

- Responsible for the maintenance of special assessments records to confirm that Dakota County's assessment balances are correct and in agreement with ours. Works with the Engineering Department for additions to the special assessment system. Responsible for coordinating all deletions and changes to the system as well as all collections of special assessment payments not collected through property taxes.

STAFFING

- In 2017, the department will consist of eight positions:
 - Finance Director
 - Accounting Supervisor
 - IT Coordinator
 - Payroll Clerk
 - Accounts Payable Clerk
 - Utility Billing Clerks (2)
 - Accounting Clerk

FINANCE DEPARTMENT - Page 4

PERFORMANCE MEASURES

City Bond Rating

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Aa2 (4/16/10)	Aa2	Aa2	Aa2	Aa2	Aa2

GFOA Certificate of Achievement Award Received

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Yes	Yes	Yes	Yes	(Applied)	n/a

of Accounts Payable Checks Processed

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
3,263	3,138	3,139	3,101	3,148	2,219

of Utility Bills Processed

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
29,563	30,019	29,644	30,962	31,524	18,531

2016 figures are estimates for the first 8 months of the year.

n/a – Information Not Available

**2017 BUDGET WORKSHEETS
FINANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41520 101.00	Salaries & Benefits	\$319,121	\$395,125	\$406,312	\$420,100		\$430,700	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41520 102.00	Full-Time Overtime	2,707	2,826	1,629	3,000		3,000	
101 41520 103.00	Part-Time Salaries & Benefits	50,067	0	0	0		12,000	Intern 12-15 Hours Per Week
101 41520 01 321.00	Telephone Costs	1,429	1,322	1,322	1,500		1,500	Cell Phone Allowances (2)
101 41520 01 331.00	Travel Expense						1,300	
101 41520 01 331.01	Finance Director	869	449	409	1,200	1,200		National Conference Included
101 41520 01 331.02	Staff	69	0	129	100	100		
101 41520 01 391.00	P.C. Maintenance						67,900	
101 41520 01 391.02	Remote Desktop Services	962	900	900	1,000	1,500		
101 41520 01 391.03	Incode Software Maintenance	8,857	9,168	9,595	9,000	10,000		
101 41520 01 391.04	General Network Support	20,000	20,000	20,000	25,000	25,000		Block Hours of Support Time
101 41520 01 391.06	Fixed Asset Maint Contract	1,384	1,365	1,365	1,400	1,400		^^ Increased Cost and Need ^^
101 41520 01 391.07	Miscellaneous Repairs & Maint.	1,590	2,794	711	2,500	2,000		
101 41520 01 391.08	Anti-Virus Software Renewal	4,696	1,188	1,188	2,000	2,000		
101 41520 01 391.09	File Server Software Maintenance	12,931	8,707	5,764	14,800	7,000		
101 41520 01 391.10	Managed Backup Services	0	11,010	11,060	14,500	19,000		Outgrowing Current Capacity
101 41520 01 392.00	P.C. Accessories & Supplies	2,462	2,075	1,766	3,000		3,000	City System Supplies
101 41520 01 393.00	P.C. Hardware Purchases	1,243	675	2,192	2,000		2,000	
101 41520 01 394.00	P.C. Software Purchases						2,000	
101 41520 01 394.01	Annual Microsoft Office Payment	0	0	0	0	0		2015 End of Life for Office 2010
101 41520 01 394.02	Miscellaneous S/W Purchases	3,515	352	1,754	2,000	2,000		
101 41520 01 409.00	Other Contracted R & M	210	225	225	300		300	Non-Computer Equipment
101 41520 01 433.00	Dues & Subscriptions						800	
101 41520 01 433.02	MnGFOA - Finance Director	60	60	60	70	70		
101 41520 01 433.03	MnGFOA - Staff	360	360	360	380	380		
101 41520 01 433.04	GFOA - Finance Director & Asst.	340	340	340	350	350		
101 41520 01 435.00	Books & Pamphlets						100	
101 41520 01 435.01	Accounting Related Books	178	0	0	50	50		
101 41520 01 435.02	Finance Related Books	0	0	0	50	50		
101 41520 01 437.00	Conferences & Seminars						2,800	
101 41520 01 437.02	MnGFOA Annual Conf (F/D)	571	571	573	700	700		
101 41520 01 437.03	GFOA National Conf (F/D)	1,708	432	543	1,500	1,500		
101 41520 01 437.04	Staff Development	0	15	0	200	200		
101 41520 01 437.05	Miscellaneous Seminars	278	360	387	400	400		Misc. Meetings, Lunches, etc.
101 41520 01 439.00	Other Miscellaneous Charges	39	284	85	200		200	Contingencies
101 41520 01 570.00	Office Equipment & Furnishings	1,000	316	971	500		500	
PAGE TOTALS		\$436,646	\$460,919	\$469,640	\$507,800		\$528,100	
DEPARTMENT TOTALS		\$436,646	\$460,919	\$469,640	\$507,800		\$528,100	

GENERAL GOVERNMENT

DUPLICATING & COPYING

- Provides for maintenance agreements and expenses to operate copy machines at all City facilities. Also provides for digital document management costs.

PRINTED FORMS & PAPER

- Provides for copy paper utilized by all departments and provides for forms utilized by the Finance Department.

ENVELOPES & LETTERHEADS

- Provides for letterhead utilized by all departments and for various types and sizes of envelopes.

OTHER OFFICE SUPPLIES

- Provides for general office supplies utilized by all City departments.

EQUIPMENT PARTS

- Provides for the maintenance and repair of general office equipment.

AUDITING & ACCOUNTING SERVICES

- Provides for the annual audit of the City's accounting transactions for all funds of the City and for the preparation of the Comprehensive Annual Financial Report. Also provides for other services as required of the City's financial and accounting consultants.

LEGAL FEES

- Provides for general legal and special legal services provided by the City Attorney or other law firms utilized by the City for such services.

GENERAL GOVERNMENT - Page 2

OTHER PROFESSIONAL SERVICES

- Provides for the administration costs of the City's code updates, code web fees, annual updates to the user fee study, preparation of the State building report and continuing disclosure fees.

TELEPHONE COSTS

- Provides for the costs of the City's telephone system, monthly service fees, long distance calls and miscellaneous installation costs. Also, provides for fees associated with the City's e-mail and web services.

POSTAGE COSTS

- Provides for postage costs for all departments and maintenance agreements for the postage machine and postage allocator.

OTHER TRANSPORTATION EXPENSES

- Provides for two-year renewals of City vehicle license plates, emission fees and duplicate plates, titles or tags, if needed.

LEGAL & GENERAL NOTICES PUBLISHING

- Provides for the publication of legal documents from all departments except when publication costs are charged to specific projects.

LEASE AGREEMENTS

- Provides for leasing of copy machines and other office machines at City Hall, Community Center and the Police Department.

**2017 BUDGET WORKSHEETS
GENERAL GOVERNMENT**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41810 01 202.00	Duplicating & Copying						\$15,000	
101 41810 01 202.02	Copying Costs	14,668	16,182	16,522	15,000	15,000		
101 41810 01 203.00	Printed Forms & Paper						7,600	
101 41810 01 203.01	Copy Paper	3,757	3,773	5,026	4,000	4,000		
101 41810 01 203.02	General Receipt Books	0	0	776	800	800		
101 41810 01 203.03	Purchase Orders	1,376	1,336	0	1,400	1,400		
101 41810 01 203.04	Payroll & A/P Checks	327	324	435	400	400		
101 41810 01 203.06	Miscellaneous Forms	856	2,257	123	1,000	1,000		Business Cards, etc.
101 41810 01 204.00	Envelopes & Letterheads						1,800	
101 41810 01 204.01	Letterhead	245	1,523	1,195	700	700		
101 41810 01 204.02	Plain Envelopes	1,192	322	902	600	600		
101 41810 01 204.03	A/P & Payroll Envelopes	0	946	0	500	500		
101 41810 01 204.04	10 x 13 Envelopes	0	0	0	0	0		
101 41810 01 209.00	Other Office Supplies	13,021	14,456	14,386	14,500		14,500	General Office Supplies
101 41810 01 221.00	Equipment Parts	0	0	0	0		0	City Hall Equipment Repairs
101 41810 01 242.00	Minor Equipment						500	
101 41810 01 242.02	Credit Card Equipment	0	0	748	500	500		\$500-\$700 for One Terminal
101 41810 01 301.00	Auditing & Accounting Services						68,100	
101 41810 01 301.01	Audit & General Consulting Fees	57,547	59,181	65,173	62,000	60,000		
101 41810 01 301.02	Dakota County Assessment Fees	5,955	6,344	6,482	7,000	6,500		
101 41810 01 301.03	Dak Cty Truth In Taxation Costs	1,503	1,523	1,525	1,600	1,600		
101 41810 01 303.00	Engineering Fees	0	0	0	0		0	
101 41810 01 304.00	Legal Fees	56,703	63,485	87,108	64,000		66,000	General City Legal Fees
101 41810 01 319.00	Other Professional Services						25,200	
101 41810 01 319.01	City Code Update	1,140	160	2,974	2,700	2,700		
101 41810 01 319.02	City Code Web Fees	500	500	500	500	500		
101 41810 01 319.03	State Building Report (Springsteds)	4,935	4,548	4,310	5,000	5,000		Fees Paid to Springsted
101 41810 01 319.04	Continuing Disclosure Fees	2,000	2,400	2,600	4,000	3,000		Fees Paid to Springsted (Bonds)
101 41810 01 319.05	Annual User Fee Study Update	3,695	3,928	3,996	4,000	4,000		Fees Paid to Springsted
101 41810 01 319.06	Arbitrage/Rebate Calculations	5,750	0	5,850	10,000	10,000		Fees Paid to Springsted (Bonds)
101 41810 01 319.10	UMore Professional Services	36,961	20,020	2,603	0	0		In-House Engineer or Bill Out
101 41810 01 320.00	Credit Card Activity Fees						22,000	
101 41810 01 320.01	Utilities' Fees	453	0	0	0	0		O/L Added - Moved to Utilities
101 41810 01 320.02	Parks & Recreation Fees	5,082	5,031	4,746	5,200	5,500		
101 41810 01 320.03	Building Fees	10,950	11,492	19,326	12,000	15,000		
101 41810 01 320.04	General Fees	1,091	819	1,372	1,000	1,500		
101 41810 01 320.05	Parks & Recreation On-Line Fees	0	0	99	0	0		
101 41810 01 321.00	Telephone Costs						39,100	
101 41810 01 321.01	General Phone Costs (& Internet)	36,021	25,574	27,504	28,000	28,000		Added Fiber to Buildings in 2013
101 41810 01 321.02	Domain Housing	60	60	60	100	100		
101 41810 01 321.03	Software Maintenance Costs	7,299	7,970	7,970	8,700	9,000		Added Additional Licenses
101 41810 01 321.04	Phone System Hardware	0	533	289	2,000	2,000		Phone Upgrades, Headsets, etc.
101 41810 01 322.00	Postage Costs	13,555	15,601	13,340	15,000		15,000	
101 41810 01 339.00	Other Transportation Expenses	44	906	166	800		1,000	Vehicle Licensing
101 41810 01 351.00	Legal Notices Publishing						3,500	
101 41810 01 351.01	Costs for Public Notices	2,716	4,468	2,997	3,000	3,000		All Departments
101 41810 01 351.03	Budget & Audit Publications	227	452	996	500	500		State Mandated Publications
101 41810 01 391.00	P.C. Maintenance	16,198	18,245	14,344	18,000		18,000	Laserfische Maintenance
101 41810 01 392.00	P.C. Software Purchases	4,900	12,669	1,593	7,000		7,000	Laserfische Software
101 41810 01 393.00	P.C. Hardware Purchases	3,825	2,140	1,100	4,000		4,000	Scanner Purchase
101 41810 01 433.00	Dues & Subscriptions	1,322	1,050	964	1,000		1,000	Newspapers
101 41810 01 439.00	Other Miscellaneous Charges	240	240	240	300		300	Direct Deposit Filing Fees/Flex
101 41810 01 450.00	Sales Tax on Purchases	0	0	0	0		0	Sales Tax Audit
101 41810 01 580.00	Other Equipment Purchases	36,132	32,209	30,930	20,000		14,000	Office Machines-All Buildings
	PAGE TOTALS	\$352,247	\$342,664	\$351,268	\$326,800		\$323,600	
	DEPARTMENT TOTALS	\$352,247	\$342,664	\$351,268	\$326,800		\$323,600	

COMMUNITY DEVELOPMENT

OVERVIEW: MISSION, VISION AND GOALS

The Community Development Department plays an important role as the City moves toward its mission of providing a safe, healthy and pleasant community in a fiscally responsible manner.

The Building Inspection and Planning Divisions play a key role in making Rosemount a safe and pleasant community. These divisions are also involved in reaching the City Council's goals in affordable housing and property maintenance.

The Economic Development Division addresses the City's vision statement by fostering opportunities to live, work and shop. The division helps the City enhance its hometown character and pride, for example, through downtown redevelopment. The division, along with the Rosemount Port Authority, plays a vital role in meeting goals of the City Council such as commercial enhancement and business growth.

BUILDING INSPECTIONS

- Is responsible for providing the services of building permit review, building inspection, code administration, consultation and review on new and existing buildings and structures within the City.
- Is responsible for the maintenance and enforcement of city ordinances and codes relating to building, health, life safety, fire and environmental conditions and to assure local compliance with county, state and federal regulations relating to the same activities.
- Is responsible for the successful implementation of all structural development and assuring regulated and controlled standards within Rosemount.
- Is responsible for monitoring and permitting all individual sewage treatment systems within the City.
- Is responsible for reports submitted to all appropriate jurisdictions concerning building activities.
- Serves as Fire Marshal for the City activities.

COMMUNITY DEVELOPMENT – Page 2

CODE ENFORCEMENT

- Is responsible for enforcement of city ordinances and codes relating to health, life safety, environmental, and nuisance conditions and assure local compliance with county, state and federal regulations relating to the same activities.
- Is responsible for sign ordinance implementation and permitting.
- Is responsible for drafting of code text amendments to carry out Council goals and City initiatives.
- Is responsible for rental housing inspection and permitting.
- Is responsible for sequential code enforcement program, which is a city initiated program for resident education and neighborhood code compliance.

PLANNING

- Is responsible for reviewing proposed developments for compliance with the zoning and subdivision ordinance and coordinating interdepartmental staff review of all residential, commercial, institutional and industrial developments.
- Is responsible for providing recommendations to Planning Commission and City Council on all deliberations concerning land use, zoning, variances, site plan reviews, platting and special permits (interim use permits, mining permits, etc.).
- Is responsible for maintaining zoning and subdivision ordinances and the City's Comprehensive plan in compliance with county, state and federal requirements (statutes and rules).
- Is responsible for long-range planning and special studies that guide the physical development of the community.
- Is involved with state and regional activities affecting the City, including, but not limited to, land use, transportation, mining, housing and environmental services. Includes active participation by departmental staff in various committees and organizations.
- Is involved with issuance of development related permits such as grading and building permits.

COMMUNITY DEVELOPMENT – Page 3

ECONOMIC DEVELOPMENT

- Is responsible for marketing development opportunities within the City and creating an interest in Rosemount.
- Is responsible for creating and coordinating the establishment of tax increment districts and other economic incentives.
- Is responsible for creation and expansion of a local Business Retention program.
- Is responsible for coordinating the state, county and local approval processes to insure the proponent's requests are met in a timely fashion.
- Is responsible for staffing the majority of functions of the Rosemount Port Authority.
- Is involved with state and regional economic development organizations and functions.

COMMUNITY DEVELOPMENT – Page 4

PERFORMANCE MEASURES

Planning Application Processed Within 60 Days

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
83%	65%	45%	100%	97%	91%

Requested Inspections Completed Within One Day

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
100%	100%	100%	100%	100%	100%

Residential Plan Reviews Fully Completed Within 10 Working Days

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
86%	78%	96%	80%	92%	98%

Code Complaints Resolved

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
99%	100%	98%	99%	99%	86%

Existing Businesses Visited

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
24	16	74	43	60	38

All 2016 figures are estimates for the first 8 months of the year.

**2017 BUDGET WORKSHEETS
COMMUNITY DEVELOPMENT**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41910 101.00	Salaries & Benefits	\$865,686	\$870,717	\$906,340	\$948,400		\$978,800	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41910 102.00	Full-Time Overtime	1,339	20	1,044	1,000		1,000	
101 41910 99 103.00	Part-Time Salaries & Benefits	2,702	2,072	2,035	27,500		27,500	
101 41910 99 103.01	Planning Commission Members					4,500		
101 41910 99 103.02	Part-Time Intern					6,000		
101 41910 99 103.03	Part-Time Code Enforcement					17,000		
101 41910 01 201.00	Office Accessories	14	0	0	0		0	Calendars, Planners, etc.
101 41910 01 202.00	Duplicating & Copying	1,346	2,071	3,615	2,500		14,000	Includes Comp Plan Printing
101 41910 01 203.00	Printed Forms & Paper	270	445	1,245	1,000		1,000	Forms, Stickers, Tags, etc.
101 41910 01 205.00	Drafting Supplies	0	0	0	0		0	
101 41910 01 208.00	Miscellaneous Supplies	144	27	0	0		0	
101 41910 01 209.00	Other Office Supplies	938	444	223	600		600	Dictation Devices & Tapes
101 41910 01 219.00	Other Operating Supplies	1,166	3,255	2,470	1,500		2,000	
101 41910 01 241.00	Small Tools	184	190	207	200		200	Inspectors' Tools
101 41910 01 302.00	Architects' Fees	0	0	0	0		0	
101 41910 01 319.00	Other Professional Services	0	554	1,816	1,000		2,000	Consultant
101 41910 01 329.00	Other Communication Costs	1,890	2,149	2,760	2,500		2,800	Cell Phones & Pagers
101 41910 01 331.00	Travel Expense	314	552	947	600		700	
101 41910 01 391.00	P.C. Maintenance	3,031	2,990	2,990	4,200		4,200	Permitworks Support
101 41910 01 392.00	P.C. Accessories & Supplies	0	0	40	300		300	
101 41910 01 393.00	P.C. Hardware Purchases	0	0	0	0		0	
101 41910 01 409.00	Other Contracted Repair & Maint.	0	3,014	1,955	2,000		2,000	Mow Weeds-From Street Maint.
101 41910 01 433.00	Dues & Subscriptions						3,400	
101 41910 01 433.01	APA/AICP	1,440	1,150	1,040	1,700	1,700		
101 41910 01 433.02	ICC	290	125	290	300	300		
101 41910 01 433.03	AMBO	310	475	200	500	500		
101 41910 01 433.04	10,000 Lakes	115	115	125	150	150		
101 41910 01 433.06	Trade Magazines	0	0	0	0	0		
101 41910 01 433.07	Planner's Journal	0	430	430	0	0		
101 41910 01 433.08	Sensible Land Use Coalition	0	50	76	100	100		
101 41910 01 433.09	AACEO/MAHCO	9	55	55	100	100		
101 41910 01 433.10	Other Dues & Subscriptions	433	187	213	550	550		
101 41910 01 435.00	Books & Pamphlets	294	582	36	700		800	Manuals, References, IBC Books
101 41910 01 437.00	Conferences & Seminars						7,800	
101 41910 01 437.01	State Bldg Official School	423	557	606	500	500		
101 41910 01 437.02	Spring & Fall Code Updates	210	220	440	400	400		
101 41910 01 437.03	Building Inspector Training	961	962	1,038	1,000	1,000		
101 41910 01 437.04	Computer Training	0	0	0	200	200		
101 41910 01 437.05	Clerical Seminars	38	180	149	300	300		
101 41910 01 437.06	Planning Seminars	1,102	38	2,830	1,800	1,800		
101 41910 01 437.07	ISTS Training	390	175	391	500	500		
101 41910 01 437.08	State Planning Conference (2)	2,092	786	624	2,000	2,000		
101 41910 01 437.09	Planning Commissioner Training	135	80	315	500	500		
101 41910 01 437.10	Gen'l Seminars	0	304	292	300	300		
101 41910 01 437.11	Code Enforcement Training	0	25	296	300	300		
101 41910 01 439.00	Other Miscellaneous Charges	165	0	630	400		400	Contingencies
101 41910 01 586.00	Computer Equipment Purchases	0	0	0	0		3,000	Tablets for Employees
PAGE TOTALS		\$887,430	\$894,997	\$937,761	\$1,005,600		\$1,052,500	
DEPARTMENT TOTALS		\$887,430	\$894,997	\$937,761	\$1,005,600		\$1,052,500	

POLICE DEPARTMENT

The Police Department is responsible for policing services to the community to ensure safety and response to services calls. A Community Oriented Policing philosophy is core to all services through partnerships and relationships with citizens, businesses and community organizations. Staffing levels are continually evaluated to meet the needs of a growing community. The specific service functions within the Police Department are described below.

POLICE ADMINISTRATION

This budget provides for the overall leadership, planning, coordination and management of personnel and administration of activities within the Police Department. This includes the collection, preparation and filing of crime data and miscellaneous reports with the State of Minnesota; preparation and oversight of the operating and capital improvements budgets; and strategic planning for the future needs of the Department and the community. Police Department leadership is also involved in many consolidated services governance boards that contribute to policing services for the city. The Dakota Communications Center (DCC), Criminal Justice Integrated Information Network (CJIIN) Dakota County Drug Task Forces and Dakota County Multi-Agency Assistance Group (MAAG) are consolidated services organizations that contribute to Rosemount's policing services.

RECORDS UNIT

The Police Department's Records Unit is responsible for the processing of over 2,200 case reports each year. Reports require transcription and compilation for transmittal to the city or county prosecutor's office or any other agency (e.g., social services, county crises, corrections) requiring information for service to the community. Records staff ensure the Police Department is compliant with all Minnesota Bureau of Criminal Apprehension data management laws, regulations and reporting requirements. Administrative support is provided to the entire Police Department for gun permit applications, criminal background checks, and city licensing requirements.

PATROL OPERATIONS

Uniformed patrol is the core function of the Police Department and the most visible in the community. Through 24 hour daily patrols in marked police vehicles, patrol officers respond to calls for service, investigate traffic accidents, conduct preliminary criminal investigations, enforce traffic laws and enforce criminal laws. Patrol Officers respond to medical calls as trained first responders. Through patrol operations the Police Department meets its goal of the protection of life and property and creating a sense of safety and security in the community. Patrol Officers spend a significant amount of time developing relationships within the community and contacting members of community organizations. Patrol Officers perform additional specialty assignments as Crime Scene Technicians, Use-of-Force Instructors, Multi-Agency Assistance Group (MAAG) Tactical Officers, Drug Recognition Expert, and Field Training Officer.

CRIMINAL INVESTIGATION

Patrol officers and investigators are responsible for the investigation of criminal incidents through evidence gathering and analysis, witness and suspect interviews, and court preparation and testimony. Complex investigations or those requiring a multi-jurisdictional or agency involvement are coordinated by the investigator. This is accomplished by working cooperatively with other police agencies, the County Attorney's Office, Child Protection, victim services and other local, state and federal law enforcement agencies.

One investigator is assigned to the Dakota County Drug Task Force, a multi-jurisdictional joint powers entity, whose mission is to investigate drug crimes in the City of Rosemount and throughout Dakota County.

CRIME PREVENTION AND COMMUNITY EDUCATION PROGRAMS

A significant effort is made by the police department to inform residents of crime within the community, methods that citizens can take to help prevent crimes and building relationships with community members.

While these objectives are part of each officer's daily responsibilities, there are specific programs that are frequently associated with community policing and that emphasize the need for the police and citizens to work together to prevent criminal activity and reduce the opportunities for criminals to commit crimes.

- **School Liaison** - Officers serve as a liaison to the Rosemount Middle and High Schools. One officer is assigned full-time to the High School and a second officer spends one-quarter time at the Middle School. The liaison officers investigate criminal incidents that occur at the schools or that involve students at the schools. In addition, the liaisons work with the school staff to enhance the safety and security for both staff and students, specifically providing school safety planning, and armed intruder prevention and response planning. Presentations on a variety of topics are made by the liaison to classes at all grade levels. The Middle School officer also spends time at each of the elementary schools, working with staff on any issues and making presentations in classes.
- **Community Education** - In order to work together with the community, police must share information concerning criminal activity and crime prevention with the community. Officers are available to make presentations to community groups and organizations on a variety of topics. In addition, officers provide prevention tips to persons on a daily basis who report criminal activity. Several events are also held throughout the year in an effort to build relationships with the residents and business persons. These include Night-to-Unite block parties and gatherings, Neighborhood Watch meetings and Public Safety in the Park events.

POLICE DEPARTMENT – Page 3

- Reserve Officer Program – Reserve officers are volunteers who supplement the staff of sworn officers of the Department. The reserve officers are utilized to handle traffic and crowd control duties during city festivals and celebrations or emergencies, such as hazardous materials spills or leaks, damage resulting from tornadoes or other severe weather and major criminal incidents. Reserve officers patrol on some evenings and handle service calls; for example, assisting stalled motorists and animal complaints. They are also utilized regularly to provide crime prevention information to citizens at community events or through other programs.
- Chaplain Program – The Police Chaplains assist in a variety of situations in which individuals or families are having difficulties. Chaplains are able to provide support to persons that are experiencing stress as a result of the death of a loved one, marital or family problems, financial struggles or any other event. By utilizing the chaplains to console and counsel persons in crisis, police officers are able to focus on their primary duties, while the chaplains are able to remain with the persons involved in the crisis.
- Explorer Program – Exploring is a community based, co-educational program supervised by the local police department. The Explorer program is designed for young adults ages 14 – 21 that want to learn more about law enforcement. The program is part of the Boy Scouts of America and is open to both young men and young women. Membership in the Rosemount Police Department Explorer Post is restricted to those young people that live in Rosemount or attend school in Rosemount. Residents of other communities that do not attend school in Rosemount are turned away. The Rosemount Police Explorer Post was formed in 2014.

Explorers meet twice a month under the direction of the two officers that serve as Post advisors. During these meetings they conduct post business and train in law enforcement skills.

The Explorers also take part in the statewide Explorer Conference where they compete against other Explorer Posts in law enforcement scenarios including crime scene processing, domestic disturbance calls, building searches, etc. In the past, the Explorers attended the national conference every other year. Five years ago, due to budget constraints, we ended this. Although the Explorers paid their own way to the conference there was a cost associated with sending the two officers that serve as post advisors.

The Explorer Post is an opportunity for youth of our community to become exposed to law enforcement. Some just want to learn more about the police department. Others are truly “exploring” law enforcement as a potential future career. In either case it brings teenagers closer to the police department in a service capacity. As such it fits with the department’s mission of improving quality of life in our community.

POLICE DEPARTMENT – Page 4

- Adult Citizen Academy Program –The Adult Citizen Academy has been a project of the Rosemount Police Department for the past 6 years. It is a way to offer those who live or work in Rosemount an inside look at the operation of their police department. It also allows them an opportunity to meet the officers who serve them. The academy covers topics such as recruiting, ethics, criminal investigations, the charging process, drug task force, use of force, traffic enforcement, forensics, and includes a citizen ride-along with a patrol officer. As such it helps fulfill the department’s educational mission.

ANIMAL CONTROL

The Police Department is responsible for the enforcement of ordinances related to the control and care of domestic animals. These tasks are mainly handled by Community Service Officers. Their duties include the licensing of dogs and ferrets, assisting in the handling of stray, lost or injured animals and other complaints of animals causing a nuisance by barking, howling or being allowed to roam off the owner’s property.

CODE ENFORCEMENT

The Police Department assists the Community Development Department with code enforcement of city ordinances related to property maintenance and outside storage. The Department’s Community Service Officers primarily handle this effort. Property owners that are observed to be in violation of an ordinance are notified of the violation and given an explanation of how to remedy the violation. The enforcement of city ordinances is important to maintain community standards, which help the City attain its mission of providing a safe, healthy and pleasant community.

EMERGENCY MANAGEMENT

The City has an all-hazards emergency plan and the Chief of Police serves as the City’s emergency manager. The emergency manager is responsible for the development of emergency plans in the event of a chemical, technical or natural disaster in the community (e.g. tornado, flooding, school shooting, or hazardous materials release). The Chief of Police represents the City of Rosemount on the Dakota County Domestic Preparedness Committee (DCDPC). The DCDPC is comprised of police, fire, dispatch, EMS, public health, and medical facility representatives to aid all Dakota County cities and Dakota County with all-hazards emergency planning and leadership.

POLICE DEPARTMENT – Page 5

PERFORMANCE MEASURES

Number of Licensed Officers per 1,000 Residents

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
.99	.99	.99	.99	1.01	1.01

Number of Non-licensed Employees per 1,000 Residents

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
.20	.20	.20	.22	.22	.22

Number of Car Crashes with Personal Injury Resulting

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
30	23	46	48	57	52

Part I Crimes

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Total # Reported	334	336	270	253	217	317
Rate per 1,000	15.13	14.69	11.80	11.35	9.60	14.08

Part II Crimes

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Total # Reported	686	719	659	570	580	867
Rate per 1,000	31.09	31.43	28.81	25.66	27.56	38.53

Case Clearance Rate of Reported Crimes (Percent Solved)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
52%	54%	57%	55%	56%	47%

DWI Arrests

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Number of Arrests	101	106	119	96	62	74
Rate per 1,000	4.48	4.71	5.28	4.26	2.75	3.28

POLICE DEPARTMENT – Page 6

Night to Unite (National Night Out) Neighborhood Parties

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Number of Events	25	33	34	28	28	66

Response Time to Priority 1 Calls for Service (**)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
6.24	6.75	6.24	5.25	4.95	6.55

**2017 BUDGET WORKSHEETS
POLICE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 42110 101.00	Salaries & Benefits	\$2,514,144	\$2,630,087	\$2,840,182	\$2,879,000		\$3,071,200	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 42110 102.00	Full-Time Overtime	94,077	89,832	94,032	93,500		93,500	
101 42110 102.01	Regular Overtime Hours					77,500		COLA & Explorer Post Time
101 42110 102.02	Contracted O/T					16,000		
101 42110 103.00	Part-Time Salaries & Benefits						44,700	
101 42110 23 103.00	Part-Time Secretary	12,686	10,227	123	0	0		Position Eliminated in 2015
101 42110 99 103.00	Part-Time CSO's	32,980	36,277	37,593	43,700	44,700		CSO's - Up To 50 Hours/Wk
101 42110 01 202.00	Duplicating & Copying	0	0	0	0		0	
101 42110 01 203.00	Printed Forms & Paper	1,745	1,784	1,693	1,600		1,700	
101 42110 01 204.00	Envelopes & Letterheads	8	213	0	300		300	Business Cards
101 42110 01 207.00	Training & Instructional Supplies						12,600	
101 42110 01 207.01	Practice Ammunition	3,003	5,067	5,277	5,500	5,500		Increase Due to Increase in Costs
101 42110 01 207.02	Service Ammunition	815	1,014	1,000	1,300	1,300		Increase Due to Increase in Costs
101 42110 01 207.03	Other Supplies	787	25	134	200	300		
101 42110 01 207.04	M.A.A.G. Ammunition	4,951	5,190	5,220	5,500	5,500		Increase Due to Increase in Costs
101 42110 01 208.00	Miscellaneous Supplies						0	Donated & Forfeited Funds
101 42110 01 208.01	DARE Donations	285	302	212	0	0		
101 42110 01 208.02	Equipment Donations/Forfeitures	6,465	3,837	2,901	0	0		
101 42110 01 208.03	Other Grants Expenditures	0	0	2,807	0	0		
101 42110 01 209.00	Other Office Supplies	1,518	1,080	908	1,100		1,100	Videos & CD's (Increase in Costs)
101 42110 01 211.00	Cleaning Supplies						1,500	
101 42110 01 211.01	Blanket Cleaning	0	0	0	0	0		
101 42110 01 211.02	Squad Cleaning	235	557	502	1,500	1,500		
101 42110 01 217.00	Clothing Allowance						4,700	
101 42110 01 217.01	CSO's	420	319	2,375	800	1,000		
101 42110 01 217.02	Reserves	1,796	997	2,168	1,000	1,500		
101 42110 01 217.03	Other Supplies	4,256	2,682	1,826	1,600	2,200		Increase to Cover Chief Uniforms
101 42110 01 219.00	Other Operating Supplies						4,200	
101 42110 01 219.01	Evidence Bags, Drug Kits, Misc.	420	1,635	2,033	2,000	2,000		
101 42110 01 219.02	Accurant Database Services	600	717	713	1,700	2,200		Free Service no Longer Available
101 42110 01 221.00	Equipment Parts	3,025	2,598	2,841	4,000		4,000	Squad Emerg Equip (Medic Bags)
101 42110 01 241.00	Small Tools						4,100	Crime Scene Kit Supplies
101 42110 01 241.01	Evidence Processing Equipment	572	213	765	800	800		
101 42110 01 241.02	Camera and Video Supplies	1,141	1,644	1,850	2,000	2,000		Squad Camera Maintenance
101 42110 01 241.03	Digital Recorder Warranty	728	1,198	1,285	1,300	1,300		3% Cost Increase Estimate
101 42110 01 242.00	Minor Equipment						2,200	
101 42110 01 242.01	Less Lethal Tactical Equipment	754	966	1,615	1,000	1,200		Training Supplies, Taser Batteries
101 42110 01 242.02	MAAG Equipment	0	362	413	500	1,000		
101 42110 01 304.00	Legal Fees	59,570	59,532	68,420	65,400		67,000	Prosecution - 2.5% Increase
101 42110 01 305.00	Medical & Dental Fees						2,000	
101 42110 01 305.01	Physicals	1,044	667	1,418	800	1,200		
101 42110 01 305.02	Seized Narcotic Testing	773	170	794	800	800		Blood Draws
101 42110 01 306.00	Personnel Testing & Recruitment	1,551	795	4,319	1,000		1,500	Psychological
101 42110 01 313.00	Temporary Service Fees	787	70	626	800		800	Interpreter Services
101 42110 01 315.00	Special Programs	0	0	0	0		0	
101 42110 01 316.00	Animal Care Services						1,700	
101 42110 01 316.01	Impound & Care Fees	3,000	1,600	1,252	2,800	1,700		
101 42110 01 316.02	"Future Use"	0	0	0	0	0		
101 42110 01 319.00	Other Professional Services						434,700	
101 42110 01 319.01	Dispatch Services - Operations	338,376	354,649	368,448	388,200	417,900		\$403,800-Ops & \$19,400-Capital (Includes RFD^^)
101 42110 01 319.02	Policy Development & Training	0	999	842	800	800		
101 42110 01 319.03	Mediation Services	0	792	219	1,000	1,000		
101 42110 01 319.04	Electronic Crimes Unit Fees	0	0	15,000	15,000	15,000		Coordinated by Dakota County
101 42110 01 319.05	Emergency Mgmt Plan Update	0	5,148	0	0	0		
101 42110 01 321.00	Telephone Costs						14,000	
101 42110 01 321.01	Cell Phones	4,865	3,696	4,599	10,300	14,000		Switching to Smart Phones
101 42110 01 323.00	Radio Units						14,000	
101 42110 01 323.01	Radios	8,437	10,638	9,052	12,900	11,500		800 MHz Subscriber Fees
101 42110 01 323.02	Radars	0	767	370	500	500		Radars & LIDAR Repairs
101 42110 01 323.03	Radio Warranty	1,703	1,703	1,703	2,000	2,000		
101 42110 01 331.00	Travel Expense						6,000	
101 42110 01 331.01	MN Chief's Spring Conference	395	435	0	500	500		
101 42110 01 331.02	IACP or FBINAA Conference	0	1,813	1,956	2,000	2,200		
101 42110 01 331.03	Outstate Investigations & Conf.	43	552	1,032	750	750		
101 42110 01 331.04	MAAG Conference	660	623	619	750	850		Increase in Conference Costs
101 42110 01 331.05	CAN-AM Narcotic Conference	394	420	261	500	500		
101 42110 01 331.06	Juvenile Officers Conference	244	513	521	600	600		Increase in Conference Costs
101 42110 01 331.07	Meeting Reimbursements	134	101	139	500	600		
PAGE TOTALS		3,109,386	3,244,506	3,492,057	3,557,800		3,787,500	

**2017 BUDGET WORKSHEETS
POLICE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 42110 01 333.00	Freight & Express Expenses	46	97	9	200		200	Repairs
101 42110 01 394.00	P.C. Software Purchases						60,500	
101 42110 01 394.01	Automated Pawn System	204	204	204	300	300		
101 42110 01 394.02	Pictometry	0	0	0	0	0		In Public Works Budget
101 42110 01 394.03	CJIIIN/Pro Phoenix System	7,385	36,120	41,759	32,200	0		No longer member of CJIIIN/ProPhoen
101 42110 01 394.04	LOGIS TriTech RMS	0	0	0	24,500	60,200		TriTech RMS and Report Writing
101 42110 01 396.00	Computer Maintenance						35,700	
101 42110 01 396.01	LOGIS Apps Support	36,264	2,952	3,060	0	0		LOGIS APS-Moved to LOGIS RMS
101 42110 01 396.02	CJDN Connection Charges	2,981	3,724	4,365	2,800	2,800		State of MN CJDN Connection
101 42110 01 396.03	MCD Connection Charges	1,384	630	236	2,100	2,100		LOGIS MDC Connection Charges
101 42110 01 396.04	MCD Maintenance & Cellular	20,084	21,523	24,058	27,500	28,000		Increase Due to CAD Change
101 42110 01 396.05	LOGIS Fees/Development	8,288	3,302	1,985	1,600	1,600		Development Fund(Waived til 2018)
101 42110 01 396.06	Evidence.com Data Storage	0	0	0	600	600		Squad Video
101 42110 01 396.07	Schedule Anywhere	0	0	0	0	600		Scheduling Software
101 42110 01 433.00	Dues & Subscriptions						10,500	
101 42110 01 433.01	Multi-Agency Assistance Group-MAAG	5,000	8,300	8,300	8,300	8,300		MAAG Equipment CIP Increase
101 42110 01 433.02	IACP Chiefs	120	120	150	185	185		
101 42110 01 433.03	MN Chiefs of Police	290	290	290	300	300		
101 42110 01 433.04	Dakota Cty Chiefs of Police	320	330	400	400	400		Chief and a Sergeant
101 42110 01 433.05	Wakota CAER	0	0	0	0	0		
101 42110 01 433.06	Metro Emergency Managers	0	0	0	0	0		
101 42110 01 433.07	MN Sex Crimes Investigators	0	0	0	20	20		
101 42110 01 433.08	Tri-County Investigators	0	75	75	50	50		
101 42110 01 433.09	MN Crime Prevention Association	60	45	45	65	65		
101 42110 01 433.10	P.O.S.T. Licenses	639	420	1,260	540	540		
101 42110 01 433.11	FBI Nat'l Academy Association	75	85	0	0	0		Chief's Membership Cancelled
101 42110 01 433.12	Miscellaneous	171	13	350	290	390		
101 42110 01 433.13	ATOM	0	0	0	250	250		Ass'n Training Officers of MN
101 42110 01 435.00	Books & Pamphlets	887	1,123	1,058	1,500		2,500	Crime Prevention Materials
101 42110 01 436.00	Towing Charges	0	158	255	200		200	Disabled Squads Disabled Squads
101 42110 01 437.00	Conferences & Seminars						28,400	
101 42110 01 437.01	Firearms - Range	2,299	2,130	4,325	4,000	4,500		Range Rental
101 42110 01 437.02	Chiefs Spring Conference	20	523	0	750	750		Conference Cost Increases
101 42110 01 437.03	Investigations	1,103	1,064	1,175	1,500	2,000		
101 42110 01 437.04	IACP Conference	352	210	295	300	400		
101 42110 01 437.05	Supervision	198	1,362	1,883	6,000	6,500		Personnel Developmnt Northwestern
101 42110 01 437.06	Use of Force	736	275	750	2,000	2,000		Increase due to Instructor Retiring
101 42110 01 437.07	Emergency Driving	225	1,575	2,625	3,000	3,000		Driving School Cost Increase
101 42110 01 437.08	First Aid	500	0	640	600	700		Cost Increase due to State Reg. Inc.
101 42110 01 437.09	Narcotic Enforcement	0	12	197	200	200		
101 42110 01 437.10	Tactical	213	819	1,269	1,000	1,000		
101 42110 01 437.11	Support Services	240	190	306	500	500		
101 42110 01 437.12	Patrol Operations	1,848	1,413	1,480	3,500	4,500		Increase due to C.I.T. for Patrol
101 42110 01 437.13	Emergency Management	224	32	0	200	0		
101 42110 01 437.14	SRO / CRO	0	0	0	1,000	1,300		Added for Specialized Training
101 42110 01 437.15	Explorer Conference	0	0	0	750	750		Two Advisors to State Conference
101 42110 01 437.16	360 Communities Annual Banquet	0	0	0	300	300		
101 42110 01 439.00	Other Miscellaneous Charges	265	94	783	500		800	Refreshments for Meetings & Compliance Checks
101 42110 01 580.00	Other Equipment Purchases	0	1,730	1,864	2,000		2,000	
101 42110 01 599.00	Employee Recognition Costs	0	0	0	0		2,000	Recognition Banquet/Plaques/Awards
PAGE TOTALS		\$92,422	\$90,940	\$105,450	\$132,000		\$142,800	
DEPARTMENT TOTALS		\$3,201,808	\$3,335,445	\$3,597,506	\$3,689,800		\$3,930,300	

FIRE DEPARTMENT

MISSION / VISION / GOALS

The Rosemount Fire Department's mission is an intricate component of the overall mission of the City of Rosemount in that the Fire Department is dedicated to the saving of life and property. This component which the Fire Department provides compliments and provides a necessary service so that the City may reach its broader mission of providing a safe, healthy and pleasant community in which to live and work. This service is provided by a paid-on-call department, which is the most fiscally sound method of delivery at this point in the City of Rosemount's development.

The Rosemount Fire Department enhances the overall vision that is set for the City of Rosemount in that it provides the opportunity for individuals to demonstrate their pride in the community by serving on a "volunteer" fire department and assisting their neighbors. The "volunteer" Fire Department has historically been associated with the kind of small town character that Rosemount is striving to maintain.

ADMINISTRATIVE / MANAGEMENT

- Provides for the overall administration and management of the Fire Department. Included is the collection, preparation and dissemination of information; the preparation of operating budgets, Capital Improvement Projects (CIP) budgets and state reports; and planning for the long and short term needs with respect to training, fire protection, emergency medical response, facilities, staffing and the acquisition and maintenance of equipment, along with the coordination of efforts between other emergency response agencies and those of the City of Rosemount.

FIRE SUPPRESSION / INVESTIGATION

- Provides for the controlling and extinguishing of all types of fires in order to minimize injury, loss of life and loss of property within the City of Rosemount, both to its citizens and visitors.
- Provides for the controlling and extinguishing of all types of fires in order to minimize injury, loss of life and loss of property within the contracted areas of Coates and the University of Minnesota, along with the railroad right-of-ways.
- Provides for the provision of all of these fire services to all the cities of Dakota County and many of the cities of Washington County via a mutual aid agreement by which these services can be reciprocated on an as needed basis.

FIRE DEPARTMENT – Page 2

- Provides for the investigation of fires by the local Fire Marshal. Also provides for the coordination of joint investigations by the local Fire Marshal and the State Fire Marshal.

RESCUE SQUAD

- Provides for emergency operations pertaining to bodily injury or serious illness requiring emergency services within the City of Rosemount, both to its citizens and visitors.
- Provides for emergency operations pertaining to bodily injury or serious illness requiring emergency services within the contracted areas of Coates and the University of Minnesota.
- Provides for the provision of all of these emergency operations to all the cities of Dakota County and many of the cities of Washington County via a mutual aid agreement by which these services can be reciprocated on an as needed basis.

HAZARDOUS MATERIAL RESPONSE / CONFINED SPACE RESPONSE

- Provides a team of Operations Level, Technician Level and Specialists, trained to respond to hazardous material accidents, identify, secure and coordinate the efforts of outside agencies that are trained to contain, mitigate and clean up the spill.
- Trains all Firefighters to respond to confined space incidents, evaluate the situation and mitigate or coordinate the rescue effort.
- Incorporates members of the department with the Dakota County S.O.T. team.

WATER/ICE RESCUE

- Provide technical water rescue during emergency situations to include the use of inflatable boats, throwing devices, water rescue suits and row boats.

FIRE DEPARTMENT – Page 3

TRAINING / EDUCATION

- Provides for the necessary monthly and annual training requirements.
- Allows for training in areas above those that are required, in order that fire and rescue personnel may sharpen existing skills and acquire new skills.
- Allows for training of Firefighters to prepare themselves for the acceptance of a position of leadership within the Fire Department.

HEALTH TESTING

- Provides for the screening and medical certification of potential new fire fighters.
- Allows for the continuous health monitoring of existing personnel.
- Provides for the protection of personnel from blood-borne pathogens and communicable disease.

EQUIPMENT / MAINTENANCE

- Allows for the replacement or addition of equipment necessary for fire and medical response, including both consumable and nonconsumable items.
- Provides for the emergency contracting with outside providers for repairs of fire vehicles and specialized equipment.

STAFFING

- In 2015, the Fire Department consisted of 45 paid on-call Firefighters serving in various capacities within the department. This number was an upward swing in the right direction. We added six Firefighters to fill the void of members that left the department due retirement, job change, low percentages and the fact that the time commitment was too much. We will strive to hit our capacity of 50 Firefighters and look to create an eligibility list, something that hasn't been accomplished in quite some time.

FIRE DEPARTMENT – Page 4

PERFORMANCE MEASURES

Total Number of Paged Calls

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Fire	288	351	277	303	272
Medical	402	373	360	412	438

Average Response Time: High Priority Calls

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
7:24	6:52	6:45	6:39	6:14

Number of Attendances at Outside Training

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
28	46	15	35	28

Total Number of Fire Fighters

	<u>2011</u>	<u>2011</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Total	44	44	43	39	45
Added	5	3	5	6	6
Net Change	1	0	-1	-4	6

Number of Customer Complaints

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
1	0	0	0	0

Insurance Industry Rating of Fire Services (ISO Rating)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
City	4/5	4/5	4/5	4/5	4/5
Rural	10	10	10	10	10

n/a – Information Not Available

**2017 BUDGET WORKSHEETS
FIRE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 42210 103.00	Salaries & Benefits	\$155,420	\$163,743	\$203,534	\$213,000		\$218,000	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 42210 103.01	Salaries					32,000		
101 42210 103.02	Training Pay					51,000		
101 42210 103.03	Call Pay/Stipends					135,000		
101 42210 103.04	Class Pay/Stipends					0		
101 42210 01 202.00	Duplicating & Copying						200	
101 42210 01 202.01	Copy Toner	0	0	97	50	100		
101 42210 01 202.02	Computer Printers	0	14	0	50	100		
101 42210 01 204.00	Envelopes & Letterhead						500	
101 42210 01 204.01	Envelopes	0	0	0	200	200		Need New Stationary in 2017
101 42210 01 204.02	Letterhead	0	0	0	200	200		Need New Stationary in 2017
101 42210 01 204.03	Forms	0	10	0	100	100		Need to Update Supply
101 42210 01 211.00	Cleaning Supplies						800	
101 42210 01 211.01	Soaps	885	47	278	550	550		
101 42210 01 211.02	Chamois, Towels, etc.	0	0	0	50	50		
101 42210 01 211.03	Sponges, etc.	0	0	0	50	50		
101 42210 01 211.04	SCBA Cleaner	0	91	100	150	150		
101 42210 01 218.00	Fire Department Clothing						5,000	
101 42210 01 218.01	Uniforms	2,923	1,268	319	1,500	1,700		Uniforms for New Hires
101 42210 01 218.02	Station Wear (2015)	449	179	572	3,000	3,300		Yearly Allowance for Fire Fighters
101 42210 01 219.00	Other Operating Supplies						8,400	Medical Supplies
101 42210 01 219.01	Gloves	692	510	2,638	1,000	2,500		
101 42210 01 219.02	Bandages	0	0	0	100	100		
101 42210 01 219.03	Equipment	1,564	380	4,766	1,500	1,500		
101 42210 01 219.04	Tyvek Suits	0	0	0	100	100		
101 42210 01 219.05	Consummable Medical	2,174	2,406	2,566	3,000	3,000		Increase in Medical Calls
101 42210 01 219.06	Oxygen	126	917	(467)	1,200	1,200		Added O2 Cascade @ FS #2
101 42210 01 229.00	Other Maintenance Supplies						6,900	
101 42210 01 229.01	Vehicle Repairs	0	0	58	400	400		
101 42210 01 229.02	Pickup Trucks	0	0	0	0	0		
101 42210 01 229.03	Rescue & Other	0	0	0	0	0		
101 42210 01 229.04	Vehicle Modifications	0	1,147	55	3,500	6,500		Replace Aging Light Bars
101 42210 01 230.00	Equipment Repair Materials						1,500	
101 42210 01 230.01	Light Bars	0	0	0	100	100		
101 42210 01 230.02	Smoke Machines	113	0	0	300	300		
101 42210 01 230.03	Lanterns & Miscellaneous	1,808	0	64	300	300		
101 42210 01 230.04	Small Tool Repairs	241	181	640	600	600		
101 42210 01 230.05	Opticom	0	0	0	100	100		
101 42210 01 230.06	Station	0	10	101	100	100		
101 42210 01 241.00	Small Tools						900	
101 42210 01 241.01	Axes, Bars & Other	15	42	1,413	150	150		
101 42210 01 241.02	Grass Fire	0	0	0	250	250		
101 42210 01 241.03	Hand Tools (2014 - Donation)	338	5,994	461	500	500		Replace Aging Tools
101 42210 01 305.00	Medical & Dental Fees	3,120	3,039	2,560	3,800		4,500	Switching Testing Company-2017
101 42210 01 306.00	Personnel Testing & Recruitment						5,300	
101 42210 01 306.01	New Physicals (4)	1,942	1,823	2,448	2,000	4,000		New Hires
101 42210 01 306.02	Hepatitis Shots (4)	0	0	220	500	500		
101 42210 01 306.03	Background Checks (4)	183	438	403	500	600		
101 42210 01 306.04	Drug Testing (4)	0	0	0	200	200		
101 42210 01 308.00	Instructors' Fees						9,100	
101 42210 01 308.01	Fire Fighter 1 (4)	1,015	1,951	600	1,600	1,600		
101 42210 01 308.02	Fire Fighter 1 Certificates (4)	75	0	0	300	300		
101 42210 01 308.03	Fire Fighter Re-Certificates (14)	320	280	200	400	400		
101 42210 01 308.04	First Responder (4)	0	495	0	1,000	1,000		
101 42210 01 308.05	First Responder Refresher (1/2)	1,350	1,447	1,200	1,400	1,400		
101 42210 01 308.06	Outside Schools	879	17,035	2,335	3,300	3,300		
101 42210 01 308.07	Haz-Mat Training (4)	1,675	0	0	1,000	1,000		
101 42210 01 308.08	Other Re-Certificates (2)	0	55	0	100	100		
PAGE TOTALS		177,305	203,503	227,160	248,200		261,100	

**2017 BUDGET WORKSHEETS
FIRE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 42210 01 310.00	Testing Services						5,800	
101 42210 01 310.01	Aerial	750	750	2,373	1,000	2,500		
101 42210 01 310.02	Ladders	436	564	434	800	800		Increase in Fees
101 42210 01 310.03	Pumpers (3) (Next 2014)	675	2,344	829	2,500	2,500		Increase in Fees
101 42210 01 310.04	SCBA Hydro Testing (Next 2016)	0	0	0	0	0		
101 42210 01 313.00	Temporary Service Fees						15,300	
101 42210 01 313.01	SCBA Maintenance	3,105	1,988	1,800	4,500	4,500		Added SCBA Compressor-FS #2
101 42210 01 313.02	SCBA Flow Test	780	783	500	2,500	2,500		Added SCBA Compressor-FS #2
101 42210 01 313.04	Security Contract	610	656	656	800	800		
101 42210 01 313.05	SOT Joint Powers	5,770	6,867	6,867	7,500	7,500		Increase in Fees
101 42210 01 314.00	Annual Fire Relief Contribution	171,000	171,000	109,100	30,000		30,000	
101 42210 01 319.00	Other Professional Services						2,200	Fire Prevention Education
101 42210 01 319.01	School Literature	0	0	0	400	400		
101 42210 01 319.02	Door Prizes	0	0	114	200	200		
101 42210 01 319.03	Fire Prevention Week Promos	408	307	694	700	700		
101 42210 01 319.04	Food at Open House	141	283	223	300	300		
101 42210 01 319.05	Summer Park Education	0	0	0	0	0		
101 42210 01 319.06	National Night Out	539	762	0	600	600		
101 42210 01 321.00	Telephone Costs						5,000	
101 42210 01 321.01	Cell Phones	2,481	1,818	3,002	2,500	3,200		Active 911 Subscriptions
101 42210 01 321.02	Computer Cards	0	0	0	1,800	1,800		
101 42210 01 321.04	Numeric Pagers	0	0	0	0	0		
101 42210 01 322.00	Postage Costs	0	18	0	100		100	UPS Costs
101 42210 01 329.00	Other Communication Costs						21,300	
101 42210 01 329.01	Base Repairs	0	0	0	300	300		
101 42210 01 329.02	Pager Repairs	835	235	1,356	1,000	1,000		
101 42210 01 329.03	Hand Held Repairs	72	0	1,884	2,000	2,500		Warranty Plan to be Added
101 42210 01 329.04	Mobile Repairs	560	930	0	1,000	2,000		Aging Equipment
101 42210 01 329.05	800 MHZ User Fee	9,555	11,758	10,079	14,000	14,000		
101 42210 01 329.06	Mobile Computers	937	1,320	1,416	1,500	1,500		Monthly Air Time Fees (1 Add'n)
101 42210 01 331.00	Travel Expense						8,600	
101 42210 01 331.01	Minnesota Chief's Conference	1,083	0	0	2,000	2,000		
101 42210 01 331.02	Fire Department Association	0	0	0	1,600	1,600		
101 42210 01 331.03	Outside Schools	0	0	0	5,000	5,000		FDYC Training Added
101 42210 01 333.00	Freight & Express Expense	0	0	0	0		0	
101 42210 01 433.00	Dues & Subscriptions						2,000	
101 42210 01 433.01	Capital City	50	0	0	50	50		
101 42210 01 433.02	VFBA Insurance	287	307	672	350	775		
101 42210 01 433.03	State Fire	318	385	763	725	800		
101 42210 01 433.04	State Chiefs	0	345	0	250	250		
101 42210 01 433.05	DCFC	0	150	75	75	75		
101 42210 01 433.06	WAKOTA Mutual Aid	50	50	50	50	50		
101 42210 01 433.07	Purchasing Consortium	0	0	0	0	0		
101 42210 01 433.08	NFPA	0	0	0	0	0		
101 42210 01 433.09	"Future Use"	0	0	0	0	0		
101 42210 01 437.00	Conferences & Seminars						1,900	
101 42210 01 437.01	State Fire Conference	0	367	323	400	400		
101 42210 01 437.02	State Chief's Conference	440	1,148	1,718	1,000	1,500		Sending Additional Personnel
101 42210 01 439.00	Other Miscellaneous Charges						3,100	
101 42210 01 439.01	Food & Coffee	565	546	818	700	700		
101 42210 01 439.02	Extinguisher	356	0	505	600	600		
101 42210 01 439.03	Plaques	30	91	139	200	200		
101 42210 01 439.04	Paint	0	0	0	100	100		
101 42210 01 439.05	Station Needs	737	987	1,617	1,500	1,500		
101 42210 01 580.00	Other Equipment Purchases						27,600	
101 42210 01 580.01	Bunker Gear (8)	13,549	20,744	33,626	18,600	18,600		
101 42210 01 580.02	Pagers	0	385	2,245	5,000	5,000		Replacements (5 Per Year)
101 42210 01 580.03	Hose & Fittings	6,904	1,349	407	2,000	2,000		Aging Equipment
101 42210 01 580.04	Replace Damaged Items	2,502	1,001	6,917	2,000	2,000		
101 42210 01 581.00	Other Equipment Purchases	0	0	0	0		0	
101 42210 01 586.00	Other Equipment Purchase	1,866	0	0	0		0	Donation Items
PAGE TOTALS		\$227,391	\$230,239	\$191,199	\$118,200		\$122,900	
DEPARTMENT TOTALS		\$404,696	\$433,742	\$418,359	\$366,400		\$384,000	

PUBLIC WORKS

The Public Works Department has a mission to enhance the quality of life through responsive, efficient, and cost-effective delivery of services consistent with community values. With sound management, fiscal responsibility and professional care, the Department will preserve and protect the infrastructure resources of the City, creating a safe, clean and enjoyable environment for residents and businesses.

The Public Works Department consists of the Engineering and Operations Divisions. The maintenance personnel maintain the streets, storm drainage, sanitary sewer and potable water systems, along with all government buildings, parks and all City grounds.

The Department manages its expenditures and revenues through the following four (4) maintenance funds and three (3) enterprise funds:

- Government Buildings
- Fleet Maintenance
- Street Maintenance
- Parks Maintenance
- (*) Water Operating
- (*) Sewer Operating
- (*) Storm Water Operating

(*) Separate Enterprise Fund Budgets from those included here under the advisement of the Utility Commission of the City of Rosemount.

The Public Works Department currently has a combined permanent work force of 23 positions for the areas of engineering, buildings, fleet maintenance, streets, parks and the enterprise-funded utilities. The City also employs up to 14 seasonal part-time people to help during periods that require higher levels of maintenance.

PUBLIC WORKS – Page 2

- RESPECTIVE BUDGETS -

GOVERNMENT BUILDINGS

This budget provides for the management, operation, maintenance and repair of the City's buildings. This includes City Hall, the MN DOT garage, the Public Works building and garage, and two Fire Stations. It also includes three (3) park shelters and the Family Resource Center. Maintenance and operation of the Community Center / Ice Arena is not included in this budget.

FLEET MAINTENANCE

This budget provides for the maintenance of all City-owned vehicles and over 250 units of large and small equipment. It provides funding for all fuels, oils, parts, tires, shop supplies, and contracted vehicle maintenance. The City-owned vehicles include:

- Police Department (4 sedans, 1 pickup truck, 10 SUVs, 3 shared SWAT units)
- Fire Department (13 units)
- Parks and Recreation (2 pickup trucks, 2 vans, 1 ice resurfacers)
- Administration / Community Development (1 car, 1 pickup truck, 2 SUVs, 1 van)
- Utility Department (1 Jetter, 1 Vactor, 2 trucks)
- Streets and Parks Maintenance (2 sweepers, 3 tractors, 1 loader, 2 skidsters, 7 dump trucks, 1 water truck, 6 mowers, 13 pickup trucks, 1 pavement roller, 5 snow blowers, 6 snow blower attachments, 5 large trailers)

STREET MAINTENANCE

This budget provides for the maintenance and preservation of 110 miles of City roads, 100 miles of sidewalks and bike trails, and 23 parking lots. Standard maintenance includes grading, graveling, patching, sealing and overlays. This budget also provides for pavement markings, street signs, street lighting, signal light maintenance and power, snow and ice control, and street sweeping.

PARKS MAINTENANCE

This budget provides for the maintenance of over 500 acres of park space in 29 locations, including 14 parks with athletic fields, 12 parks with shelters or pavilions, and numerous athletic fields at DCTC, UMore, and the Flint Hills Athletic Complex. It includes the maintenance of all park trails and 10 other municipal areas, including City Hall, two Fire Stations and the Community Center. It also includes the installation and maintenance of playground equipment, landscaping projects, ice rink construction and maintenance, and other miscellaneous construction activities.

PUBLIC WORKS – Page 3

PERFORMANCE MEASURES

Average Overall (Network) City Street Pavement Condition Rating

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
73.83	73.69	n/a	72.70	73.88	71.73

Value of Projects Ordered (Contract Amount)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$5,400,000	\$5,462,900	\$4,193,954	\$4,090,678	\$5,116,275	\$1,831,088

% Change from Prior Year (Above)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
282%	0.1%	-23.2%	-2.5%	25.1%	-64.2%

Average Number of Hours for Full Snow Clearing Event

<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
6.80	6.92	7.70	7.60	6.60	7.40

% of Mechanics' Time Spent on Repair / Maintenance

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
93%	97%	92%	94%	97%	90%

Park Acres Maintained

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
133	134	152	152	155	160

n/a – Information Not Available

**2017 BUDGET WORKSHEETS
GOVERNMENT BUILDINGS**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 41940 101.00	Salaries & Benefits						\$114,100	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 41940 77 101.01	Administrative	0	0	3,353	7,000	8,000		P.W. Director / City Engineer
101 41940 79 101.01	Maintenance	72,144	67,802	68,709	71,400	106,100		Facility Specialist (80%)
101 41940 102.00	Full-Time Overtime	1,791	1,047	563	0		0	
101 41940 01 208.00	Miscellaneous Supplies	19,744	16,604	15,995	18,000		18,000	Cleaning, Paper Prod., Coffee
101 41940 01 219.00	Other Operating Supplies	1,980	2,012	2,580	2,500		2,800	Flags
101 41940 01 223.00	Building Repair Supplies	7,881	10,602	8,760	13,000		10,500	Light Bulbs, Locks, etc.
101 41940 01 225.00	Landscaping Materials	1,614	1,367	442	1,500		1,500	Trees & Shrubs
101 41940 01 241.00	Small Tools	276	187	422	300		600	Carpentry, Bits, Blades, etc.
101 41940 01 242.00	Minor Equipment	829	1,384	995	2,000		1,000	Equipment Replacement
101 41940 01 302.00	Architects' Fees	0	0	0	0		0	Estimates
101 41940 01 318.00	Contract Engineer	2,500	3,000	1,562	0		0	
101 41940 01 319.00	Other Professional Services						86,300	
101 41940 01 319.01	Elevator Maintenance	3,110	2,388	1,887	2,500	2,500		
101 41940 01 319.02	Heating/Cooling Maint Contract	5,336	6,457	7,322	9,000	9,000		Includes all City Facilities
101 41940 01 319.03	Annual Boiler Inspections / Maint.	75	75	50	800	500		
101 41940 01 319.04	Pest Control	2,821	2,972	3,144	3,100	4,500		Price Incr., Boxelder Treatment
101 41940 01 319.05	Fire Extinguishers	1,859	1,255	810	1,800	1,800		
101 41940 01 319.06	Fire Suppression System Check	3,400	2,505	2,569	3,500	3,500		
101 41940 01 319.07	Janitorial Service-Fire Stations	10,016	9,762	9,837	10,200	10,200		
101 41940 01 319.08	Janitorial Service-P.W. Building	10,529	10,620	10,774	10,700	11,000		
101 41940 01 319.09	Janitorial Service-City Hall	26,266	26,035	26,232	26,700	26,700		
101 41940 01 319.10	Floor Mats - Monthly Charges	4,361	4,125	4,491	4,500	5,000		Vendor Price Increase
101 41940 01 319.11	Other Janitorial Services	11,468	9,779	9,635	12,000	10,500		Wax Flrs, Carpet Cng, Windows
101 41940 01 319.12	Annual Monument Maintenance	1,025	1,025	1,075	1,100	1,100		\$900 - \$1200 (Hot Wax)
101 41940 01 321.00	Telephone Costs	447	735	726	800		800	Air Card for iPad-Monthly Chgs
101 41940 01 381.00	Electric Utilities	75,732	69,202	63,971	77,000		70,000	
101 41940 01 383.00	Gas Utilities	63,594	73,444	49,446	70,000		65,000	
101 41940 01 384.00	Refuse Disposal						39,000	
101 41940 01 384.01	General Buildings & Parks	18,982	19,289	19,936	20,000	22,000		Add 2 Parks in 2016
101 41940 01 384.02	Recycling/Cleanup	14,484	15,161	13,373	17,000	17,000		Increased Recycling Costs
101 41940 01 393.00	P.C. Hardware Purchases	850	0	0	0		0	
101 41940 01 394.00	P.C. Software Purchases	0	0	0	0		0	Will Share Cartegraph Cost in '18
101 41940 01 401.00	Contracted Building Repairs						60,000	
101 41940 01 401.01	Electrical Repairs	7,293	12,970	2,973	8,000	8,000		
101 41940 01 401.02	Siren Operations & Maintenance	3,688	4,748	6,648	10,000	7,000		
101 41940 01 401.03	Miscellaneous Repairs	35,205	51,040	49,062	13,000	25,000		
101 41940 01 401.04	HVAC Repairs	0	0	0	25,000	20,000		
101 41940 01 402.00	Security Card System Maintenance	0	0	0	2,500		5,000	Updates, Prev. Maint., Tech Supt.
101 41940 01 416.00	Machinery Rental	0	0	0	0		1,500	Lift Rental
101 41940 01 437.00	Conferences & Seminars	0	0	0	200		200	
101 41940 01 439.00	Other Miscellaneous Charges	5,950	0	5,573	5,000		6,000	Energy Efficiency Improvements
101 41940 01 530.00	Improvements Other Than Buildings	60,000	85,000	87,833	92,000		92,000	From Long-Term Plan
101 41940 01 601.00	Bond Principal	65,368	0	0	0		0	Will Be Paid from Assigned Funds
101 41940 01 611.00	Bond Interest	19,629	0	0	0		0	Will Be Paid from Assigned Funds
101 41940 01 621.00	Bond Paying Agent Fees	0	0	0	0		0	
PAGE TOTALS		\$560,247	\$512,590	\$480,747	\$542,100		\$574,300	
DEPARTMENT TOTALS		\$560,247	\$512,590	\$480,747	\$542,100		\$574,300	

**2017 BUDGET WORKSHEETS
FLEET MAINTENANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 43100 101.00	Salaries & Benefits						\$220,400	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 43100 77 101.00	Administrative	10,586	10,933	17,871	25,500	27,800		
101 43100 78 101.00	Technical/Clerical	9,415	9,972	10,144	10,700	11,100		
101 43100 79 101.00	Maintenance	158,351	163,952	177,494	172,400	181,500		
101 43100 102.00	Full-Time Overtime	1,117	304	1,183	3,000		3,000	
101 43100 01 211.00	Cleaning Supplies	4,378	2,685	2,609	4,000		4,000	Shop & Vehicles
101 43100 01 212.00	Motor Fuels	201,394	188,784	162,298	200,000		158,000	Part Moved to Utilities
101 43100 01 213.00	Lubricants & Additives	13,231	10,020	9,811	15,000		15,000	
101 43100 01 215.00	Shop Materials	19,270	15,279	13,479	20,000		20,000	
101 43100 01 221.00	Equipment Parts	103,190	99,142	103,841	120,000		120,000	
101 43100 01 222.00	Tires	24,375	38,757	15,783	30,000		30,000	
101 43100 01 241.00	Small Tools	4,249	2,919	4,125	5,000		5,000	Replace Old Tools
101 43100 01 242.00	Minor Equipment	2,544	1,902	5,715	4,000		4,000	
101 43100 01 318.00	Contract Engineer	5,000	6,000	3,125	0		0	
101 43100 01 321.00	Telephone Costs	0	0	0	0		0	
101 43100 01 323.00	Radio Units (Warranty & Batteries)	1,830	905	905	1,000		1,000	
101 43100 01 384.00	Refuse Disposal	0	0	0	300		300	Shop Hazardous Waste
101 43100 01 394.00	P.C. Software Purchases						6,500	
101 43100 01 394.01	Licensing & Maintenance	1,646	1,668	1,735	2,000	2,000		CarteGraph OMS
101 43100 01 394.02	Online Subscriptions	1,997	1,500	2,188	3,000	3,000		ALLDATA/Cummings/CAT/Detroit
101 43100 01 394.03	New Software Purchases	1,860	0	1,200	1,500	1,500		
101 43100 01 404.00	Contracted Mach & Equip Services	53,837					65,000	
101 43100 01 404.01	Contracted Services	0	60,912	37,772	55,000	55,000		Aging Equipment, FD Units, Towing
101 43100 01 404.02	Contracted Preventative Maint.	0	9,626	11,836	10,000	10,000		Power Wash All, Paint One Unit
101 43100 01 416.00	Machinery Rental	0	0	0	500		500	
101 43100 01 433.00	Dues/Subscriptions/Certifications	0	0	0	100		300	DOT Cert. ASE Cert., EVT Cert.
101 43100 01 435.00	Books & Pamphlets	195	48	60	200		200	DOT Decals and Inspection Pads
101 43100 01 437.00	Conferences & Seminars	90	90	157	300		300	
PAGE TOTALS		\$618,556	\$625,398	\$583,331	\$683,500		\$653,500	
DEPARTMENT TOTALS		\$618,556	\$625,398	\$583,331	\$683,500		\$653,500	

**2017 BUDGET WORKSHEETS
STREET MAINTENANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 43121 101.00	Salaries & Benefits						\$594,400	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 43121 77 101.00	Administrative	21,172	21,866	35,742	51,000	91,400		
101 43121 78 101.00	Technical/Clerical	51,712	55,442	53,541	55,300	54,700		
101 43121 79 101.00	Maintenance	408,540	416,767	429,553	426,300	448,300		
101 43121 102.00	Full-Time Overtime	10,343	14,733	9,409	14,000		14,000	Maintenance
101 43121 99 103.00	Part-Time Salaries & Benefits	21,958	15,293	18,916	20,000		21,000	Includes Funds for P/T Horticulturist
101 43121 01 201.00	Office Accessories	500	0	0	100		100	
101 43121 01 203.00	Printed Forms & Paper						0	
101 43121 01 203.01	R/W Permit & Inspection Forms	0	0	0	0	0		
101 43121 01 203.03	City Specification Books	0	0	804	0	0		
101 43121 01 205.00	Drafting Supplies						700	
101 43121 01 205.01	Plotter Ink and Paper	1,275	1,001	374	500	500		Split with 101-45202-01-205.00
101 43121 01 205.02	Off-Site Reproductions	160	0	0	200	200		
101 43121 01 209.00	Other Office Supplies	1,480	720	73	700		700	
101 43121 01 216.00	Chemical & Chemical Products	128,197	84,057	65,574	103,000		103,000	
101 43121 01 224.00	Street Maintenance Materials						14,300	
101 43121 01 224.01	Paint	403	314	441	500	500		
101 43121 01 224.02	Mail Boxes	1,757	1,357	1,428	1,500	1,500		
101 43121 01 224.03	Light Bulbs/Lenses	51	315	68	800	800		Replace with LED Bulbs
101 43121 01 224.04	Holiday Decorations	3,818	3,952	7,951	10,500	9,000		Contracted Tree Lighting
101 43121 01 224.04	Miscellaneous	0	0	0	0	2,500		Fencing, Miscellaneous Supplies
101 43121 01 225.00	Landscaping Materials						16,000	
101 43121 01 225.01	Turf Restoration Material	445	2,731	162	3,500	2,000		
101 43121 01 225.02	Seed	186	0	108	0	0		
101 43121 01 225.03	Black Dirt	599	0	0	0	0		
101 43121 01 225.04	Trees	155	159	272	500	500		
101 43121 01 225.05	Planters & Brackets	2,868	3,150	3,033	3,500	3,500		
101 43121 01 225.06	Entrance Monuments	200	1,182	1,665	1,500	1,000		
101 43121 01 225.07	Downtown Planters	1,973	1,275	2,034	2,000	2,500		
101 43121 01 225.08	Park Signs, Central Park	2,331	2,508	3,464	2,500	3,000		Includes Business Park Sign
101 43121 01 225.09	City Facilities	0	118	1,117	1,500	3,000		CH, RCC, FS1, FS2, LIB, STP, ACT
101 43121 01 225.10	Banners/Flag Components	0	180	0	500	500		
101 43121 01 226.00	Sign Repair Materials	4,069	10,827	7,950			6,000	
101 43121 01 226.01	Signs and Posts				5,500	5,500		
101 43121 01 226.02	Solar Batteries				500	500		
101 43121 01 231.00	Bituminous Patching Materials	26,784	27,083	29,722	37,500		37,500	
101 43121 01 232.00	Crushed Rock	32,206	30,331	35,628	30,000		30,000	1/2 Mile of Bacardi Paved in 2015
101 43121 01 233.00	Dust Control Materials	26,188	24,550	31,529	30,000		32,000	Bonaire/Akron - FHR Fields
101 43121 01 234.00	De-Icing Sand / Rock	6,435	4,235	1,161	4,500		4,500	Gravel Road Ice Control
101 43121 01 235.00	Shouldering Gravel	0	0	0	0		0	
101 43121 01 241.00	Small Tools	632	680	1,357	1,000		1,000	Shovels, Brooms, etc.
101 43121 01 242.00	Minor Equipment	6,490	3,366	2,536	3,000		3,000	Safety Equipment / Power Tools
101 43121 01 303.00	Engineering Fees	26,913	64,776	50,851	10,000		20,000	
101 43121 01 303.01	General Non-Project Related					15,000		
101 43121 01 303.02	Pavement Management					5,000		
101 43121 01 304.00	Legal Fees	0	0	0	0		0	
101 43121 01 310.00	Testing Services	0	1,125	0	0		0	
101 43121 01 318.00	Contract Engineer	10,000	12,000	6,250	0		0	
101 43121 01 319.00	Other Professional Services	0	0	0			2,000	
101 43121 01 319.01	"Future Use"	0	0	0	0	0		
101 43121 01 319.02	GIS Consulting Services	344	3,071	2,276	5,000	2,000		Reduce Due to In-House Eng.
101 43121 01 321.00	Telephone Costs	2,623	2,629	3,113	3,700		3,700	Includes Wireless Technology
101 43121 01 323.00	Radio Units	1,045	1,367	1,120	1,500		5,100	(24x\$300)(12x\$1500) (Split 5 Ways)
101 43121 01 331.00	Travel Expense	6	6	242	200		200	
101 43121 01 381.00	Electric Utilities						175,100	
101 43121 01 381.01	Street Lights	174,559	164,890	163,598	170,000	172,000		
101 43121 01 381.02	Signal Lights & Sirens	2,680	2,943	2,592	3,000	3,100		
101 43121 01 384.00	Refuse Disposal						1,400	
101 43121 01 384.01	Hazardous Waste Disposal	0	1,508	0	500	500		
101 43121 01 384.02	Roadside Garbage	572	160	407	900	900		
101 43121 01 391.00	P.C. Maintenance						800	
101 43121 01 391.03	Pavement Management Syst Sup	8,977	17,550	15,824	10,000	0		Moved to 101-43121-01-303.02
101 43121 01 391.04	R-O-W Permit On-Line Service	536	585	643	800	800		
101 43121 01 392.00	P.C. Accessories & Supplies	0	0	0	0		0	
101 43121 01 393.00	P.C. Hardware Purchases	2,093	1,600	0	1,500		1,500	
101 43121 01 394.00	P.C. Software Purchases						7,200	
101 43121 01 394.01	Licensing & Maintenance	4,212	4,371	4,591	6,200	6,200		CarteGraph, OMS, ESRI
101 43121 01 394.02	Online Subscriptions	286	379	379	800	800		Pictometry
101 43121 01 394.03	New Software Purchases	235	0	0	200	200		
PAGE TOTALS		998,009	1,007,149	997,497	1,026,200		1,095,200	

**2017 BUDGET WORKSHEETS
STREET MAINTENANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 43121 01 402.00	Parking Lot Maintenance	25,000	65,000	55,000	60,000		70,000	From Long-Term Plan
101 43121 01 403.00	Contracted Repair & Maintenance						21,500	^^ CH, RCC Lots Not Included ^^
101 43121 01 403.01	Street Lights	27,080	786	2,384	5,000	5,000		Street Light/Pole Repair/Replace
101 43121 01 403.02	Signal Lights	510	463	488	1,500	1,500		
101 43121 01 403.03	Light Replacements	0	18,250	0	15,000	15,000		Conversion to LED
101 43121 01 404.00	Railroad Administration/Mgmt.	1,683	9,574	0	15,000		15,000	QZ Update Due Jan '17, Misc Issues
101 43121 01 405.00	Street Striping	35,469	50,688	10,798	45,000		45,000	
101 43121 01 408.00	Street Crack Sealing	55,249	53,349	38,776	60,000		60,000	Increased Curb Seals
101 43121 01 409.00	Tree Trimming	7,630	8,375	9,071	8,500		10,000	
101 43121 01 410.00	Concrete Sidewalk/Curb Repairs						20,000	
101 43121 01 410.01	General Repairs	30,402	14,422	23,493	20,000	20,000		
101 43121 01 410.02	Pedestrian Improvements	0	0	146,924	0	0		Moved \$125,000 to Street CIP
101 43121 01 411.00	Contracted Snow Removal						58,000	
101 43121 01 411.01	Community Center	24,081	19,710	8,961	23,000	23,000		
101 43121 01 411.02	Steeple Center	15,708	13,712	3,999	15,000	15,000		
101 43121 01 411.04	Dakota County Library	20,698	18,305	9,181	20,000	20,000		
101 43121 01 415.00	Equipment Rental	21,184	16,328	11,108	22,000		20,500	
101 43121 01 433.00	Dues & Subscriptions						1,300	
101 43121 01 433.01	American Public Works Ass'n	820	912	855	1,000	1,000		Annual Membership
101 43121 01 433.03	City Engineers' Association	0	0	0	100	100		
101 43121 01 433.07	MN Street Superintendent Ass'n	100	100	100	200	200		
101 43121 01 433.09	MN Transportation Alliance	0	788	804	0	0		
101 43121 01 437.00	Conferences & Seminars						6,200	
101 43121 01 437.01	APWA	1,765	1,780	0	3,000	2,000		State/Nat'l Conference in 2016
101 43121 01 437.03	Clerical	0	0	0	0	0		
101 43121 01 437.05	Maintenance Expo	0	0	134	300	300		
101 43121 01 437.06	Cartograph, ESRI, GIS	237	161	0	1,300	1,300		User Group, Conference, Training
101 43121 01 437.07	Snow Conference	0	0	177	300	300		
101 43121 01 437.08	MN Dot	0	0	0	300	300		Simulator
101 43121 01 437.09	Miscellaneous Training	1,924	576	615	2,000	2,000		DCTC Defensive Driving Training
101 43121 01 439.00	Other Miscellaneous Charges	915	1,199	448	500		800	CONDAC, CDL Licenses
101 43121 01 570.00	Office Equipment & Furnishings	0	644	0	0		0	
PAGE TOTALS		\$270,456	\$295,122	\$323,315	\$319,000		\$328,300	
DEPARTMENT TOTALS		\$1,268,465	\$1,302,271	\$1,320,812	\$1,345,200		\$1,423,500	

**2017 BUDGET WORKSHEETS
PARKS & GROUNDS MAINTENANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 45202 101.00	Salaries & Benefits						\$445,800	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 45202 77 101.00	Administrative	21,172	21,866	25,685	30,200	37,800		
101 45202 78 101.00	Technical/Clerical	18,829	19,944	20,288	21,400	22,100		
101 45202 79 101.00	Maintenance	337,975	340,619	324,310	363,300	385,900		
101 45202 102.00	Full-Time Overtime	15,864	12,615	4,617	14,000		8,000	
101 45202 99 103.00	Part-Time Salaries & Benefits	53,181	51,085	52,927	63,000		55,800	
101 45202 01 205.00	Plotter Ink and Paper	57	197	91	500		500	Split with 101-43121-01-205.01
101 45202 01 216.00	Chemical & Chemical Products	22,150	28,338	31,794	35,000		47,500	Jpn Bttl '16-18, Add in-house chem
101 45202 01 219.00	Other Operating Supplies						35,000	
101 45202 01 219.01	Seed, Sod, etc.	4,722	4,948	3,962	6,000	6,000		FHR Fields Online in 2014
101 45202 01 219.02	Red Rock, Sand, Gravel, etc.	9,448	8,830	10,449	10,000	14,000		Topdressing Program
101 45202 01 219.03	Repair Supplies	0	0	0	0	0		
101 45202 01 219.05	Wood Chips	12,691	12,000	12,000	15,000	15,000		Playgrounds
101 45202 01 220.00	Splash Pad Maintenance	0	0	8,899	7,500		2,500	Supplies
101 45202 01 221.00	Equipment Parts						18,500	
101 45202 01 221.01	Playground Equipment Repair	7,847	5,459	5,812	8,000	8,000		Repairs on Aging Equipment
101 45202 01 221.02	Irrigation Repair(In-House)	3,487	6,357	6,962	8,000	8,000		
101 45202 01 221.03	Miscellaneous	2,340	2,397	2,204	2,500	2,500		Ballfield Fence Repair
101 45202 01 221.04	Park Sign Replacements	0	0	0	0	0		
101 45202 01 223.00	Shelter Repair Supplies						2,400	
101 45202 01 223.01	Paint, Stain, etc.	383	606	862	1,500	800		
101 45202 01 223.02	Shingles, Boards, etc.	569	784	324	1,500	600		
101 45202 01 223.03	Miscellaneous	992	1,016	629	1,500	1,000		
101 45202 01 223.04	Shelter/Shed Repairs	2,200	829	147	0	0		Paid from Building Maint. Budget
101 45202 01 225.00	Landscaping Materials						3,000	
101 45202 01 225.01	Trees, Shrubs, etc.	1,459	1,200	1,779	2,500	2,000		
101 45202 01 225.02	Timbers, Fence, etc.	2,775	70	132	2,500	1,000		Field Fence Maintenance
101 45202 01 226.00	Sign Repair Materials	0	0	0	500		500	
101 45202 01 229.00	Other Maintenance Supplies	21,173	9,728	14,101	20,000		18,000	Paint, Chalk, Field Dry, Etc.
101 45202 01 241.00	Small Tools	1,734	1,560	1,738	2,500		2,000	Hand Tools, Blades, Bits, etc.
101 45202 01 242.00	Minor Equipment	1,972	2,576	4,340	5,000		5,000	Weed Whips, Chain Saws, etc.
101 45202 01 303.00	Engineering Fees (GIS)	0	0	0	5,000		2,000	Reduce Due to In-House Engineer
101 45202 01 318.00	Contract Engineer	2,500	3,000	1,562	0		0	
101 45202 01 319.00	Other Professional Services						11,000	
101 45202 01 319.01	Maintenance of Open Spaces	347	18,697	4,738	9,000	7,000		Prairies, Controlled Burns, etc.
101 45202 01 319.02	Landscaping & Flower Beds	3,924	8,142	9,456	6,000	4,000		
101 45202 01 321.00	Telephone Costs	3,915	3,927	3,836	5,000		5,000	All Wireless, Including iPad
101 45202 01 323.00	Radio Units	1,045	1,367	1,120	1,500		5,100	(24x\$300)(12x\$1500) (Split 5 Ways)
101 45202 01 381.00	Electric Utilities						24,000	Anticipated Rate Increase
101 45202 01 381.01	Skating Rinks	8,342	6,370	6,235	8,500	8,500		Service Connect / Disconnect
101 45202 01 381.02	Softball Fields	7,328	6,379	7,843	8,500	8,500		
101 45202 01 381.03	Irrigation	6,339	6,651	5,507	8,000	7,000		Umore 2013, Flint Hills 2014
101 45202 01 383.00	Gas Utilities	2,070	2,287	1,684	2,500		2,500	
101 45202 01 393.00	P.C. Hardware Purchases	2,833	1,600	0	1,000		1,000	
101 45202 01 394.00	P.C. Software Purchases						7,200	
101 45202 01 394.01	Licensing & Maintenance	4,212	4,371	4,591	6,200	6,200		Cartegraph, OMS, ESRI
101 45202 01 394.02	Online Subscriptions	286	379	379	800	800		Pictometry
101 45202 01 394.03	New Software Purchases	235	0	0	200	200		
PAGE TOTALS		586,398	596,193	581,005	684,100		702,300	

**2017 BUDGET WORKSHEETS
PARKS & GROUNDS MAINTENANCE**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 45202 01 403.00	Contracted Repair & Maintenance						10,000	
101 45202 01 403.01	Irrigation Repairs	2,070	9,806	2,425	8,000	5,000		RPZ-Inspect
101 45202 01 403.02	Electrical Repairs	2,811	2,479	1,462	3,000	3,000		
101 45202 01 403.03	Miscellaneous Repairs	575	1,425	3,654	1,000	2,000		Hard Court Fencing
101 45202 01 409.00	Other Contracted Repair & Maint						22,500	
101 45202 01 409.01	Spring Clean Up	0	0	0	1,200	1,200		Dethatching, Flower Beds, etc.
101 45202 01 409.02	Library / Steeple Center / RCC	9,374	8,521	9,081	9,500	10,000		Mowing / Chemicals - VonBank
101 45202 01 409.03	Fire Station #1	4,080	3,834	4,087	4,200	0		Eliminate with New Person Added
101 45202 01 409.04	Fire Station #2	2,867	2,556	2,724	3,000	0		Eliminate with New Person Added
101 45202 01 409.05	City Hall / Central Park	6,948	6,391	6,811	7,000	0		Eliminate with New Person Added
101 45202 01 409.06	UMore Baseball Fields	15,000	2,980	3,844	5,000	5,300		Chemicals - VonBank
101 45202 01 409.07	FHR Soccer Fields	0	2,451	5,901	5,000	6,000		Chemicals - VonBank
101 45202 01 416.00	Machinery Rental						26,000	
101 45202 01 416.01	Mower Leases	16,203	15,161	18,000	21,000	21,000		3 Mowers
101 45202 01 416.02	Miscellaneous Rentals	7,372	4,092	4,478	5,000	5,000		Gator (Utility Vehicle for Ballfields)
101 45202 01 433.00	Dues & Subscriptions						200	
101 45202 01 433.01	MN Park Supervisors Ass'n	0	50	0	50	50		
101 45202 01 433.02	Miscellaneous Dues	90	0	75	150	150		
101 45202 01 435.00	Books & Pamphlets	0	0	263	0		0	
101 45202 01 437.00	Conferences & Seminars						3,800	
101 45202 01 437.01	Seminars & Workshops	719	2,001	1,334	1,200	1,500		Green Expo, MPSA, Playgrounds
101 45202 01 437.02	School & Tuition	1,031	465	624	1,300	1,300		Turf School, Power Limited Tech.
101 45202 01 437.03	CarteGraph, ESRI, GIS	120	126	0	1,300	1,000		User Group, Conference, Training
101 45202 01 439.00	Other Miscellaneous Charges	224	39	48	200		200	Contingencies
101 45202 01 530.00	Improvements Other Than Bldgs	75,000	135,286	149,439	160,000		175,000	From Long-Term Plan
	PAGE TOTALS	\$144,486	\$197,663	\$214,249	\$237,100		\$237,700	
	DEPARTMENT TOTALS	\$730,884	\$793,855	\$795,254	\$921,200		\$940,000	

PARKS AND RECREATION

The Parks and Recreation Department works together with citizens to provide a safe, healthy and pleasant community. Parks and recreation are essential services that can impact health, crime prevention, the environment, the economy and the quality of life for Rosemount residents.

ADMINISTRATION

- Provides for overall planning, coordination, management of personnel and administration of activities within the department of Parks and Recreation. This department provides a diversified range of activities and facilities for the residents of Rosemount. The long range planning, budget preparation and development of parks and coordination with other service agencies are ongoing activities. Administrative services also provide the residents of Rosemount an opportunity to reserve facilities and register for programs.

RECREATION

- Provides the Rosemount resident a variety of recreational activities serving all ages. Program offerings are based on the needs of residents as determined and evaluated by the Parks and Recreation Commission and staff. Coordination with other service agencies encourages a comprehensive, quality and efficient base of programs.

COMMUNITY CENTER

- Provides for operation of a multi-purpose Community Center, which offers facilities for recreational programs, banquets, meetings, events, theatrical productions, seminars and exercise. The Community Center provides services in the form of meeting space, gym space for community groups and sponsorship of community events. The Parks and Recreation Department provides ongoing, preventive maintenance and janitorial services of the Community Center and portions of the National Guard facilities.

STEEPLE CENTER

- Provides the operations of the Steeple Center which opened in 2010 in the former St. Joseph's church building at the north end of Downtown Rosemount. The Center is available for weddings, banquets, meetings, parties, performances and special events. Staff coordinates the rentals, maintenance and capital improvement projects of the facility. In 2015, a 10,000 square foot addition which features a lobby area with a beautiful fireplace, gorgeous floor to ceiling windows and café-style seating, which is open to the general public. It is a great place to stop in for a cup of coffee, play a card or board game with a friend. The Steeple Center is home to the Rosemount Area Seniors and all senior programming as well as many classes and events hosted by the Rosemount Area Arts Council.

PARKS & RECREATION DEPARTMENT – Page 2

PERFORMANCE MEASURES

Total Hours of Use at Community Center

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
19,390	20,472	20,098	20,120	20,015

Hours of Use at Community Center at No Charge

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
n/a	11,773*	9,536*	9,540*	11,769*

Total Community Center Rental Income and % Change from Prior Fiscal Year

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Income	\$99,829	\$89,242	\$78,315	\$85,740	\$98,189
% Change	+2.5%	-10.6%	-12.2%	+9.3%	+14.5%

Number of Acres in the Park System and % Change from Prior Fiscal Year

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Income	467.24	467.24	532.74	532.74	537.65
% Change	+6.8%	+0.0%	+14.1%	+0.0%	+0.93%

2009 – Added DCTC Soccer Fields

2011 – Added UMore Ball Fields

2013 – Added Flint Hills Fields

2015 – Added Greystone

Percentage of Costs Received for All Recreation Programs

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Revenues	\$134,981	\$128,233	\$117,646	\$110,876	\$89,022
Expenses	\$113,336	\$107,994	\$109,009	\$96,092	\$ 87,272
Net	\$21,645	\$20,239	\$8,637	\$14,784	\$1,750

n/a – Information Not Available

* Hours used at no charge are included in the total hours used at the Community Center.

**2017 BUDGET WORKSHEETS
PARKS & RECREATION**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 45100 101.00	Salaries & Benefits	\$741,601	\$762,122	\$748,284	\$804,100		\$828,900	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
101 45100 102.00	Full-Time Overtime	5,660	3,018	1,372	5,000		5,000	
101 45100 103.00	Part-Time Salaries & Benefits						191,200	
101 45100 10 103.00	P/T Receptionist	36,758	37,221	44,930	46,000	38,100		
101 45100 12 103.00	Building Attendants	55,230	46,178	53,567	54,000	54,000		
101 45100 15 103.00	P/T Recreation Coordinator	0	0	13,296	35,100	52,600		
101 45100 83 103.00	Playground Recreation Leaders	26,362	23,195	25,026	26,000	29,500		
101 45100 94 103.00	Warming House Attendants	16,287	10,347	10,162	15,000	15,000		
101 45100 99 103.00	Park & Rec Committee	1,920	1,420	1,464	2,000	2,000		
101 45100 01 203.00	Printed Forms & Paper	0	0	0	0		0	
101 45100 01 205.00	Drafting Supplies	25	0	500	500		500	Laminating
101 45100 01 207.00	Training & Instructional Supplies	0	0	0	0		0	
101 45100 01 208.00	Miscellaneous Supplies	0	0	0	0		0	
101 45100 01 209.00	Other Office Supplies	190	259	873	500		500	Envelopes, Forms, Rulers, etc.
101 45100 01 211.00	Cleaning Supplies	5,233	3,573	4,553	4,500		4,500	
101 45100 01 216.00	Chemicals & Chemical Products	282	689	527	0		0	Moved to "211.00"
101 45100 01 219.00	Other Operating Supplies	10,052	7,593	9,438	8,000		8,000	Rec Programs, 1st Aid Sup, etc.
101 45100 01 221.00	Equipment Parts	7,074	6,772	9,599	8,000		8,000	
101 45100 01 223.00	Building Repair Supplies	2,536	649	2,039	1,500		1,500	
101 45100 01 229.00	Other Maintenance Supplies	5,367	9,736	4,635	9,000		6,000	Tournament Supplies
101 45100 01 312.00	Custodial Services	5,990	4,461	5,450	6,000		6,000	Custodial Services-Banquet Rm
101 45100 01 315.00	Special Programs						20,000	
101 45100 01 315.01	Sunday Night Specials	5,039	4,873	5,326	5,500	5,500		Performances (Add Movies)
101 45100 01 315.02	Leprechaun Days	200	910	400	250	250		
101 45100 01 315.03	Umore Maint. Agreement	4,000	2,000	2,038	2,000	2,000		
101 45100 01 315.04	Ground Pounders(Running)	169	200	225	200	200		Ribbons & Mailings
101 45100 01 315.05	Nature Programs (Arbor Day)	4,741	0	221	0	0		Move to 101-41110-01-225.00
101 45100 01 315.06	Puppet Programs	54	0	189	150	150		Tapes, Fuses, Puppets, etc.
101 45100 01 315.07	Special Events	3,055	849	1,512	3,000	2,000		Publicity & Supplies (Winter Fest)
101 45100 01 315.08	Adopt-A-Park Program	67	54	50	500	500		Flyers, Signs
101 45100 01 315.09	Miscellaneous Programs	4,004	2,223	1,680	4,500	9,000		Community Gardens/Senior Prog
101 45100 01 315.10	ADA Programs	0	0	0	400	400		ADA Program Supplies
101 45100 01 319.00	Other Professional Services	431	6,964	6,802	6,000		6,000	ADA Services/Eng.LA Serv Test
101 45100 01 321.00	Telephone Costs	3,750	3,904	4,354	4,000		4,000	Pagers & Cellular Phones
101 45100 01 331.00	Travel Expense	874	253	493	1,000		1,000	
101 45100 01 341.00	Employment Advertising	0	0	0	0		0	
101 45100 01 349.00	Other Advertising						33,400	
101 45100 01 349.01	Brochures	29,427	28,574	29,572	29,000	29,000		City Newsletter (3 Per Year)
101 45100 01 349.02	Yellow Pages	643	385	391	1,500	500		Rec Ads
101 45100 01 349.03	Special Marketing	5,043	4,522	4,806	3,900	3,900		Garage Sale Ad
101 45100 01 381.00	Electric Utilities	37,269	33,207	30,874	30,000		30,000	
101 45100 01 383.00	Gas Utilities	28,636	34,036	21,845	30,000		30,000	
101 45100 01 384.00	Refuse Disposal	3,066	3,062	3,062	4,000		3,200	
101 45100 01 392.00	P.C. Accessories & Supplies	0	0	0	0		0	
101 45100 01 393.00	P.C. Hardware Purchases	0	0	0	0		0	
101 45100 01 394.00	P.C. Software Purchases	0	0	0	0		0	See "433.03" Below
101 45100 01 401.00	Contracted Building Repairs	14,693	13,070	9,771	12,000		12,000	
101 45100 01 404.00	Contracted Mach & Equip Repairs	13,012	13,542	13,647	9,000		9,000	
101 45100 01 409.00	Other Contracted Repair & Maint	24,599	26,330	24,143	24,000		24,000	Air Handler Maintenance Contract
101 45100 01 412.00	Building Rental	16,800	16,800	16,800	16,800		16,800	Monthly Rent Payments to Guard
101 45100 01 415.00	Other Equipment Rental	22,872	22,480	24,749	24,000		24,000	Portable Toilets & Other(New Pks)
101 45100 01 433.00	Dues & Subscriptions						6,400	
101 45100 01 433.01	MRPA Dues	1,520	1,520	1,809	1,700	1,700		Minn Recreation & Parks Ass'n
101 45100 01 433.02	Miscellaneous	2,469	2,445	2,515	2,000	2,000		Paper, Magazines, etc.
101 45100 01 433.03	On-Line Registrat'n Subscription	1,620	2,053	2,025	2,700	2,700		
101 45100 01 435.00	Books & Pamphlets	0	0	0	100		100	
101 45100 01 437.00	Conferences & Seminars						6,000	
101 45100 01 437.01	MRPA State Conference	1,065	1,604	1,353	2,000	2,000		
101 45100 01 437.03	Workshops, Schools, & Tuition	2,334	1,191	2,008	4,000	4,000		Additional Training
101 45100 01 439.00	Other Miscellaneous Charges	8,869	13,378	7,721	0		0	Donation Account
101 45100 01 530.00	Improvements Other Than Bldgs	0	0	0	0		0	
	PAGE TOTALS	\$1,160,888	\$1,157,660	\$1,156,093	\$1,249,400		\$1,286,000	
General Operating	DEPARTMENT TOTALS	\$1,160,888	\$1,157,660	\$1,156,093	\$1,249,400		\$1,286,000	

**2017 BUDGET WORKSHEETS
PARKS & RECREATION
** STEEPLE CENTER ****

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
101 38201.00	Rental Revenues	\$11,910	\$4,800	\$0	\$18,000		\$28,000	
101 38205.00	A/V Rental Revenues	0	0	0	500		2,000	
101 38209.00	Miscellaneous Revenues	0	175	0	0		0	
101 38211.00	Security Services	1,729	651	0	1,000		2,000	
	TOTAL REVENUES	\$13,639	\$5,626	\$0	\$19,500		\$32,000	2015 Closed for Construction
101 45100 30 103.00	Salaries & Benefits						\$52,000	Salary, Taxes, PERA & Benefits
101 45100 30 103.00	Building Attendants	13,485	5,177	1,639	34,000	52,000		Staff ^^
101 45100 30 211.00	Cleaning Supplies	1,849	1,059	822	4,000		4,000	
101 45100 30 219.00	Other Operating Supplies	2,531	2,704	4,855	2,500		2,500	Events Supplies
101 45100 30 221.00	Equipment Parts	656	0	6,099	1,500		1,500	
101 45100 30 223.00	Building Repair Supplies	3,422	4,444	3,134	5,500		5,500	
101 45100 30 241.00	Small Tools	187	0	0	500		500	
101 45100 30 242.00	Minor Equipment	1,012	191	353	2,000		2,000	
101 45100 30 312.00	Custodial Services	1,357	299	450	2,000		2,000	
101 45100 30 321.00	Telephone Costs	1,760	219	547	3,000		3,000	
101 45100 30 349.00	Other Advertising	0	0	0	600		600	
101 45100 30 365.00	Workers' Comp Insurance	0	0	0	0		0	Pay from Insurance Fund
101 45100 30 369.00	Other Insurance	0	0	0	0		0	Pay from Insurance Fund
101 45100 30 381.00	Electric Utilities	5,319	5,485	10,472	6,500		6,500	
101 45100 30 383.00	Gas Utilities	7,971	10,065	6,934	10,000		10,000	
101 45100 30 384.00	Refuse Disposal	1,150	1,068	0	1,800		1,800	
101 45100 30 401.00	Contracted Building Repairs	5,645	14,069	17,266	9,000		9,000	
101 45100 30 404.00	Contracted Mach & Equip Repairs	6,265	4,803	2,334	7,000		7,000	
101 45100 30 409.00	Other Contracted Repairs & Main	0	1,532	0	2,500		2,500	Holiday Lights
101 45100 30 415.00	Other Equipment Rental	0	0	0	1,000		1,000	
101 45100 30 439.00	Other Miscellaneous Charges	0	0	0	0		0	
101 45100 30 521.00	Building & Structure Purchases	0	0	0	0		0	
	PAGE/EXPENDITURE TOTALS	\$52,608	\$51,115	\$54,906	\$93,400		\$111,400	2015 Combined Steeple Center / Activity Center Expenditures

**2017 BUDGET WORKSHEETS
PARKS & RECREATION**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
							\$91,800	
101 45100 80	Art Classes	\$0	\$0	\$0	\$0	\$0		
101 45100 81	Softball	34,384	25,390	20,188	23,500	23,500		
101 45100 84	Tennis	1,943	2,379	2,292	2,000	2,200		
101 45100 86	Rosettes	1,927	2,363	2,098	2,000	2,000		
101 45100 87	Senior Programs	7,035	5,754	7,711	6,000	6,000		
101 45100 90	Run for the Gold	4,892	4,878	4,890	4,500	4,800		
101 45100 91	Camps	27,510	24,778	30,904	24,000	30,000		
101 45100 92	Adult Basketball	0	0	(139)	600	600		
101 45100 93	Other Programs	11,740	12,751	11,964	14,000	14,000		
101 45100 95	T-Ball	4,308	5,720	4,261	5,000	5,000		
101 45100 96	Teen Night	882	350	986	0	900		
101 45100 97	Adult Soccer League	11,209	8,835	0	0	0		No Longer Offered
101 45100 98	Youth Soccer Lessons	3,179	2,894	2,117	2,800	2,800		
		109,009	96,092	87,272	84,400	91,800		
101 45100 80 219.00	Operating Supplies	0	0	0	0	0	0	
101 45100 81 103.00	Part-Time Salaries	5,345	4,083	3,748	3,500	3,500	3,500	
101 45100 81 219.00	Operating Supplies	6,386	2,679	3,327	2,500	2,500	2,500	
101 45100 81 311.00	Officiating Fees	20,575	17,323	12,261	16,000	16,000	16,000	
101 45100 81 319.00	Other Professional Services	2,079	1,305	851	1,500	1,500	1,500	
101 45100 84 103.00	Part-Time Salaries	1,673	1,935	2,216	1,500	1,700	1,700	
101 45100 84 219.00	Operating Supplies	270	444	75	500	500	500	
101 45100 86 103.00	Part-Time Salaries	817	870	1,104	1,000	1,000	1,000	
101 45100 86 219.00	Operating Supplies	1,110	1,493	994	1,000	1,000	1,000	
101 45100 87 103.00	Part-Time Salaries	0	0	0	0	0	0	
101 45100 87 219.00	Operating Supplies					6,000	6,000	
101 45100 87 219.01	Youth/Teen Trips Supplies	0	0	0	500	0		
101 45100 87 219.02	Adult/Senior Supplies	7,035	5,754	7,711	5,500	6,000		
101 45100 90 219.00	Operating Supplies	4,892	4,878	4,890	4,500	4,800	4,800	
101 45100 91 103.00	Part-Time Salaries	14,013	10,724	15,934	9,000	16,000	16,000	
101 45100 91 219.00	Operating Supplies	13,498	14,054	14,970	15,000	14,000	14,000	
101 45100 92 219.00	Operating Supplies	0	0	(139)	600	600	600	
101 45100 93 103.00	Part-Time Salaries	2,232	3,842	5,582	3,000	3,000	3,000	
101 45100 93 219.00	Operating Supplies	9,507	8,909	6,382	11,000	11,000	11,000	
101 45100 93 319.00	Other Professional Services	0	0	0	0	0	0	
101 45100 95 103.00	Part-Time Salaries	2,878	4,095	3,043	3,500	3,500	3,500	
101 45100 95 219.00	Operating Supplies	1,430	1,626	1,218	1,500	1,500	1,500	
101 45100 96 103.00	Part-Time Salaries	0	0	0	0	0	0	
101 45100 96 219.00	Operating Supplies	882	350	986	0	900	900	
101 45100 97 103.00	Part-Time Salaries	0	0	0	0	0	0	
101 45100 97 219.00	Operating Supplies	1,609	5,595	0	0	0	0	No Longer Offered
101 45100 97 311.00	Officiating Fees	9,600	3,240	0	0	0	0	No Longer Offered
101 45100 98 103.00	Part-Time Salaries	2,138	2,147	1,444	1,800	1,800	1,800	
101 45100 98 219.00	Operating Supplies	1,040	747	672	1,000	1,000	1,000	
	SPECIAL PROGRAM TOTALS	109,009	96,092	87,272	84,400		91,800	
	GRAND TOTAL - PARK & REC	\$1,322,504	\$1,304,867	\$1,298,271	\$1,427,200		\$1,489,200	

OTHER FINANCING USES - TRANSFERS

This is a transfer set up beginning in 2007 for the assistance from the General Fund to the Arena Fund for the operations of the arena.

**2017 BUDGET WORKSHEETS
OTHER FINANCING USES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2015 Adopted Budget	2016 Object Detail Amount	2016 Proposed Budget	Comments
101-49300-01 710.00	Transfers	\$115,000	\$115,000	\$130,000	\$130,000		\$130,000	
101-49300-01 710.01	Arena Operations Assistance	0	0	0	0	130,000		
101-49300-01 710.02	Debt Service Levies	0	0	0	0	0		
101-49300-01 720.00	Transfers	0	360,000	500,000	0	0		Excess F/B Transfers
FUND TOTALS		\$115,000	\$475,000	\$630,000	\$130,000		\$130,000	

CAPITAL IMPROVEMENT PLAN (CIP)

GENERAL / ADMINISTRATIVE

- Provides for specific funding of items, the nature of which are not considered "current" in their use or life expectancy. These items are generally of a higher estimated cost than \$5,000 and will have a life expectancy of 3 years or greater.
- The source of funding for these expenditures is typically the general tax levy. In some instances, other funding is utilized. For example, beginning in 1996, revenues received from user fees have been designated in the CIP funds for capital equipment purchases or for street projects such as gravel road resurfacing. If these revenues are realized, the equipment or project will be completed and if the revenue is not realized the equipment or project will not be completed. Individual departments are designated for each item proposed for purchase in this plan.
- Included are three separate funds to isolate and better track the types of capital improvements being planned for. The following briefly describes each of the three:

Building CIP Fund - This fund is used to account for the on-going capital improvements and possible additions to government buildings.

Street CIP Fund - This fund is used to account for the on-going street construction and reconstruction projects within the City and all other major maintenance items related to both paved and unpaved streets including, but not limited to, street lights, signal lights, sidewalks and gravel road resurfacing.

Equipment CIP Fund - This fund is used to account for the on-going replacement of and additions to City equipment.

- The CIP budgets included with this document are for the year 2017 only. As part of a long-range planning process, a 10-year CIP working plan has been adopted for the years 2017 through 2026. This is a working plan only, with the current year (2017 in this case) being approved as part of the formal budget process.

**2017 BUDGET WORKSHEETS
BUILDING CIP - REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
202 31010.00	Current Ad Valorem Taxes	\$24,000	\$24,000	\$24,000	\$24,000		\$24,000	
202 33100.00	Federal Grants & Aids	2,501	57,459	0	0		0	
202 33425.00	Other State Grants & Aids	0	0	0	0		0	First \$525,000 to Gen'l Fund
202 34150.00	SKB User Fees - C & D Cells	222,336	423,769	439,965	800,000		1,050,000	(Next \$125,000 to Street CIP)
202 34151.00	SKB User Fees - Excess Trust	545,435	1,588,610	0	0		0	Trust Fund Closed in 2014
202 34152.00	SKB User Fees - MSW Ash	27,893	76,499	57,819	0		0	
202 34153.00	SKB User Fees - Base Charges	309,961	893,804	926,332	0		0	
202 36101.00	Principal - Special Assessments	0	0	0	0		0	
202 36102.00	Penalties & Interest - S/A	0	0	0	0		0	
202 36210.00	Interest Earnings - Investments	6,325	16,647	21,037	10,000		15,500	
202 36214.00	Net Change in FV-Investments	(54,605)	55,263	(4,769)	0		0	
202 36215.00	Interest Earnings	89	136	380	500		500	
202 36230.00	Contributions/Donations	0	400,000	0	0		0	
202 36260.00	Other Revenue	0	0	0	0		0	
202 36265.00	Use of Reserve Funds	0	0	0	857,000		1,583,500	
202 39201.00	Transfer From General Fund	0	0	0	0		0	
FUND TOTALS		\$1,083,936	\$3,536,187	\$1,464,763	\$1,691,500		\$2,673,500	

EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
202 49002 01 317.00	General Fund Administrative Fees	\$2,500	\$2,500	\$2,500	\$2,500		\$2,500	Yearly Fee Per Policy F-3
202 49002 01 319.00	Other Professional Services	0	0	344	0		0	
202 49002 01 510.00	Land Purchases	0	0	0	0		0	
202 49002 01 521.00	Building & Structure Purchases	0	0	0	20,700		21,800	Year 19 of 20 PW Building Add'n
202 49002 01 522.00	Building & Structure Purchases	0	0	0	0		1,000,000	City Facilities Improvements
202 49002 01 523.00	Building & Structure Purchases	0	0	0	0		0	
202 49002 01 524.00	Building & Structure Purchases	0	0	0	0		0	
202 49002 01 525.00	Building & Structure Purchases	0	577	0	0		0	
202 49002 01 526.00	Building & Structure Purchases	0	1,589,000	0	0		0	
202 49002 01 527.00	Building & Structure Purchases	40,226	0	0	0		0	
202 49002 01 528.00	Building & Structure Purchases	99,969	5,665	0	0		0	
202 49002 01 529.00	Building & Structure Purchases	9,008	495,426	2,471,902	0		0	
202 49002 01 530.00	Improvements Other Than Bldgs	44,687	1,115,855	137,352	500,000		500,000	Indoor Recreational Facilities
202 49002 01 531.00	Improvements Other Than Bldgs	992,469	33,474	163,889	600,000		25,000	Business Park Sign
202 49002 01 532.00	Improvements Other Than Bldgs	0	324,610	0	55,000		12,000	Additional Splash Pad Features
202 49002 01 533.00	Improvements Other Than Bldgs	0	20,015	0	425,000		210,000	Carroll's Woods Plan & Restoration
202 49002 01 534.00	Improvements Other Than Bldgs	108,497	60,000	29,734	85,000		900,000	UMore Ball Fields - Phase 1
202 49002 01 535.00	Improvements Other Than Bldgs	11,481	101,564	0	0		0	
202 49002 01 536.00	Improvements Other Than Bldgs	0	49,430	0	0		0	
202 49002 01 537.00	Improvements Other Than Bldgs	14,962	49,848	0	0		0	
202 49002 01 538.00	Improvements Other Than Bldgs	11,536	22,000	0	0		0	
202 49002 01 539.00	Improvements Other Than Bldgs	0	30,000	6,072	0		0	
202 49002 01 540.00	Improvements Other Than Bldgs	0	7,093	0	0		0	
202 49002 01 560.00	Furniture & Fixture Purchases	0	23,650	0	0		0	
202 49002 01 570.00	Office Equipment & Furnishings	0	20,670	0	0		0	
202 49002 01 580.00	Other Equipment Purchases	0	19,019	0	0		0	
202 49002 01 598.00	Council Designated	0	0	0	0		0	
202 49002 01 611.00	Interest on Lease Payments	6,091	5,195	4,255	3,300		2,200	Year 19 of 20 PW Building Add'n
202 49002 01 710.00	Transfers	226,836	0	0	0		0	
FUND TOTALS		\$1,568,261	\$3,975,592	\$2,816,049	\$1,691,500		\$2,673,500	

NOTE: 2017's Proposed Budget Includes \$2,500 for General Fund Admin Fees Not Included in Levy Amount (Covered by Interest Earnings)

2017's Proposed Budget has a Total of \$24,000 for the Levy Amount (Balance of Expenditures will Utilize SKB Funds & Reserves)

**2017 BUDGET WORKSHEETS
STREET CIP - REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
203 31010.00	Current Ad Valorem Taxes	\$730,000	\$740,000	\$760,000	\$780,000		\$811,400	
203 33419.00	MSA for Streets - Construction	62,504	312,887	1	0		0	
203 33620.00	Other County Grants & Aids	0	0	7,998	0		0	
203 34150.00	SKB User Fees - C & D Cells	44,388	42,886	53,631	125,000		125,000	First \$525,000 to Gen'l Fund
203 34151.00	SKB User Fees - Excess Trust	31,802	0	0	0		0	
203 34152.00	SKB User Fees - MSW Ash	0	9,132	5,119	0		0	
203 34153.00	SKB User Fees - Base Charges	48,811	72,982	66,251	0		0	
203 36101.00	Principal - Special Assessments	298,200	449,677	667,118	0		0	
203 36102.00	Penalties & Interest - S/A	801	1,284	1,119	0		0	
203 36210.00	Interest Earnings - Investments	820	906	3,354	2,000		2,000	
203 36214.00	Net Change in FV-Investments	(1,171)	0	(8,084)	0		0	
203 36215.00	Interest Earnings	60	43	145	500		500	
203 36260.00	Other Revenue	0	8,715	0	0		0	
203 36265.00	Use of Reserve Funds	0	0	0	936,000		1,605,000	
203 39203.00	Transfer From	0	104,590	47,577	0		0	
FUND TOTALS		\$1,216,215	\$1,743,103	\$1,604,227	\$1,843,500		\$2,543,900	

EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
203 49003 01 303.00	Engineering Fees	\$15,992	\$26,873	\$17,529	\$0		\$0	
203 49003 01 317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500		2,500	Yearly Fee Per Policy F-3
203 49003 01 319.00	Other Professional Services	1,022	948	984	0		0	
203 49003 01 530.00	Improvements Other Than Bldgs	0	0	0	180,000		200,000	Bonaire(MSA)-Akron to Greystone
203 49003 01 531.00	Improvements Other Than Bldgs	654,058	485,484	210,616	780,000		811,400	
203 49003 01 531.00	Pavement Management Program					811,400		Levy Portion Only (Total-\$1,027,504)
203 49003 01 532.00	Improvements Other Than Bldgs	124,735	124,268	138,033	125,000		125,000	Pedestrian Improvements Program
203 49003 01 533.00	Improvements Other Than Bldgs	7,359	0	0	81,000		100,000	CR 38 Design-CSAH 31 to TH3(MSA)
203 49003 01 534.00	Improvements Other Than Bldgs	0	0	0	675,000		1,305,000	CSAH 42/TH 52 Bridge (MSA)
203 49003 01 535.00	Improvements Other Than Bldgs	10,014	0	0	0		0	^^^Total City Share - \$2,105,000^^^
203 49003 01 598.00	Council Designated	0	0	0	0		0	
203 49003 01 720.00	Transfers	265,345	360,953	0	0		0	
FUND TOTALS		\$1,081,025	\$1,001,025	\$369,662	\$1,843,500		\$2,543,900	

NOTE: 2017's Proposed Budget Includes \$2,500 for General Fund Admin Fees Not Included in Levy Amount (Covered by Interest Earnings)

2017's Proposed Budget has a Total of \$811,400 for the Levy Amount (Balance of Expenditures will Utilize SKB Funds, MSA Funds & Reserves)

**2017 BUDGET WORKSHEETS
EQUIPMENT CIP - REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
207 31010.00	Current Ad Valorem Taxes	\$460,000	\$490,000	\$540,000			\$580,000	
207 31010.01	General Levy for Items				560,000	580,000		
207 33100.00	Federal Grants & Aids	0	0	0	0		0	
207 33400.00	State Grants & Aids	0	0	0	0		0	
207 33620.00	Other County Grants and Aids	0	0	0	0		0	
207 36210.00	Interest Earnings - Investments	8,154	12,914	13,408	7,000		10,000	
207 36214.00	Net Change in FV-Investments	(33,196)	23,394	11,252	0		0	
207 36215.00	Interest Earnings	56	25	348	500		500	
207 36260.00	Other Revenue	1,726	1,178	1,644	0		0	
207 36262.00	Special Settlements	48,792	0	0	0		0	
207 36265.00	Use of Reserve Funds	0	0	0	868,500		0	
207 39101.00	Sale of General Fixed Assets	3,627	65,290	54,578	6,000		18,000	Sell Back 2 Police Vehicles
207 39201.00	Transfer From General Fund	0	360,000	500,000	0		0	
207 39202.00	Contribution from Enterprises	0	0	0	0		0	
207 39203.00	Transfer From	0	0	0	0		0	
207 39310.00	Bond Proceeds	0	0	0	0		0	
FUND TOTALS		\$489,159	\$952,799	\$1,121,230	\$1,442,000		\$608,500	

EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
207 49007 01 317.00	General Fund Administrative Fees	\$2,500	\$2,500	\$2,500	\$2,500		\$2,500	Yearly Fee Per Policy F-3
207 49007 01 319.00	Other Professional Services	0	0	0	0		0	
207 49007 01 540.00	Heavy Machinery Purchases	0	0	0	250,000		55,000	Hose Truck (Replace 1-Ton Truck)
207 49007 01 541.00	Heavy Machinery Purchases	0	188,549	86,544	45,000		65,700	Replace PW #8408 & 0139 (Tractor)
207 49007 01 542.00	Heavy Machinery Purchases	0	0	86,544	45,000		99,000	Replace PW #8444 (Sweeper)
207 49007 01 543.00	Heavy Machinery Purchases	0	0	0	110,000		260,000	Replace PW #8413 & 0192 (Grader)
207 49007 01 544.00	Heavy Machinery Purchases	0	0	0	165,000		0	
207 49007 01 545.00	Heavy Machinery Purchases	0	0	0	190,000		0	
207 49007 01 550.00	Motor Vehicle Purchases	58,230	87,000	113,500	58,000		64,000	2 Squads (Sell Back 2)
207 49007 01 551.00	Motor Vehicle Purchases	40,380	55,000	0	40,000		23,000	Replace #8612 (Inspections-Focus)
207 49007 01 552.00	Motor Vehicle Purchases	22,310	0	35,524	17,500		28,500	Replace #8621 (Admin-Minivan)
207 49007 01 553.00	Motor Vehicle Purchases	163,220	0	32,322	18,000		31,000	Replace PW #8315 (1 Ton Pickup)
207 49007 01 554.00	Motor Vehicle Purchases	187,011	0	28,076	23,000		0	
207 49007 01 555.00	Motor Vehicle Purchases	0	0	37,778	26,000		0	
207 49007 01 556.00	Motor Vehicle Purchases	0	0	0	31,000		0	
207 49007 01 557.00	Motor Vehicle Purchases	0	0	0	31,000		0	
207 49007 01 558.00	Motor Vehicle Purchases	0	0	0	31,000		0	
207 49007 01 559.00	Motor Vehicle Purchases	0	0	0	31,000		0	
207 49007 01 572.00	Other Equipment Purchases	0	0	0	35,000		4,500	Replace Portable Radio Batteries
207 49007 01 573.00	Other Equipment Purchases	0	0	0	14,000		14,000	Body Cameras (\$10,000 Assigned)
207 49007 01 574.00	Other Equipment Purchases	0	0	0	6,000		15,000	Portable Alarm Replacements
207 49007 01 575.00	Other Equipment Purchases	0	0	0	6,000		0	
207 49007 01 576.00	Other Equipment Purchases	0	0	0	9,000		0	
207 49007 01 577.00	Other Equipment Purchases	0	0	0	13,000		0	
207 49007 01 578.00	Other Equipment Purchases	0	0	0	16,000		0	
207 49007 01 579.00	Other Equipment Purchases	8,000	3,000	0	20,000		20,000	Squad Set Up & Installation
207 49007 01 580.00	Other Equipment Purchases	45,000	3,175	10,000	8,000		5,000	Replace PW #0146(Broom Attachment)
207 49007 01 581.00	Other Equipment Purchases	16,949	5,044	9,704	12,000		12,000	Replace PW Paint Mixer
207 49007 01 582.00	Other Equipment Purchases	27,673	32,984	28,120	12,000		18,000	Replace PW #8401 (RTV Kubota)
207 49007 01 583.00	Other Equipment Purchases	14,801	10,981	27,095	12,000		0	
207 49007 01 584.00	Other Equipment Purchases	20,000	132,518	0	30,000		0	
207 49007 01 585.00	Other Equipment Purchases	15,657	0	0	75,000		0	
207 49007 01 586.00	Computer Equipment Purchases	45,509	6,097	5,100	35,000		10,000	Technology Upgrades - Station #1
207 49007 01 587.00	Computer Equipment Purchases	0	2,061	5,283	0		42,900	Cartegraph Upgrades (Total-\$75,000)
207 49007 01 588.00	Computer Equipment Purchases	50,000	25,000	25,000	25,000		25,000	City-Wide Software City-Wide Software
207 49007 01 589.00	Computer Equipment Purchases	0	26,345	20,000	0		69,000	PC Workstation Upgrades
207 49007 01 590.00	Computer Equipment Purchases	0	66,024	117,354	0		0	^^ Police, Fire, PW ^^
207 49007 01 591.00	Computer Equipment Purchases	0	0	16,000	0		70,000	Replace 5 Squad Laptops/Printers
207 49007 01 601.00	Principal on Bond/Lease Payments						0	
207 49007 01 601.01	DCC Principal & Interest Pymts	21,908	0	0	0	0	0	(Year 7 of 7 - Paid off in 2013)
FUND TOTALS		\$739,149	\$646,278	\$686,444	\$1,442,000		\$934,100	

NOTE: 2017's Proposed Budget Includes \$2,500 for General Fund Admin Fees Not Included in Levy Amount (Covered by Interest Earnings)

2017's Proposed Budget has a Total of \$580,000 for the Levy Amount (Balance of Expenditures will Utilize Reserves)

Vehicle Amounts are for Amount Covered by Levy Amount. Balance Comes from Trade-In or Auction Sales

Year		Item - Description	Department	Building & Facilities CIP	Street CIP	Equipment CIP	Assess	Park Imp Fund	MSA Funds From State	Water Core	Sewer Core	Storm Core	Water Utility	Sewer Utility	Storm Utility	Debt Serv Levy	Other		11/28/16 Total Cost
2017	1	Replace Ice Edger	Arena														6,000	(1)	6,000
2017	2	Restroom Rehab - Upper	Arena														30,000	(1)	30,000
2017	3	PC Workstation Upgrades (From 2012) (Police, Fire, P.W.)	Finance			69,000													69,000
2017	4	Technology Upgrades Station #1	Fire			10,000													10,000
2017	5	Hose Truck (Replace 1-Ton Truck)	Fire			55,000													55,000
2017	6	City-Wide Software	Gen'l. Govt.			25,000													25,000
2017	7	Business Park Sign	Gen'l. Govt.	25,000															25,000
2017	8	Indoor Recreational Facilities	Gen'l. Govt.	500,000															500,000
2017	9	City Facilities Improvements	Gen'l. Govt.	1,000,000															1,000,000
2017	10	Parks Master Plan Update	Park & Rec					20,000											20,000
2017	11	Dunmore Park Development	Park & Rec					150,000											150,000
2017	12	Horsehoe Lake Park - Phase 1	Park & Rec					200,000											200,000
2017	13	Greystone Park Development	Park & Rec					500,000											500,000
2017	14	Additional Splash Pad Features	Park & Rec	12,000															12,000
2017	15	Carroll's Woods Master Plan & Restoration	Park & Rec	210,000															210,000
2017	16	UMore Ball Field Improvements - Phase 1	Park & Rec	900,000															900,000
2017	17	Replace Police Portable Radio Batteries	Police			4,500													4,500
2017	18	Body Cameras	Police			14,000											10,000	(2)	24,000
2017	19	Portable Alarm Replacements	Police			15,000													15,000
2017	20	Squad Set Up and Equipment Installation	Police			20,000													20,000
2017	21	Replace Squad Laptops (5) / Printers / Netmotion (2019 Combined)	Police			70,000													70,000
2017	22	2 Squads (Sell Back 2 - #3560 & #3570)	Police			64,000											18,000	(3)	82,000
2017	23	PW Building Addition Lease/Purchase (Year 19 of 20)	Pub Works	24,000									10,000	10,000					44,000
2017	24	Pedestrian Improvements Program	Pub Works		125,000														125,000
2017	25	PMP (Shannon Hills B, Shannon Parkway A)	Pub Works		944,367		83,137												1,027,504
2017	26	County Road 38 - CSAH 31 to TH 3 (ROW Costs)	Pub Works						100,000										(4) 100,000
2017	27	Bonaire Path - Akron Avenue to Greystone (with Quiet Zone)	Pub Works						200,000										(5) 200,000
2017	28	CSAH 42 Bridge at TH 52 (Includes Watermain Extension)	Pub Works						1,305,000	800,000									(6) 2,105,000
2017	29	Keegan Lake Drainage Improvements	Pub Works								118,750				356,250				475,000
2017	30	Cartograph OMS Implementation & Licensing	Pub Works			42,900							10,700	10,700					75,000
2017	31	6" Trash Pump (Replace #8088) (Purchased 1989)	Pub Works										7,000	7,000	8,000				22,000
2017	32	Dump & Clean Station for Vector / Mowers	Pub Works												40,000				40,000
2017	33	Broom Attach for #8071 & #8072 (Replace #0146) (1995)	Pub Works			5,000													5,000
2017	34	Paint Mixer	Pub Works			12,000													12,000
2017	35	RTV Kubota (Replace #8401) (Purchased 2004)	Pub Works			18,000												2,000	(7) 20,000
2017	36	Ford Focus - Inspections (Replace #8612) (2000 Vehicle)	Pub Works			23,000													2,000 (7) 25,000
2017	37	Minivan (Replace #8621) (1998 Vehicle)	Pub Works			28,500													1,500 (7) 30,000
2017	38	1-Ton Pickup (Replace #8315) (2006 Vehicle)	Pub Works			31,000													4,000 (7) 35,000
2017	39	1-Ton Pickup (Replace #8333) (2003 Vehicle)	Pub Works										10,000	11,000	10,000				4,000 (7) 35,000
2017	40	JD Tractor & Broom Attachment (Replace #8408 & 0139) (2002)	Pub Works			65,700													16,000 (7) 81,700
2017	41	Sweeper (Replace #8444) (Purchased 2005)	Pub Works			99,000									99,000				12,000 (7) 210,000
2017	42	Grader (Replace #8413 & #0192) (Purchased 2001)	Pub Works			260,000													40,000 (7) 300,000
				2,671,000	1,069,367	931,600	83,137	870,000	1,605,000	800,000	0	118,750	37,700	38,700	523,950	0	145,500		8,894,704

Total CIP Funding Requirements - Year 2017

\$4,671,967

\$0

(1) Ice Edger & Upper Restroom Rehab funding comes from Arena Fund operations/reserves.

(2) Other funding for Body Cameras comes from assigned funds.

(3) Other funding for Squad Cars comes from auction sales of old vehicles.

(4) Other funding for County Road 38 project for County's share and the City of Apple Valley's share of project are not included. Costs are for Right of Way purchases and are Rosemount's share only.

(5) Other funding for Bonaire Path project are not included. Costs are Rosemount's share only.

(6) Other funding for CSAH 42 Bridge at TH 52 project for County State Aid share and Federal Funding share of project are not included. Construction costs are Rosemount's share only.

(7) Other funding for Public Works equipment comes from trade-in value of old vehicles.

Total Building CIP levy for 2017 is \$24,000. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives (such as potential SKB revenues).

Total Street CIP levy for 2017 is \$811,400. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives.

Total Equipment CIP levy for 2017 is \$580,000. If there is a difference, the difference between this number and the number from above is a result of a 10-year funding program and other funding alternatives (such as potential SKB revenues).

INSURANCE

GENERAL / ADMINISTRATIVE

- Provides for the funding of the City's Worker's Compensation Insurance and General Liability Insurance. Currently, both insurances are provided through the League of Minnesota Cities Insurance Trust. This agency allows the City to have thorough, yet affordable insurance.
- In 1995, we set up a separate Internal Service Fund for insurance purposes. The amount levied was, and will be, the same as it would have been if the Insurance budget had been in the General Fund, as it has been in the past. But, this allows us to build a special fund for insurance purposes that will allow the City to move towards self-insurance, and ultimately, lower rates. We do not anticipate ever being totally self-insured, but by raising our deductibles we approach that point and allow ourselves to save substantially on our annual insurance premiums. Doing so will allow the City to operate more efficiently and save the taxpayers money without taking undue risks.

**2017 BUDGET WORKSHEETS
INSURANCE - REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
206 31010.00	Current Ad Valorem Taxes	\$245,000	\$245,000	\$245,000	\$245,000		\$260,000	
206 33100.00	Federal Grants & Aids	0	0	0	0		0	
206 36210.00	Interest Earnings-Investments	6,562	4,103	4,682	4,000		4,000	
206 36214.00	Net Change in FV-Investments	0	0	0	0		0	Annual Market Value Changes
206 36215.00	Interest Earnings	46	33	91	100		100	
206 36260.00	Other Revenue	52,280	244,491	86,393	30,000		30,000	Insurance Refunds/Dividends
206 36265.00	Use of Reserve Funds	0	0	0	39,500		60,900	(2014-\$217,000 Hail Damage)
	FUND TOTALS	303,887	493,627	336,166	318,600		355,000	

INSURANCE - EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
206 49006 01 221.00	Equipment Parts	\$515	\$4,187	\$7,049	\$5,000		\$5,000	Liability & Auto Deductible Pymts
206 49006 01 304.00	Legal Fees	500	1,755	0	1,000		1,000	Unreimbursable Legal Fees
206 49006 01 305.00	Medical & Dental Fees	11,489	6,949	6,379	7,500		7,000	Work Comp Deductible Pymts
206 49006 01 317.00	General Fund Administrative Fees	2,500	2,500	2,500	2,500		2,500	Yearly Fee Per Policy F-3
206 49006 01 319.00	Other Professional Services						19,500	
206 49006 01 319.01	Risk Management Consultant	6,000	6,000	6,250	6,000	6,500		
206 49006 01 319.02	CHESSE Consultant	12,300	12,540	12,720	12,600	13,000		
206 49006 01 365.00	Worker's Compensation Insurance	112,964	112,534	131,630	114,000		135,000	Annual Premium
206 49006 01 369.00	Other Insurance	89,163	98,607	108,529	100,000		110,000	Annual Premium-General Liability (Changed to High Deductible)
206 49006 01 403.00	Contracted R & M-Other Impr.	0	20,332	5,533	0		0	Liability & Auto Deductible Pymts
206 49006 01 409.00	Other Contracted Repair & Maint	65,465	274,248	73,694	70,000		75,000	Liability & Auto Deductible Pymts
206 49006 01 439.00	Other Miscellaneous Charges	0	0	0	0		0	
206 49006 01 550.00	Motor Vehicle Purchases	37,176	21,730	0	0		0	2013 & 2014 - Replace Vehicle
	FUND TOTALS	338,072	561,381	354,284	318,600		355,000	(Changed to High Deductible)

NOTE: Levy of \$260,000 covers costs for all insurance premiums and some of the general liability payments (changed to high deductible plan for 2011). All other expenditures covered through a combination of tax levies, interest earnings, insurance refunds/dividends and reserve funds.

PORT AUTHORITY

GENERAL / ADMINISTRATIVE

- The Rosemount Port Authority is the successor to the Rosemount Housing and Redevelopment Authority (HRA) and the Rosemount Economic Development Authority (EDA). As such, the Port Authority is responsible for both redevelopment and economic development activities in the City.
- The Port Authority concentrates much of its activity on the development of the Rosemount Business Park and on the redevelopment of downtown Rosemount. It also coordinates development opportunities with the University of Minnesota.
- The Port Authority will continue to work on other development and redevelopment projects related to commercial and industrial development, including but not limited to, a new hotel and additional retailing opportunities on lands designated for commercial use.

**2017 BUDGET WORKSHEETS
PORT AUTHORITY - REVENUES**

September 20, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
201 31010.00	Current Ad Valorem Taxes	\$58,000	\$58,000	\$58,000	\$58,000		\$58,000	Operating Levy
201 31050.00	Tax Increments	0	0	0	0		0	Admin Fees Portion Only
201 32280.00	Fiber License Fees	0	0	0	2,400		2,400	
201 33130.00	Federal Grants-CDBG	0	0	0	0		0	
201 33425.00	Other State Grants & Aids	0	734,060	287,090	0		0	LCA Grant-Land/Bldg Acquisition
201 33620.00	Other County Grants & Aids	0	6,600	0	0		0	Dakota Cty-South Gateway
201 34109.00	Other Charges for Services	0	0	0	0		0	Genz-Ryan Tenant Utility Pymts
201 36210.00	Interest Earnings - Investments	50	49	74	100		100	Interest Earned on CD's
201 36215.00	Interest Earnings	35	33	58	100		100	Checking Interest & Misc
201 36230.00	Contributions/Donations	0	0	0	0		0	
201 36260.00	Other Revenue	0	763	0	0		0	
201 36265.00	Use of Reserve Funds	0	0	0	14,000		0	
201 39101.00	Sales of General Fixed Assets	0	0	0	0		0	
FUND TOTALS		\$58,086	\$799,505	\$345,222	\$74,600		\$60,600	

EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
201 46300 01 103.00	Part-Time Salaries & Benefits	\$6,079	\$5,511	\$11,171	\$0		\$0	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
201 46300 99 103.00	Part-Time Salaries & Benefits	2,509	2,305	3,008	4,000		4,000	Part-Time Intern Port Authority Members
201 46300 01 303.00	Engineering Fees	0	0	0	2,000		2,000	
201 46300 01 304.00	Legal Fees	1,645	8,422	4,912	3,000		5,000	
201 46300 01 317.00	General Fund Administrative Fees	6,000	6,000	6,000	6,000		6,000	Yearly Fee Per Policy F-3
201 46300 01 319.00	Other Professional Services						19,000	
201 46300 01 319.01	Project Management Consultant	0	0	0	2,000	2,000		
201 46300 01 319.02	Marketing - REDE - City Share	10,020	10,000	14,373	10,000	10,000		Twin Cities Marketing Initiative Moved to TIF Fund
201 46300 01 319.03	County TIF Charges	0	0	0	0	0		
201 46300 01 319.04	P/A Property Tax Payments	0	0	0	0	0		
201 46300 01 319.05	Other Consultants	0	0	0	5,400	7,000		Downtown Update
201 46300 01 319.06	South Gateway Study	0	11,553	0	0	0		Dakota Cty-South Gateway
201 46300 01 319.07	Buxton Project	0	16,667	16,667	17,000	0		
201 46300 01 322.00	Postage Costs	446	0	0	0		0	
201 46300 01 331.00	Travel Expense	0	0	0	0		0	
201 46300 01 349.00	Other Advertising	7,094	9,216	14,217	10,000		12,000	Additional Marketing
201 46300 01 359.00	Other Printing & Binding Costs	0	902	100	3,000		1,500	
201 46300 01 365.00	Workers Comp Insurance	540	530	604	500		700	Commissioners
201 46300 01 369.00	Other Insurance	394	409	440	2,000		500	Property Insurance
201 46300 01 381.00	Electric Utilities	309	190	130	500		400	Business Park & Other Properties
201 46300 01 383.00	Gas Utilities	0	0	0	0		0	Other Properties
201 46300 01 389.00	Other Utility Services	0	0	0	0		0	Utility Fees
201 46300 01 403.00	Contracted Repairs & Maintenance	0	0	0	2,000		2,000	Contracts for Fiber
201 46300 01 433.00	Dues & Subscriptions						2,000	Prof Organizations/Journals
201 46300 01 433.01	Professional Organizations/Journ	1,806	2,088	2,392	1,700	2,000		
201 46300 01 433.02	Foreign Trade Zone Commission	0	0	0	0	0		
201 46300 01 437.00	Conferences & Seminars	4,249	1,277	7,349	5,000		5,000	Development/TIF/Miscellaneous
201 46300 01 439.00	Other Miscellaneous Charges	434	172	0	500		500	Contingencies
201 46300 01 521.00	Building & Structure Purchases	0	0	0	0		0	
201 46300 01 525.00	Building & Structure Purchases	0	652,781	287,090	0		0	LCA Grant-Land/Bldg Acquisition
201 46300 01 530.00	Improvements Other Than Bldgs	0	0	0	0		0	
201 46300 01 710.00	Transfers	0	0	86,437	0		0	
FUND TOTALS		\$41,525	\$728,022	\$454,890	\$74,600		\$60,600	

**2017 BUDGET WORKSHEETS
DOWNTOWN/BROCKWAY DISTRICT(0108) - REVENUES**

September 20, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
242 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0		\$0	MVHC Payments
242 31050.00	Tax Increments	660,130	646,636	720,963	670,000		800,000	
242 33400.00	State Grants & Aids	0	0	0	0		0	
242 33425.00	Other State Grants & Aids	0	0	0	0		0	
242 33620.00	Other County Grants & Aids	0	0	0	0		0	
242 36210.00	Interest Earnings - Investments	826	645	978	800		800	
242 36215.00	Interest Earnings	14	83	139	0		0	
242 36220.00	Rents & Royalties	0	0	0	0		0	
242 36230.00	Other Revenue	0	0	0	0		0	
242 36260.00	Contribution/Donation-Private	0	0	0	0		0	
242 39101.00	Sale of General Fixed Assets	0	283,045	15,000	0		0	
242 39310.00	Bond Proceeds	0	0	0	0		0	
FUND TOTALS		\$660,971	\$930,409	\$737,080	\$670,800		\$800,800	

EXPENDITURES

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
242 49042 01 303.00	Engineering Fees	\$0	\$0	\$0	\$0		\$0	
242 49042 01 304.00	Legal Fees	0	0	0	0		0	
242 49042 01 319.00	Other Professional Services	16,516	12,942	14,919	15,000		15,000	County TIF Charges
242 49042 01 522.00	Building & Structure Purchases	0	40,278	0	0		0	CDA-Dahn Property Purchase
242 49042 01 530.00	Improvements Other Than Buildings	0	0	0	0		0	
242 49042 01 533.00	Improvements Other Than Buildings	0	0	0	0		0	
242 49042 01 536.00	Improvements Other Than Buildings	0	170,062	0	0		0	Fiber in Business Park
242 49042 01 538.00	Improvements Other Than Buildings	0	206,434	0	0		0	TH 3 Turn Lane Improvements
242 49042 01 601.00	Principal on Waterford PAYG	52,953	64,515	69,168	77,000		71,300	Waterford Pay-As-You-Go
242 49042 01 611.00	Interest on Waterford PAYG	84,179	81,453	78,081	74,400		72,000	Waterford Pay-As-You-Go
242 49042 01 710.00	Transfers	400,000	400,000	450,000	500,000		550,000	P & I for 2008A & 2008B Issues
FUND TOTALS		\$553,647	\$975,684	\$612,168	\$666,400		\$708,300	

DEBT SERVICE FUNDS

GENERAL / ADMINISTRATIVE

- Debt Service Funds are Governmental Funds set up to provide for the repayment of debt of the City. This debt is normally accomplished through the issuance of bonds secured by the full faith and credit of the City. Repayment of the debt is usually accomplished through the collection of special assessments; general levies of the City collected through property taxes; tax increment funds; core funds; transfers from Enterprise Funds (Revenue Debt Issues) and transfers from other areas.

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 326 - G.O. IMPROVEMENT BONDS, 2006B
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
326 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
326 36101.00	Principal - Special Assessments	284,172	42,293	28,155	0	0	
326 36102.00	Penalties & Interest - S/A	1,532	55,828	60	0	0	
326 36210.00	Interest Earnings - Investments	3,438	3,319	3,377	0	0	
326 36215.00	Interest Earnings	10	29	13	0	0	
326-36260.00	Other Revenue	18,863	0	0	0	0	
326 36265.00	Use of Reserve Funds	0	0	0	243,000	469,700	
326 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
326 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
326 39201.00	Transfer From General Fund	0	0	0	0	0	
326 39202.00	Contribution From Enterprises	200,000	200,000	0	0	0	
326 39203.00	Transfer From _____	0	3,306	0	0	0	
326 39204.00	Transfer From Water Core	0	0	200,000	240,000	0	
326 39205.00	Transfer From Sewer Core	0	0	0	0	0	
326 39206.00	Transfer From Storm Core	0	0	0	0	0	
326 39208.00	Transfer From Street CIP	0	0	0	0	0	
326 39310.00	Bond Proceeds	0	0	0	0	0	
	FUND TOTALS	\$508,015	\$304,775	\$231,605	\$483,000	\$469,700	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
326 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
326 47000 01 319.00	Other Professional Services	0	0	0	0	0	
326 47000 01 601.00	Bond Principal	440,000	445,000	450,000	455,000	460,000	
326 47000 01 611.00	Bond Interest	81,200	63,500	45,600	27,500	9,200	
326 47000 01 621.00	Bond Paying Agent Fees	431	450	450	500	500	
326 47000 01 710.00	Transfers	0	0	0	0	0	
	FUND TOTALS	\$521,631	\$508,950	\$496,050	\$483,000	\$469,700	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 611 - G.O. WATER REVENUE BONDS, 2007A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
611 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
611 36101.00	Principal - Special Assessments	0	0	0	0	0	
611 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
611 36210.00	Interest Earnings - Investments	88	87	86	0	0	
611 36215.00	Interest Earnings	2	4	10	0	0	
611 36265.00	Use of Reserve Funds	0	0	0	0	34,100	
611 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
611 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
611 39201.00	Transfer From General Fund	0	0	0	0	0	
611 39202.00	Contribution From Enterprises	0	0	0	0	0	
611 39203.00	Transfer From _____	0	0	0	0	0	
611 39204.00	Transfer From Water Core	150,000	150,000	150,000	150,000	115,000	
611 39205.00	Transfer From Sewer Core	0	0	0	0	0	
611 39206.00	Transfer From Storm Core	0	0	0	0	0	
611 39207.00	Transfer From Port Authority	0	0	0	0	0	
611 39310.00	Bond Proceeds	0	0	0	0	0	
FUND TOTALS		\$150,090	\$150,091	\$150,097	\$150,000	\$149,100	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
611 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
611 47000 01 319.00	Other Professional Services	0	0	0	0	0	
611 47000 01 601.00	Bond Principal	120,000	125,000	130,000	135,000	140,000	
611 47000 01 611.00	Bond Interest	27,400	22,417	17,233	14,100	8,600	
611 47000 01 614.00	Amortization of Bond Discount	(2,422)	0	0	400	0	
611 47000 01 621.00	Bond Paying Agent Fees	3,986	450	450	500	500	
611 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$148,965	\$147,867	\$147,683	\$150,000	\$149,100	

2017 BUDGET WORKSHEETS
DEBT SERV FUND 381 - G.O. TAXABLE TIF 2008A & G.O. TIF 2008B
- REVENUES -

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
381 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
381 31050.00	Tax Increments	0	0	0	0	0	
381 36101.00	Principal - Special Assessments	0	0	0	0	0	
381 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
381 36210.00	Interest Earnings - Investments	125	54	105	0	0	
381 36215.00	Interest Earnings	14	17	153	0	0	
381 36265.00	Use of Reserve Funds	0	0	0	0	0	
381 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
381 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
381 39201.00	Transfer From General Fund	0	0	0	0	0	
381 39202.00	Contribution From Enterprises	0	0	0	0	0	
381 39203.00	Transfer From	0	0	0	0	0	
381 39204.00	Transfer From Water Core	0	0	0	0	0	
381 39205.00	Transfer From Sewer Core	0	0	0	0	0	
381 39206.00	Transfer From Storm Core	0	0	0	0	0	
381 39207.00	Transfer From Port Authority	400,000	400,000	450,000	500,000	500,000	
381 39310.00	Bond Proceeds	0	0	0	0	0	
	FUND TOTALS	\$400,139	\$400,071	\$450,258	\$500,000	\$500,000	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
381 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
381 47000 01 319.00	Other Professional Services	0	0	0	0	0	
381 47000 01 601.00	Bond Principal	75,000	110,000	150,000	195,000	230,000	
381 47000 01 611.00	Bond Interest	273,010	268,385	261,885	253,300	242,800	
381 47000 01 621.00	Bond Paying Agent Fees	850	900	900	900	900	
381 47000 01 710.00	Transfers	0	0	0	0	0	
	FUND TOTALS	\$348,860	\$379,285	\$412,785	\$449,200	\$473,700	

2017 BUDGET WORKSHEETS
DEBT SERV FUND 614 - G.O. UTILITY REVENUE REFUNDING BONDS, 2010A (2001B, 2002B & 2003B)
- REVENUES -

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
614 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
614 36101.00	Principal - Special Assessments	773	0	0	0	0	
614 36102.00	Penalties & Interest - S/A	1	0	0	0	0	
614 36210.00	Interest Earnings - Investments	441	180	420	0	0	
614 36215.00	Interest Earnings	2	3	10	0	0	
614 36265.00	Use of Reserve Funds	0	0	0	0	60,300	
614 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
614 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
614 39201.00	Transfer From General Fund	0	0	0	0	0	
614 39202.00	Contribution From Enterprises	89,000	87,000	51,000	51,000	32,000	
614 39203.00	Transfer From _____	0	0	0	0	0	
614 39204.00	Transfer From Water Core	155,000	152,000	90,000	88,000	56,000	
614 39205.00	Transfer From Sewer Core	0	0	0	0	0	
614 39206.00	Transfer From Storm Core	89,000	87,000	51,000	51,000	32,000	
614 39207.00	Transfer From Port Authority	0	0	0	0	0	
614 39310.00	Bond Proceeds	0	0	0	0	0	
FUND TOTALS		\$334,217	\$326,182	\$192,430	\$190,000	\$180,300	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
614 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
614 47000 01 319.00	Other Professional Services	0	0	0	0	0	
614 47000 01 601.00	Bond Principal	310,000	310,000	175,000	180,000	175,000	
614 47000 01 611.00	Bond Interest	17,725	13,591	10,596	8,600	4,800	
614 47000 01 614.00	Amortization of Bond Discount	1,340	0	0	900	0	
614 47000 01 621.00	Bond Paying Agent Fees	11,481	425	450	500	500	
614 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$340,546	\$324,016	\$186,046	\$190,000	\$180,300	

2017 BUDGET WORKSHEETS
DEBT SERV FUND 383 - G.O. PORT AUTHORITY PUBLIC FACILITY REFUNDING BONDS, 2010B (2001C)
- REVENUES -

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
383 31010.00	Current Ad Valorem Taxes	\$165,383	\$163,611	\$161,446	\$169,321	\$166,060	
383 36101.00	Principal - Special Assessments	0	0	0	0	0	
383 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
383 36210.00	Interest Earnings - Investments	398	483	931	0	0	
383 36215.00	Interest Earnings	8	11	22	0	0	
383 36260.00	Other Revenue	0	0	0	0	0	
383 36265.00	Use of Reserve Funds	0	0	0	0	0	
383 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
383 39101.00	Sale of General Fixed Assets	0	0	0	0	0	
383 39201.00	Transfer From General Fund	0	0	0	0	0	
383 39202.00	Contribution From Enterprises	0	0	0	0	0	
383 39203.00	Transfer From _____	0	0	0	0	0	
383 39204.00	Transfer From Water Core	0	0	0	0	0	
383 39205.00	Transfer From Sewer Core	0	0	0	0	0	
383 39206.00	Transfer From Storm Core	0	0	0	0	0	
383 39207.00	Transfer From Port Authority	0	0	0	0	0	
383 39310.00	Bond Proceeds	0	0	0	0	0	
	FUND TOTALS	\$165,789	\$164,105	\$162,400	\$169,321	\$166,060	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
383 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
383 47000 01 319.00	Other Professional Services	0	0	0	0	0	
383 47000 01 601.00	Bond Principal	125,000	125,000	125,000	125,000	135,000	
383 47000 01 611.00	Bond Interest	33,226	31,664	29,789	27,600	24,800	
383 47000 01 621.00	Bond Paying Agent Fees	425	425	450	500	500	
383 47000 01 710.00	Transfers	0	0	0	0	0	
	FUND TOTALS	\$158,651	\$157,089	\$155,239	\$153,100	\$160,300	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 327 - G.O. IMPROVEMENT BONDS, 2011A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
327 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
327 36101.00	Principal - Special Assessments	351,197	89,159	92,533	0	0	
327 36102.00	Penalties & Interest - S/A	132	0	0	0	0	
327 36210.00	Interest Earnings - Investments	580	501	348	0	0	
327 36215.00	Interest Earnings	22	25	13	0	0	
327 36265.00	Use of Reserve Funds	0	0	0	428,700	428,400	
327 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
327 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
327 39201.00	Transfer From General Fund	0	0	0	0	0	
327 39202.00	Contribution From Enterprises	0	0	0	0	0	
327 39203.00	Transfer From _____	232,094	0	0	0	0	
327 39204.00	Transfer From Water Core	0	0	0	0	0	
327 39205.00	Transfer From Sewer Core	0	0	0	0	0	
327 39206.00	Transfer From Storm Core	0	0	0	0	0	
327 39208.00	Transfer From Street CIP	0	0	0	0	0	
327 39310.00	Bond Proceeds	0	0	0	0	0	
FUND TOTALS		\$584,024	\$89,685	\$92,894	\$428,700	\$428,400	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
327 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
327 47000 01 319.00	Other Professional Services	0	0	0	0	0	
327 47000 01 601.00	Bond Principal	405,000	415,000	415,000	420,000	425,000	
327 47000 01 611.00	Bond Interest	17,704	15,548	12,435	8,200	2,900	
327 47000 01 621.00	Bond Paying Agent Fees	425	450	450	500	500	
327 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$423,129	\$430,998	\$427,885	\$428,700	\$428,400	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 328 - G.O. IMPROVEMENT BONDS, 2012A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
328 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
328 36101.00	Principal - Special Assessments	653,112	149,797	21,314	0	0	
328 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
328 36210.00	Interest Earnings - Investments	147	235	536	0	0	
328 36215.00	Interest Earnings	30	23	13	0	0	
328 36265.00	Use of Reserve Funds	0	0	0	169,000	167,900	
328 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
328 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
328 39201.00	Transfer From General Fund	0	0	0	0	0	
328 39202.00	Contribution From Enterprises	0	0	0	0	0	
328 39203.00	Transfer From _____	0	0	0	0	0	
328 39204.00	Transfer From Water Core	0	0	0	0	0	
328 39205.00	Transfer From Sewer Core	0	0	0	0	0	
328 39206.00	Transfer From Storm Core	0	0	0	0	0	
328 39208.00	Transfer From Street CIP	0	0	0	0	0	
328 39310.00	Bond Proceeds	0	0	0	0	0	
FUND TOTALS		\$653,290	\$150,055	\$21,863	\$169,000	\$167,900	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
328 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
328 47000 01 319.00	Other Professional Services	0	0	0	0	0	
328 47000 01 601.00	Bond Principal	0	155,000	160,000	165,000	165,000	
328 47000 01 611.00	Bond Interest	4,932	5,070	4,360	3,500	2,400	
328 47000 01 621.00	Bond Paying Agent Fees	425	450	450	500	500	
328 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$5,357	\$160,520	\$164,810	\$169,000	\$167,900	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 329 - G.O. IMPROVEMENT BONDS, 2013A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
329 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
329 36101.00	Principal - Special Assessments	0	1,187,907	296,208	0	0	
329 36102.00	Penalties & Interest - S/A	277	3,300	0	0	0	
329 36210.00	Interest Earnings - Investments	0	197	1,509	0	0	
329 36215.00	Interest Earnings	23	52	67	0	0	
329 36265.00	Use of Reserve Funds	0	0	0	308,800	311,300	
329 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
329 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
329 39201.00	Transfer From General Fund	0	0	0	0	0	
329 39202.00	Contribution From Enterprises	0	0	0	0	0	
329 39203.00	Transfer From _____	0	0	136,728	0	0	
329 39204.00	Transfer From Water Core	0	0	0	0	0	
329 39205.00	Transfer From Sewer Core	0	0	0	0	0	
329 39206.00	Transfer From Storm Core	0	0	0	0	0	
329 39208.00	Transfer From Street CIP	0	0	0	0	0	
329 39310.00	Bond Proceeds	5,625	0	0	0	0	
FUND TOTALS		\$5,926	\$1,191,457	\$434,513	\$308,800	\$311,300	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
329 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
329 47000 01 319.00	Other Professional Services	0	0	0	0	0	
329 47000 01 601.00	Bond Principal	0	0	290,000	295,000	300,000	
329 47000 01 611.00	Bond Interest	0	13,123	15,023	13,300	10,800	
329 47000 01 621.00	Bond Paying Agent Fees	0	425	425	500	500	
329 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$0	\$13,548	\$305,448	\$308,800	\$311,300	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 330 - G.O. IMPROVEMENT BONDS, 2014A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
330 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
330 36101.00	Principal - Special Assessments	0	0	1,194,295	0	0	
330 36102.00	Penalties & Interest - S/A	0	169	197	0	0	
330 36210.00	Interest Earnings - Investments	0	5	167	0	0	
330 36215.00	Interest Earnings	0	4	155	0	0	
330 36265.00	Use of Reserve Funds	0	0	0	405,300	351,600	
330 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
330 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
330 39201.00	Transfer From General Fund	0	0	0	0	0	
330 39202.00	Contribution From Enterprises	0	0	0	0	0	
330 39203.00	Transfer From _____	0	0	0	0	0	
330 39204.00	Transfer From Water Core	0	0	65,000	0	67,000	
330 39205.00	Transfer From Sewer Core	0	0	0	0	0	
330 39206.00	Transfer From Storm Core	0	0	0	0	0	
330 39208.00	Transfer From Street CIP	0	0	0	0	0	
330 39310.00	Bond Proceeds	0	1,421	0	0	0	
FUND TOTALS		\$0	\$1,599	\$1,259,814	\$405,300	\$418,600	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
330 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
330 47000 01 319.00	Other Professional Services	0	0	0	0	0	
330 47000 01 601.00	Bond Principal	0	0	0	380,000	395,000	
330 47000 01 611.00	Bond Interest	0	0	20,144	24,800	23,100	
330 47000 01 621.00	Bond Paying Agent Fees	0	0	450	500	500	
330 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$0	\$0	\$20,594	\$405,300	\$418,600	

**2017 BUDGET WORKSHEETS
DEBT SERV FUND 612 - G.O. UTILITY REVENUE BONDS, 2015A
- REVENUES -**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
612 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
612 36101.00	Principal - Special Assessments	0	0	0	0	0	
612 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
612 36210.00	Interest Earnings - Investments	0	0	0	0	0	
612 36215.00	Interest Earnings	0	0	0	0	0	
612 36265.00	Use of Reserve Funds	0	0	0	0	0	
612 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
612 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
612 39201.00	Transfer From General Fund	0	0	0	0	0	
612 39202.00	Contribution From Enterprises	0	0	0	0	0	
612 39203.00	Transfer From _____	0	0	0	0	0	
612 39204.00	Transfer From Water Core	0	0	0	30,000	170,000	
612 39205.00	Transfer From Sewer Core	0	0	0	0	0	
612 39206.00	Transfer From Storm Core	0	0	0	0	0	
612 39207.00	Transfer From Port Authority	0	0	0	0	0	
612 39310.00	Bond Proceeds	0	0	0	0	0	
FUND TOTALS		\$0	\$0	\$0	\$30,000	\$170,000	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
612 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
612 47000 01 319.00	Other Professional Services	0	0	3,342	0	0	
612 47000 01 601.00	Bond Principal	0	0	0	0	130,000	
612 47000 01 611.00	Bond Interest	0	0	0	26,800	37,300	
612 47000 01 614.00	Amortization of Bond Discount	0	0	0	0	0	
612 47000 01 621.00	Bond Paying Agent Fees	0	0	0	500	500	
612 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$0	\$0	\$3,342	\$27,300	\$167,800	

2017 BUDGET WORKSHEETS
DEBT SERV FUND 302 - G.O. CAPITAL IMPROVEMENT PLAN (CIP) REFUNDING BONDS, 2015B (Old 2005A)
- REVENUES -

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
302 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$178,553	\$179,996	
302 36101.00	Principal - Special Assessments	0	0	0	0	0	
302 36102.00	Penalties & Interest - S/A	0	0	0	0	0	
302 36210.00	Interest Earnings - Investments	0	0	0	0	0	
302 36215.00	Interest Earnings	0	0	6	0	0	
302 36265.00	Use of Reserve Funds	0	0	0	0	0	
302 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
302 37160.00	Penalties - Surcharge Revenues	0	0	0	0	0	
302 39201.00	Transfer From General Fund	0	0	0	0	0	
302 39202.00	Contribution From Enterprises	0	0	0	0	0	
302 39203.00	Transfer From _____	0	0	0	0	0	
302 39204.00	Transfer From Water Core	0	0	0	0	0	
302 39205.00	Transfer From Sewer Core	0	0	0	0	0	
302 39206.00	Transfer From Storm Core	0	0	0	0	0	
302 39207.00	Transfer From Port Authority	0	0	0	0	0	
302 39310.00	Bond Proceeds	0	0	37,332	0	0	
FUND TOTALS		\$0	\$0	\$37,338	\$178,553	\$179,996	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
302 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
302 47000 01 319.00	Other Professional Services	0	0	32,145	0	0	
302 47000 01 601.00	Bond Principal	0	0	0	0	130,000	
302 47000 01 611.00	Bond Interest	0	0	0	23,400	32,400	
302 47000 01 621.00	Bond Paying Agent Fees	0	0	0	600	600	
302 47000 01 710.00	Transfers	0	0	0	0	0	
FUND TOTALS		\$0	\$0	\$32,145	\$24,000	\$163,000	

2017 BUDGET WORKSHEETS
DEBT SERV FUND 384 - G.O. PORT AUTHORITY TAX INCREMENT REFUNDING BONDS, 2015A (2008B)
- REVENUES -

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
384 31010.00	Current Ad Valorem Taxes	\$0	\$0	\$0	\$0	\$0	
384 36101.00	Principal - Special Assessments	0	0	0	0	0	
384 36210.00	Interest Earnings - Investments	0	0	0	0	0	
384 36214.00	Net Change in FV-Investments	0	0	(19,097)	0	0	
384 36215.00	Interest Earnings	0	0	7	0	0	
384 36260.00	Other Revenue	0	0	0	0	0	
384 36265.00	Use of Reserve Funds	0	0	0	63,300	90,400	Paid from Escrow Fund
384 37145.00	Surcharge on Water Revenues	0	0	0	0	0	
384 39101.00	Sale of General Fixed Assets	0	0	0	0	0	
384 39201.00	Transfer From General Fund	0	0	0	0	0	
384 39202.00	Contribution From Enterprises	0	0	0	0	0	
384 39203.00	Transfer From	0	0	0	0	0	
384 39204.00	Transfer From Water Core	0	0	0	0	0	
384 39205.00	Transfer From Sewer Core	0	0	0	0	0	
384 39206.00	Transfer From Storm Core	0	0	0	0	0	
384 39207.00	Transfer From Port Authority	0	0	0	0	0	
384 39310.00	Bond Proceeds	0	0	3,436,436	0	0	
	FUND TOTALS	\$0	\$0	\$3,417,345	\$63,300	\$90,400	

- EXPENDITURES -

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Proposed Budget	Comments
384 47000 01 317.00	General Fund Admin Fees	\$0	\$0	\$0	\$0	\$0	
384 47000 01 319.00	Other Professional Services	0	0	67,045	0	0	
384 47000 01 601.00	Bond Principal	0	0	0	0	0	
384 47000 01 611.00	Bond Interest	0	0	0	63,300	90,400	Paid from Escrow Fund
384 47000 01 621.00	Bond Paying Agent Fees	0	0	0	0	0	
384 47000 01 710.00	Transfers	0	0	0	0	0	
	FUND TOTALS	\$0	\$0	\$67,045	\$63,300	\$90,400	

WATER OPERATING FUND

This is an Enterprise Fund consisting of revenues from water sales that provides for the operation and maintenance of the City's wells, towers and distribution system. The City currently has four water towers and eight wells, with a ninth well currently under construction. This fund covers the operation of 1,420 fire hydrants, 1,700 gate valves and 130 miles of water main.

PERFORMANCE MEASURES

Operating Cost Per 1,000,000 Gallons of Water Pumped/Produced

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$1,132	\$1,392	\$1,193	\$1,365	\$1,410	\$1,635

**2017 BUDGET WORKSHEETS
WATER UTILITY
- REVENUES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
601 33425.00	Other State Grants & Aids	\$0	\$9,901	\$0	\$0		\$4,500	MCES Water Efficiency Grant
601 34108.00	Administrative Fees-Other Funds	2,497	3,931	6,828	0		0	5% of 5% Fees-Const Projects
601 34109.00	Other Gen'l Govt Chgs for Services	12,250	15,820	5,850	0		0	
601 36101.00	Principal - Special Assessments	55,362	56,217	54,299	57,000		57,000	
601 36102.00	Penalties & Interest - S/A	224	(847)	57	0		0	
601 36210.00	Interest Earnings - Investments	57,119	105,027	97,236	60,000		60,000	
601 36214.00	Net Change in FV-Investments	(125,524)	96,607	(5,138)	0		0	Annual Market Value Changes
601 36215.00	Interest Earnings	70	65	280	200		200	
601 36220.00	Rents & Royalties	88,052	107,624	158,580	140,000		148,500	Antenna Leases
601 36260.00	Other Revenues	128	0	0	0		0	
601 36265.00	Use of Reserve Funds	0	0	0	0		0	
601 37110.00	Residential Water Revenues	1,155,429	1,100,286	1,090,820	1,350,000		1,200,000	Est \$6K Lost Rev from Rebate Prog.
601 37120.00	Apartment Water Revenues	83,470	84,079	94,071	100,000		100,000	
601 37125.00	Institutional Water Revenues	70,541	61,957	69,187	78,000		75,000	
601 37130.00	Commercial Water Revenues	79,091	79,817	81,477	95,000		85,000	
601 37140.00	Industrial Water Revenues	123,072	113,947	164,347	140,000		150,000	
601 37160.00	Penalties - Water Revenues	9,896	9,280	10,506	9,500		9,500	
601 37165.00	Meter Maint Water Revenues	0	0	0	0		0	
601 37170.00	Other Water Revenues	0	2,800	592	0		0	
601 37180.00	Water Meter Sales Revenue	46,529	37,385	49,058	45,000		45,000	
601 39103.00	Gain or Loss from F/A Disposal	(144)	0	(494)	0		0	
601 39203.00	Transfer From_____	24,443	0	89,101	0		0	
FUND TOTALS		\$1,682,505	\$1,883,897	\$1,966,658	\$2,074,700		\$1,934,700	

**2017 BUDGET WORKSHEETS
WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
601 49400	101.00 Salaries & Benefits						\$512,900	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
601 49400 77	101.00 Administrative	117,500	117,387	139,529	144,900	178,300		
601 49400 78	101.00 Technical/Clerical	142,778	151,671	151,280	158,800	159,800		
601 49400 79	101.00 Maintenance	157,164	163,437	165,527	172,300	174,800		
601 49400 xx	101.00 Salary & Benefit Contingency	0	0	0	0	0	0	
601 49400	102.00 Full-Time Overtime	15,629	13,810	9,705	8,000		8,000	
601 49400	103.00 Part-Time Salaries & Benefits	5,697	6,508	5,132	8,000		7,000	
601 49400 99	103.01 Utility Commission Wages (50%)					1,000		50% - 601; 50% - 602
601 49400 99	103.02 Maintenance Labor					6,000		100% - 601
601 49400 01	203.00 Printed Forms & Paper	1,742	2,075	1,005	2,200		2,200	Inserts & Water Bill Statements
601 49400 01	209.00 Other Office Supplies	1,459	186	168	200		200	
601 49400 01	212.00 Motor Fuels	0	0	0	0		5,600	
601 49400 01	216.00 Chemicals & Chemical Products	58,454	51,562	48,581	70,000		75,000	Chlorine/Flouride/Poly(Add Well 16)
601 49400 01	219.00 Other Operating Supplies	331	250	50	300		300	Maintenance Supplies
601 49400 01	220.00 Water Meter Purchases						107,500	Meters, MIU's & CU Horns
601 49400 01	220.01 For Replacements	43,441	13,930	16,142	60,000	62,500		New Meter Standards
601 49400 01	220.02 For New Homes	61,704	68,837	74,982	45,000	45,000		From Water Rate Model
601 49400 01	224.00 Street Maintenance Materials	0	0	640	2,500		2,500	Patching for Breaks
601 49400 01	225.00 Landscaping Materials	845	0	60	500		500	Topsoil, Seed & Sod
601 49400 01	228.00 Meter Repair Materials	29	490	0	0		0	
601 49400 01	229.00 Other Maintenance Supplies						26,000	
601 49400 01	229.01 Supplies for Hydrants	3,332	6,622	8,619	6,000	8,000		
601 49400 01	229.02 Curb Shutoffs	565	653	252	1,000	1,000		
601 49400 01	229.03 GV Repair/Replacement	0	11,973	303	12,000	12,000		Repairs Done By City Staff
601 49400 01	229.04 Miscellaneous Supplies	3,355	2,581	2,074	5,000	5,000		
601 49400 01	241.00 Small Tools	614	702	626	2,000		2,000	Wrenches, Shovels, etc.
601 49400 01	242.00 Minor Equipment	2,860	2,966	5,113	3,000		12,000	Hydrant Tool (2 x \$4500 each)
601 49400 01	303.00 Engineering Fees						78,000	
601 49400 01	303.01 WHPP	0	0	0	5,000	5,000		Groundwater Plan Implementation
601 49400 01	303.02 GIS	516	4,607	3,413	5,000	3,000		Reduce Due to In-House Engineer
601 49400 01	303.03 Rate Study	0	0	0	15,000	15,000		Part of Comp Plan Update
601 49400 01	303.04 Miscellaneous Fees	20,093	29,118	68,392	20,000	55,000		Water Facility Study in '17 (\$50K)
601 49400 01	304.00 Legal Fees	0	0	0	1,000		1,000	
601 49400 01	310.00 Testing Services						47,000	
601 49400 01	310.01 Bacteria & Water Quality	1,585	1,560	1,966	2,000	2,000		Radon, Tri-Chl., Pesticides, Etc.
601 49400 01	310.03 MDH Service Connection Fee	43,149	43,552	44,475	45,000	45,000		\$6.36/Connection -Annual Fee
601 49400 01	312.00 Gopher State One-Call	2,303	2,770	1,655	2,500		2,500	\$7,500 Split 3 Ways
601 49400 01	318.00 Contract Engineer	10,000	12,000	6,250	0		0	
601 49400 01	319.00 Other Professional Services						30,000	
601 49400 01	319.01 Thaw Pipes, Check Leaks, etc.	0	32,250	0	1,500	1,500		
601 49400 01	319.02 Supervisory Controls	15,648	6,562	3,575	5,000	12,500		SCADA, Summit Loggers-\$7500
601 49400 01	319.03 Hazardous Chemical Permits	725	725	725	1,000	1,000		MN Department of Public Safety
601 49400 01	319.06 Contracted Hydrant Painting	10,004	10,120	10,028	10,000	11,000		110 Hydrants / Yr (\$92 each)
601 49400 01	319.07 Antenna Expenses	12,563	19,904	15,458	0	0		
601 49400 01	319.08 Buxton Project	0	5,556	5,556	5,600	0		
601 49400 01	319.09 HVAC Maintenance Contract	0	0	0	0	4,000		Annual Insp/Maint, All Wells
601 49400 01	320.00 Credit Card Activity Fees	3,324	5,372	6,797	6,000		7,000	1/3 Cost of C/C Pymt Processing
601 49400 01	321.00 Telephone Costs	2,745	3,003	3,122	3,500		3,500	Cell Phones, Modems, GPS
601 49400 01	322.00 Postage Costs	4,556	4,173	4,296	5,000		5,000	Billings with Inserts
601 49400 01	323.00 Radio Units	1,045	1,367	1,120	1,500		5,100	(24x\$300)(12x\$1500)(Split 5 Ways)
601 49400 01	365.00 Workers Comp Insurance	6,990	7,095	8,338	7,000		7,000	Water's Share of Premiums
601 49400 01	369.00 Other Insurance	6,181	6,048	6,132	12,000		6,500	Water's Share of Premiums
601 49400 01	391.00 P.C. Maintenance						2,900	
601 49400 01	391.01 U/B Software Maintenance	2,081	2,074	2,074	2,200	2,200		Added to Utility Budgets in 2012
601 49400 01	391.02 Auto Read Software Support	585	578	595	700	700		Added to Utility Budgets in 2012
601 49400 01	392.00 P.C. Accessories & Supplies	0	0	40	200		200	
601 49400 01	393.00 P.C. Hardware Purchases	4,093	1,707	9,199	2,000		2,000	
601 49400 01	394.00 P.C. Software Purchases						16,000	
601 49400 01	394.01 Licensing & Maintenance	4,279	4,371	4,591	6,200	15,000		ESRI, Cartegraph, OMS \$10,700
601 49400 01	394.02 Online Subscriptions	286	379	379	800	800		Pictometry
601 49400 01	394.03 New Software Purchases	2,271	0	0	200	200		
PAGE TOTALS		772,524	820,530	837,962	867,600		975,400	

**2017 BUDGET WORKSHEETS
WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
601 49400 01 403.00	Contracted R & M - Other Impr	30,845	23,576	23,397	30,000		30,000	Main Breaks, Gate Valves, Etc.
601 49400 01 416.00	Machinery Rental	0	0	0	0		0	
601 49400 01 433.00	Dues & Subscriptions	25	0	187	400		400	Suburban Utility Supt Assn, MRWA
601 49400 01 435.00	Books & Pamphlets	0	0	0	200		200	Reference Materials
601 49400 01 437.00	Conferences & Seminars						5,700	
601 49400 01 437.01	MDH Training (Water School)	816	1,459	2,161	2,000	2,500		Operator Licensure
601 49400 01 437.02	AWWA Conference	0	0	0	0	1,200		Duluth, Send 2 Staff
601 49400 01 437.03	CarteGraph, ESRI, GIS	370	126	0	1,300	1,000		User Group, Conference, Training
601 49400 01 437.04	Miscellaneous Training	0	9	849	1,000	1,000		
601 49400 01 439.00	Other Miscellaneous Charges	14,627	13,460	13,459	45,000		45,000	DNR Annual Water Use
601 49400 01 450.00	Sales Tax on Purchases	0	0	2,699	0		0	
601 49400 01 521.00	Building & Structure Purchases	0	0	0	10,000		10,000	Pymt on P.W. Building (19 of 20)
601 49400 01 530.00	Improvements Other Than Bldgs						220,600	
601 49400 01 530.01	Well Inspections	490	560	0	600	600		
601 49400 01 530.02	Miscellaneous Improvements	0	0	405	5,000	5,000		
601 49400 01 530.03	CRP of Watermain	0	0	0	150,000	150,000		Annual Pavement Management
601 49400 01 530.04	Inspection & Maintenance	0	0	259,255	190,000	65,000		From Long-Term Plan
601 49400 01 540.00	Heavy Machinery Purchases	0	0	0	0		0	Equipment Purchases - Match CIP
601 49400 01 550.00	Motor Vehicle Purchases	0	0	0	0		10,000	Equipment Purchases - Match CIP
601 49400 01 570.00	Office Equipment Purchases	107	0	0	500		500	
601 49400 01 580.00	Other Equipment Purchases	0	0	0	0		7,000	Trash Pump (Split with 602, 603)
601 49400 01 611.00	Interest on Lease Payments	2,538	2,167	1,773	0		0	P.W. Building Expansion(See 521)
601 49400 01 710.00	Transfers	139,194	4,796	0	0		0	Transfers for Other Improvements
601-49400-01 TOTALS		961,537	866,683	1,142,148	1,303,600		1,304,800	
601 49406 01 221.00	Equipment Parts	0	2,762	0	500		13,000	SCADA Upgrades
601 49406 01 223.00	Building Repair Supplies	0	7,250	0	200		200	
601 49406 01 319.00	Other Professional Services	0	2,352	5,862	1,000		1,000	
601 49406 01 381.00	Electric Utilities	1,045	1,083	1,147	1,300		1,300	Pumping & Lighting
TOTAL - PRV		1,045	13,448	7,009	3,000		15,500	
601 49407 01 221.00	Equipment Parts	1,401	0	409	1,500		1,500	
601 49407 01 223.00	Building Repair Supplies	0	8	0	200		200	
601 49407 01 319.00	Other Professional Services	0	0	0	0		0	
601 49407 01 321.00	Telephone Costs	211	211	211	300		300	
601 49407 01 381.00	Electric Utilities	23,667	23,142	20,778	33,000		33,000	Pumping, Lighting, Tower Mixer
601 49407 01 409.00	Other Contracted Repairs & Maint	6,000	11,781	1,429	2,000		2,000	\$800 for Lights in 2015
601 49407 01 439.00	Other Miscellaneous Charges	37	0	0	100		100	Contingencies
601 49407 01 530.00	Improvements Other Than Bldgs	0	0	0	0		60,000	Controls Upgrade / Modernization
TOTAL - WELL #7		31,316	35,142	22,826	37,100		97,100	
601 49408 01 221.00	Equipment Parts	1,342	242	25	1,500		1,500	
601 49408 01 223.00	Building Repair Supplies	0	106	19	200		200	
601 49408 01 319.00	Other Professional Services	0	0	0	0		0	
601 49408 01 381.00	Electric Utilities	23,841	21,542	20,456	25,000		25,000	Pumping & Lighting
601 49408 01 383.00	Gas Utilities	470	592	497	600		600	Heat Only
601 49408 01 409.00	Other Contracted Repairs & Maint	5,952	27,330	735	2,000		2,000	\$800 for Lights in 2015
601 49408 01 439.00	Other Miscellaneous Charges	0	0	0	100		100	Contingencies
TOTAL - WELL #8		31,605	49,812	21,732	29,400		29,400	
601 49409 01 221.00	Equipment Parts	2,831	2,569	0	1,500		1,500	
601 49409 01 223.00	Building Repair Supplies	0	0	109	200		200	
601 49409 01 319.00	Other Professional Services	0	0	0	0		0	
601 49409 01 381.00	Electric Utilities	16,618	31,854	25,109	32,000		32,000	Pumping & Lighting
601 49409 01 383.00	Gas Utilities	795	901	627	1,500		1,500	Heat Only
601 49409 01 409.00	Other Contracted Repairs & Maint	837	335	1,838	2,000		2,000	\$800 for Lights in 2015
601 49409 01 439.00	Other Miscellaneous Charges	0	0	0	100		100	Contingencies
601 49409 01 530.00	Improvements Other Than Bldgs	21,907	0	0	0		0	
TOTAL - WELL #9		42,988	35,659	27,683	37,300		37,300	

**2017 BUDGET WORKSHEETS
WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
601 49410 01	219.00 Other Operating Supplies	0	0	0	500		500	
601 49410 01	221.00 Equipment Parts	4,434	0	5,710	1,000		1,000	
601 49410 01	223.00 Building Repair Supplies	213	15	0	200		200	
601 49410 01	321.00 Telephone Costs	765	765	765	0		0	Removing Phone Line in 2013
601 49410 01	381.00 Electric Utilities	16,623	13,223	16,173	17,000		17,000	Pumping & Lighting
601 49410 01	409.00 Other Contracted Repairs & Maint	9,957	1,748	690	2,000		2,000	\$800 for Lights in 2015
601 49410 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
601 49410 01	530.00 Improvements Other Than Bldgs	10,014	0	0	0		0	
TOTAL - WELL #10		42,005	15,751	23,337	20,800		20,800	Rural Water System
601 49411 01	221.00 Equipment Parts	0	0	4	0		0	
601 49411 01	439.00 Other Miscellaneous Charges	0	0	0	0		0	
TOTAL - WELL #11		0	0	4	0		0	Rural Water System (#2)
601 49412 01	221.00 Equipment Parts	0	0	3,431	1,500		1,500	
601 49412 01	223.00 Building Repair Supplies	0	0	0	200		200	
601 49412 01	319.00 Other Professional Services	0	0	0	0		0	
601 49412 01	381.00 Electric Utilities	23,242	21,696	21,159	28,000		28,000	Pumping & Lighting
601 49412 01	409.00 Other Contracted Repairs & Maint	1,495	8,317	15,891	2,000		2,000	\$800 for Lights in 2015
601 49412 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
TOTAL - WELL #12		24,737	30,013	40,480	31,800		31,800	
601 49414 01	221.00 Equipment Parts	0	161	0	1,500		1,500	
601 49414 01	223.00 Building Repair Supplies	0	408	0	200		200	
601 49414 01	319.00 Other Professional Services	0	384	0	1,000		1,000	
601 49414 01	381.00 Electric Utilities	27,051	23,382	26,674	28,000		28,000	Pumping & Lighting
601 49414 01	409.00 Other Contracted Repairs & Maint	883	0	6,850	2,000		2,000	\$800 for Lights in 2015
601 49414 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
TOTAL - WELL #14		27,934	24,335	33,525	32,800		32,800	
601 49425 01	221.00 Equipment Parts	575	830	0	1,500		1,500	
601 49425 01	223.00 Building Repair Supplies	0	0	0	200		200	
601 49425 01	319.00 Other Professional Services	0	0	0	500		500	
601 49425 01	381.00 Electric Utilities	26,071	24,817	24,641	28,000		28,000	Pumping & Lighting
601 49425 01	409.00 Other Contracted Repairs & Maint	1,526	430	3,944	2,000		2,000	\$800 for Lights in 2015
601 49425 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
TOTAL - WELL #15		28,172	26,077	28,585	32,300		32,300	
601 49426 01	221.00 Equipment Parts	0	0	0	1,500		1,500	
601 49426 01	223.00 Building Repair Supplies	0	0	0	200		200	
601 49426 01	319.00 Other Professional Services	0	0	0	500		500	
601 49426 01	381.00 Electric Utilities	0	0	0	28,000		28,000	Pumping & Lighting
601 49426 01	383.00 Gas Utilities	0	0	0	1,000		1,000	May Be Electric Only (TBD)
601 49426 01	409.00 Other Contracted Repairs & Maint	0	0	0	1,000		1,000	
601 49426 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
TOTAL - WELL #16		0	0	0	32,300		32,300	

**2017 BUDGET WORKSHEETS
WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
601 49415 01	221.00 Equipment Parts	0	0	0	500		500	Touch-up Paint
601 49415 01	319.00 Other Professional Services	0	3,675	0	0		0	
601 49415 01	409.00 Other Contracted Repairs & Maint	0	1,050	617	500		500	
601 49415 01	439.00 Other Miscellaneous Charges	0	0	0	200		200	Contingencies
TOTAL - WATER TOWER #1 (Chippendale Water Tower)		0	4,725	617	1,200		1,200	
601 49416 01	221.00 Equipment Parts	12	101	0	500		500	Touch-up Paint
601 49416 01	319.00 Other Professional Services	0	0	3,500	0		0	Tower Inspection
601 49416 01	381.00 Electric Utilities	1,338	1,261	2,195	4,500		4,500	New Water Mixers in 2014
601 49416 01	409.00 Other Contracted Repairs & Maint	0	8,210	3,027	500		500	
601 49416 01	439.00 Other Miscellaneous Charges	0	0	0	200		200	Contingencies
TOTAL - WATER TOWER #2 (Connemara Water Tower)		1,350	9,572	8,722	5,700		5,700	
601 49417 01	221.00 Equipment Parts	0	206	8	500		500	
601 49417 01	319.00 Other Professional Services	0	0	3,500	0		0	
601 49417 01	381.00 Electric Utilities	5,374	4,760	2,994	6,000		6,000	
601 49417 01	409.00 Other Contracted Repairs & Maint	0	14,700	6,105	500		500	
601 49417 01	439.00 Other Miscellaneous Charges	96	0	156	200		200	Contingencies
TOTAL - WATER TOWER #4 (Bacardi Water Tower)		5,470	19,666	12,763	7,200		7,200	
601 49418 01	221.00 Equipment Parts	0	0	24	500		500	
601 49418 01	319.00 Other Professional Services	0	0	20,314	0		0	
601 49418 01	381.00 Electric Utilities	3,359	2,768	2,154	4,000		4,000	New Water Mixers in 2014
601 49418 01	409.00 Other Contracted Repairs & Maint	519	15,500	1,020	500		500	
601 49418 01	439.00 Other Miscellaneous Charges	0	0	20	200		200	Contingencies
TOTAL - WATER TOWER #3 (East Side Water Tower)		3,878	18,268	23,532	5,200		5,200	
GRAND TOTAL - ALL DEPTS.		\$1,202,036	\$1,149,152	\$1,392,963	\$1,579,700		\$1,653,400	

SEWER OPERATING FUND

This is an Enterprise Fund consisting of revenues from sewer charges which provides for the operation and maintenance of 9 lift stations, 98 miles of sanitary sewer lines and 6,850 service connections for the collection and treatment of sewage. \$1,284,600 covers one line item of the 2017 Sewer Fund budget for the charges paid to the Metropolitan Council for the City's share of the operations and debt for wastewater treatment plants within the metropolitan area. These charges, which make up nearly 60% of the Sewer Fund budget, are based on sewage flows into the Metropolitan Council's Rosemount and Empire treatment plants.

PERFORMANCE MEASURES

% of Sanitary Sewer System Cleaned

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
31.7%	31.3%	26.7%	32.2%	31.1%	23.7%

Number of Sewer Blockages on City System Per 100 Connections

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
0.08	0.0	0.1	0.0	0.0	0.01

**2017 BUDGET WORKSHEETS
SEWER UTILITY
- REVENUES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
602 33425.00	Other State Grants & Aids	\$0	\$0	\$0	\$0		\$0	
602 34108.00	Administrative Fees-Other Funds	2,497	3,931	6,828	0		0	5% of 5% Fees-Const Projects
602 36101.00	Principal - Special Assessments	98,077	81,278	78,480	90,000		85,000	
602 36102.00	Penalties & Interest - S/A	327	(1,366)	(251)	0		0	
602 36210.00	Interest Earnings - Investments	17,042	17,411	13,886	17,000		15,000	
602 36214.00	Net Change in FV-Investments	(8,621)	8,534	(4,100)	0		0	Annual Market Value Changes
602 36215.00	Interest Earnings	76	54	225	200		200	
602 36260.00	Other Revenues	0	0	1,972	0		0	
602 36265.00	Use of Reserve Funds	0	0	0	103,400		348,800	
602 37210.00	Residential Sewer Revenues	1,278,008	1,247,826	1,251,838	1,500,000		1,400,000	
602 37220.00	Apartment Sewer Revenues	114,024	111,519	117,405	134,000		125,000	
602 37225.00	Institutional Sewer Revenues	24,238	24,128	21,813	29,000		25,000	
602 37230.00	Commercial Sewer Revenues	72,645	74,855	78,823	90,000		80,000	
602 37240.00	Industrial Sewer Revenues	86,042	71,258	110,928	85,000		110,000	
602 37260.00	Penalties - Sewer Revenues	12,567	12,104	13,051	12,000		13,000	
602 39103.00	Gain or Loss from F/A Disposal	0	0	0	0		0	
602 39203.00	Transfer From	10,806	0	0	0		0	
FUND TOTALS		\$1,707,729	\$1,651,532	\$1,690,900	\$2,060,600		\$2,202,000	

**2017 BUDGET WORKSHEETS
SEWER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits								
602 49450	101.00						\$506,900	
602 49450 77	101.00	117,498	117,386	139,515	144,900	172,300		
602 49450 78	101.00	142,778	151,671	151,279	158,800	159,800		
602 49450 79	101.00	157,163	163,438	165,527	172,300	174,800		
602 49450 xx	101.00	0	0	0	0	0	0	
602 49450	102.00	15,629	13,810	9,705	7,500		7,500	
602 49450	103.00	5,531	5,707	3,548	9,000		7,000	
602 49450 99	103.01					1,000		50% - 602; 50% - 601
602 49450 99	103.02					6,000		100% - 602
602 49450 01	203.00	1,613	1,416	1,005	1,500		1,500	Inserts & Water Bill Statements
602 49450 01	209.00	899	172	439	200		200	
602 49450 01	212.00	0	0	0	0		5,200	
602 49450 01	216.00	0	0	731	500		500	Root Killer, Degreaser
602 49450 01	219.00	304	100	9	200		200	
602 49450 01	224.00	0	0	1,439	2,500		2,500	Patching
602 49450 01	225.00	0	0	0	400		400	Topsoil, Seed & Sod
602 49450 01	227.00	211	797	1,378	5,000		5,000	MH Castings Replacement Prog.
602 49450 01	241.00	165	237	241	500		500	Wrenches, Shovels, etc.
602 49450 01	242.00	2,990	3,746	2,765	3,000		3,000	
602 49450 01	303.00						23,000	
602 49450 01	303.01	516	4,607	3,413	5,000	3,000		Reduce Due to In-House Engineer
602 49450 01	303.02	0	0	0	15,000	15,000		Part of Comp Plan Update
602 49450 01	303.04	7,402	2,846	9,471	15,000	5,000		Reduce Due to In-House Engineer
602 49450 01	304.00	0	0	0	500		0	
602 49450 01	312.00	2,303	2,770	1,655	2,500		2,500	\$7,500 Split 3 Ways
602 49450 01	318.00	10,000	12,000	6,250	0		0	
602 49450 01	319.00						10,000	
602 49450 01	319.01	0	0	0	3,000	3,000		
602 49450 01	319.02	0	0	0	2,000	2,000		
602 49450 01	319.03	6,802	0	0	5,000	5,000		SCADA System
602 49450 01	319.04	0	5,556	5,556	5,600	0		
602 49450 01	320.00	3,324	5,372	6,797	6,000		7,000	1/3 Cost of C/C Pymt Processing
602 49450 01	321.00	2,745	3,001	3,122	3,500		3,500	Cell Phones, Modems, GPS
602 49450 01	322.00	4,556	4,173	4,296	5,000		5,000	Billings with Inserts
602 49450 01	323.00	1,045	1,367	1,120	1,500		5,100	(24x\$300)(12x\$1500)(Split 5 Ways)
602 49450 01	365.00	7,011	7,117	8,361	7,000		7,000	Sewer's Share of Premiums
602 49450 01	369.00	10,777	12,067	13,292	12,000		12,000	Sewer's Share of Premiums
602 49450 01	391.00	0	0	0			2,900	
602 49450 01	391.01	2,081	2,074	2,074	2,200	2,200		Added to Utility Budgets in 2012
602 49450 01	391.02	585	578	595	700	700		Added to Utility Budgets in 2012
602 49450 01	392.00	0	0	0	200		200	
602 49450 01	393.00	4,093	1,600	9,199	2,000		2,000	
602 49450 01	394.00						16,000	
602 49450 01	394.01	4,279	4,371	4,591	6,200	15,000		ESRI, Cartegraph, OMS \$10,700
602 49450 01	394.02	286	379	379	800	800		Pictometry
602 49450 01	394.03	2,271	0	0	200	200		
602 49450 01	395.00	0	0	0	500		500	
602 49450 01	403.00	2,581	63	24,454	5,000		30,000	MH Castings Replacement Prog.
602 49450 01	415.00	0	0	0	200		200	
602 49450 01	416.00	0	0	0	2,000		2,000	
602 49450 01	433.00	0	0	0	200		200	SUSA (AJ, Dick) 50% Split w/Storm
602 49450 01	435.00	0	0	0	300		300	Reference Materials
602 49450 01	437.00						3,800	
602 49450 01	437.01	1,646	669	600	1,500	1,500		Operator Licensure \$300 each (M)
602 49450 01	437.03	120	126	0	1,300	1,300		User Group, Conference, Training
602 49450 01	437.04	0	0	814	1,000	1,000		
602 49450 01	439.00	148	145	258	100		300	Contingencies
602 49450 01	521.00	0	0	0	10,000		10,000	Pymt on P.W. Building (19 of 20)
602 49450 01	530.00						160,000	
602 49450 01	530.01	31	0	0	10,000	10,000		SCADA Reconfiguration, PCL's
602 49450 01	530.03	0	0	0	150,000	150,000		Annual Pavement Management
602 49450 01	540.00	0	189,190	63	0		0	Equipment Purchases - Match CIP
602 49450 01	550.00	0	0	0	0		11,000	Equipment Purchases - Match CIP
602 49450 01	560.00	0	0	56	500		500	
602 49450 01	570.00	0	0	0	500		500	
602 49450 01	580.00	0	0	0	0		7,000	Trash Pump (Split with 601, 603)
PAGE TOTALS		519,385	718,548	583,995	790,300		862,900	

**2017 BUDGET WORKSHEETS
SEWER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
602 49450 01	602.00 Sewer Service Charges	1,007,195	1,090,261	1,077,415	1,185,400		1,284,600	MWCC Charges
602 49450 01	611.00 Interest on Lease Payments	2,538	2,165	1,773	0		0	P.W. Building Expansion(See 521)
602 49450 01	710.00 Transfers	116,948	2,405		0		0	Transfers for Other Improvements
	602-49450-01 TOTALS	1,646,066	1,813,379	1,663,183	1,975,700		2,147,500	
602 49451 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49451 01	221.00 Equipment Parts	0	0	0	800		800	
602 49451 01	229.00 Other Maintenance Supplies	0	0	567	200		200	
602 49451 01	303.00 Engineering Fees	0	0	0	0		0	
602 49451 01	381.00 Electric Utilities	915	916	761	1,500		1,500	
602 49451 01	403.00 Contracted R & M - Other Impr	0	775	704	45,000		2,000	
602 49451 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(City Hall)	TOTAL - LIFT STATION #1	915	1,691	2,032	47,700		4,700	
602 49452 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49452 01	221.00 Equipment Parts	1,060	0	0	800		800	
602 49452 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49452 01	381.00 Electric Utilities	630	623	604	700		700	
602 49452 01	403.00 Contracted R & M - Other Impr	0	0	0	200		2,000	
602 49452 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Bloomfield 5th)	TOTAL - LIFT STATION #7	1,691	623	604	2,100		3,900	
602 49453 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49453 01	221.00 Equipment Parts	0	0	0	800		800	
602 49453 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49453 01	381.00 Electric Utilities	3,753	3,548	3,728	4,000		4,000	
602 49453 01	403.00 Contracted R & M - Other Impr	0	7,395	0	200		2,000	
602 49453 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Shannon Pond)	TOTAL - LIFT STATION #3	3,753	10,942	3,728	5,400		7,200	
602 49454 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49454 01	221.00 Equipment Parts	167	6	0	800		800	
602 49454 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49454 01	381.00 Electric Utilities	4,602	4,821	5,539	6,000		6,000	
602 49454 01	403.00 Contracted R & M - Other Impr	1,582	0	0	2,000		2,000	
602 49454 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Hawkins)	TOTAL - LIFT STATION #4	6,351	4,827	5,539	9,200		9,200	
602 49455 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49455 01	221.00 Equipment Parts	0	1,800	0	800		800	
602 49455 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49455 01	303.00 Engineering Fees	0	0	0	0		0	
602 49455 01	310.00 Testing Services	0	0	0	0		0	
602 49455 01	381.00 Electric Utilities	5,569	5,802	4,979	6,000		6,000	
602 49455 01	403.00 Contracted R & M - Other Impr	0	415	2,350	200		2,000	
602 49455 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(LeForet Add'n)	TOTAL - LIFT STATION #5	5,569	8,016	7,329	7,400		9,200	
602 49456 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49456 01	221.00 Equipment Parts	2,385	0	0	800		800	
602 49456 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49456 01	381.00 Electric Utilities	6,001	8,270	3,945	6,000		6,000	
602 49456 01	403.00 Contracted R & M - Other Impr	0	0	0	200		2,000	
602 49456 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Drumcliffe)	TOTAL - LIFT STATION #6	8,385	8,270	3,945	7,400		9,200	

**2017 BUDGET WORKSHEETS
SEWER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
602 49457 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49457 01	221.00 Equipment Parts	0	0	0	500		500	
602 49457 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49457 01	381.00 Electric Utilities	1,278	857	216	1,200		1,200	
602 49457 01	403.00 Contracted R & M - Other Impr	0	0	1,533	200		2,000	
602 49457 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Glendalough 5th)	TOTAL - LIFT STATION #9	1,278	857	1,749	2,300		4,100	
602 49458 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49458 01	221.00 Equipment Parts	1,269	0	0	500		500	
602 49458 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49458 01	381.00 Electric Utilities	633	629	449	800		800	
602 49458 01	403.00 Contracted R & M - Other Impr	0	0	539	200		2,000	
602 49458 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Meadows of) (Bloomfield)	TOTAL - LIFT STATION #8	1,902	629	987	1,900		3,700	
602 49460 01	219.00 Other Operating Supplies	0	0	0	100		100	
602 49460 01	221.00 Equipment Parts	725	0	0	500		500	
602 49460 01	229.00 Other Maintenance Supplies	0	0	0	200		200	
602 49460 01	381.00 Electric Utilities	252	261	233	400		400	
602 49460 01	403.00 Contracted R & M - Other Impr	0	0	0	200		2,000	
602 49460 01	439.00 Other Miscellaneous Charges	0	0	0	100		100	Contingencies
(Glen Rose)	TOTAL - LIFT STATION #10	977	261	233	1,500		3,300	
	GRAND TOTAL - ALL DEPTS.	\$1,676,886	\$1,849,496	\$1,689,329	\$2,060,600		\$2,202,000	

STORM WATER OPERATING FUND

This is an Enterprise Fund consisting of revenues from storm water utility charges that provides for the operation and maintenance of the City's storm water facilities, which includes:

- 7 lift stations (one more scheduled to go online in 2016)
- 3,900 catch basins
- 97 miles of storm sewer
- More than 65 storm water treatment ponds

This fund pays for cleaning storm drain sumps in manholes and catch basins, and for ditching in rural areas. It funds wetland investigations and the assimilation of a wetland inventory for the City. Most of the remaining operating budget is used to pay for large projects in which debt is issued. Repayment of this debt is accomplished through fund transfers to the appropriate debt service funds.

PERFORMANCE MEASURES

Number of Sumps Cleaned

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
62	411*	167	128	130	562*

* All sumps are inspected and rated on the following scale:

- 1: 0-25% full
- 2: 25-50% full
- 3: 50-75% full
- 4: 75-100% full

Only sumps with ratings of 3 or 4 are cleaned each year. Many sumps that had been rated 2 for several years (just below the threshold for cleaning) received a rating of 3 or 4 in 2011 and 2015.

**2017 BUDGET WORKSHEETS
STORM WATER UTILITY
- REVENUES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
603 33400.00	State Grants & Aids	\$0	\$0	\$0	\$0		\$0	
603 33425.00	Other State Grants & Aids	0	0	0	0		0	
603 33620.00	Other County Grants & Aids	0	19,680	0	0		0	
603 34108.00	Administrative Fees-Other Funds	2,497	3,931	6,828	0		0	5% of 5% Fees-Const Projects
603 36101.00	Principal - Special Assessments	19,925	25,726	21,967	22,000		22,000	
603 36102.00	Penalties & Interest - S/A	76	(362)	(57)	0		0	
603 36210.00	Interest Earnings - Investments	21,458	37,889	34,724	25,000		25,000	
603 36214.00	Net Change in FV-Investments	(48,916)	40,005	(8,127)	0		0	Annual Market Value Changes
603 36215.00	Interest Earnings	60	47	213	200		200	
603 36260.00	Other Revenues	188,004	35,615	0	0		0	
603 36262.00	Special Settlements	0	24,797	0	0		0	
603 36265.00	Use of Reserve Funds	0	0	0	0		17,200	
603 37300.00	Storm Water Utility Revenues	980,819	1,040,839	1,102,373	1,000,000		1,215,000	5% Rate Increase Per Year
603 37360.00	Penalties - Storm Water Utility	5,956	6,577	9,300	6,000		6,000	
603 39203.00	Transfer From	0	14,260	24,000	0		0	
	FUND TOTALS	\$1,169,878	\$1,249,004	\$1,191,221	\$1,053,200		\$1,285,400	

**2017 BUDGET WORKSHEETS
STORM WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
603 49500	101.00 Salaries & Benefits						\$276,400	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
603 49500 77	101.00 Administrative	10,586	10,932	26,693	39,400	79,500		
603 49500 78	101.00 Technical/Clerical	80,607	85,598	85,202	86,800	87,000		
603 49500 79	101.00 Maintenance	78,581	81,718	82,763	87,900	109,900		
603 49500 xx	101.00 Salary & Benefit Contingency	0	0	0	0	0	0	
603 49500	102.00 Full-Time Overtime	7,836	6,918	4,928	6,000		6,000	
603 49500 99	103.00 Part-Time Salaries & Benefits	5,157	4,323	6,506	8,000		8,000	
603 49500 01	203.00 Printed Forms & Paper	1,613	1,416	1,005	1,500		1,500	
603 49500 01	204.00 Envelopes & Letterhead	0	0	0	0		0	
603 49500 01	208.00 Miscellaneous Supplies	1,090	0	397	500		500	Stakes, Ribbons, Level, etc.
603 49500 01	212.00 Motor Fuels	0	0	0	0		6,200	
603 49500 01	215.00 Shop Materials	0	0	0	0		0	
603 49500 01	219.00 Other Operating Supplies	0	0	0	0		0	
603 49500 01	221.00 Equipment Parts	0	0	0	0		0	
603 49500 01	224.00 Street Maintenance Materials	515	1,505	39	2,000		2,000	Patching Material for Washouts
603 49500 01	225.00 Landscaping Materials						2,000	
603 49500 01	225.01 Rip-Rap, Matting, Rock, etc.	898	1,868	1,162	2,000	1,000		
603 49500 01	225.02 Black Dirt, Seed, Sod, etc.	150	150	0	2,000	1,000		
603 49500 01	226.00 Sign Repair Materials	0	0	0	500		500	
603 49500 01	230.00 Equipment Repair Material	1,754	1,018	482	1,000		1,000	
603 49500 01	241.00 Small Tools	349	627	260	1,000		1,000	
603 49500 01	242.00 Minor Equipment	2,659	1,567	943	2,000		2,000	Misc. Nozzles for Vac Truck
603 49500 01	303.00 Engineering Fees						100,000	
603 49500 01	303.01 Problem Area Investigations	79	0	0	10,000	5,000		Reduce Due to In-House Engineer
603 49500 01	303.02 NPDES Phase II	14,115	68,996	75,829	40,000	32,000		Reduce Due to In-House Engineer
603 49500 01	303.03 CSMP Update	4,850	2,535	25,026	50,000	50,000		Part of Comp Plan Update
603 49500 01	303.04 Miscellaneous	14,108	5,265	11,053	20,000	10,000		Reduce Due to In-House Engineer
603 49500 01	303.05 GIS	344	3,071	2,276	5,000	3,000		Reduce Due to In-House Engineer
603 49500 01	303.06 MS4 Services	0	0	0	10,000	0		
603 49500 01	304.00 Legal Fees	0	0	0	2,000		2,000	
603 49500 01	310.00 Testing Services	0	0	0	1,000		1,000	Water Quality Tests (M)
603 49500 01	312.00 Gopher State One-Call	0	169	2,012	2,500		2,500	\$7,500 Split 3 Ways
603 49500 01	315.00 Special Programs	4,815	4,815	3,850	5,000		5,000	WHEP
603 49500 01	318.00 Contract Engineer	10,000	12,000	6,250	0		0	
603 49500 01	319.00 Other Professional Services	6,802					5,000	
603 49500 01	319.01 SCADA	0	0	0	5,000	5,000		
603 49500 01	319.02 Buxton Project	0	5,556	5,556	5,600	0		
603 49500 01	320.00 Credit Card Activity Fees	3,324	5,372	6,797	6,000		7,000	1/3 Cost of C/C Pymt Processing
603 49500 01	321.00 Telephone Costs	2,745	3,002	3,122	3,500		3,500	Cell Phones, Modems, GPS
603 49500 01	322.00 Postage Costs	4,556	4,173	4,296	5,000		5,000	Billings & Info Mailings
603 49500 01	323.00 Radio Units	1,045	1,367	1,120	1,500		5,100	(24x\$300)(12x\$1500)(Split 5 Ways)
603 49500 01	352.00 General Notices & Public Info	0	0	0	1,000		1,000	Public Info Brochure
603 49500 01	365.00 Workers Comp Insurance	2,925	2,992	3,541	3,500		3,500	Storm Water's Share of Premiums
603 49500 01	369.00 Other Insurance	1,278	1,316	1,203	4,000		4,000	Storm Water's Share of Premiums
603 49500 01	391.00 P.C. Maintenance						2,900	
603 49500 01	391.01 U/B Software Maintenance	2,081	2,074	2,074	2,200	2,200		Added to Utility Budgets in 2012
603 49500 01	391.02 Auto Read Software Support	585	578	595	700	700		Added to Utility Budgets in 2012
603 49500 01	393.00 P.C. Hardware Purchases	4,093	1,600	9,199	2,000		2,000	
603 49500 01	394.00 P.C. Software Purchases						16,000	
603 49500 01	394.01 Licensing & Maintenance	4,279	4,371	4,591	6,200	15,000		ESRI, Cartegraph, OMS \$10,700
603 49500 01	394.02 Online Subscriptions	286	379	379	800	800		Pictometry
603 49500 01	394.03 New Software Purchases	2,271	0	0	200	200		
603 49500 01	403.00 Contracted R & M - Other Impr						68,000	
603 49500 01	403.01 Ditching	4,330	8,344	0	8,000	8,000		
603 49500 01	403.02 Miscellaneous Repairs	32,838	117,136	20,634	60,000	60,000		Catch Basins, Manholes, Etc.
603 49500 01	403.03 Pond Inspection & Maintenance	0	0	0	10,000	0		
603 49500 01	405.00 MS4 Permit Compliance						170,000	
603 49500 01	405.01 Engineering Fees	0	0	0	0	45,000		Inspection, GIS, Guidance, Etc.
603 49500 01	405.02 Equipment Rental	0	0	0	0	20,000		Bulldozer, Large Equipment
603 49500 01	405.03 Dirt, Seed, Rip Rap, Etc.	0	0	0	0	5,000		For Restoration
603 49500 01	405.04 Contracted Maintenance	0	0	0	0	100,000		Burush Clearing, Dredging (\$40K)
603 49500 01	416.00 Machinery Rental	64	0	0	4,000		2,500	Pumps
603 49500 01	433.00 Dues & Subscriptions	140	140	140	200		200	SUSA(AJ, Dick) 50% Split w/Storm
603 49500 01	435.00 Books & Pamphlets	0	0	73	500		500	Utility Information
603 49500 01	437.00 Conferences & Seminars						3,500	
603 49500 01	437.01 Storm Water Management	112	0	0	1,200	1,200		Stormwater Collab, Flygt Training
603 49500 01	437.04 Cartegraph, ESRI, GIS	120	126	0	1,300	1,300		User Group, Conference, Training
603 49500 01	437.05 Miscellaneous Training	0	0	165	1,000	1,000		
603 49500 01	439.00 Other Miscellaneous Charges	908	145	265	0		300	
PAGE TOTALS		314,887	453,160	400,426	519,500		717,600	

**2017 BUDGET WORKSHEETS
STORM WATER UTILITY
- EXPENDITURES -**

September 19, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
603 49500 01	530.00						356,300	
603 49500 01	530.01	6,523	0	7,800	150,000	150,000		Keegan Lake Drainage in 2017
603 49500 01	530.02	0	0	0	0	206,300		Keegan Lake Drainage in 2017
603 49500 01	540.00	0	0	0	0		99,000	Sweeper (Split w/Equipment CIP)
603 49500 01	550.00	0	0	0	0		10,000	Equipment Purchases - Match CIP
603 49500 01	560.00	0	189,190	0	500		500	
603 49500 01	580.00	0	0	63	2,000		48,000	Trash Pump (Split with 601, 602)
603 49500 01	586.00	0	0	0	500		500	^^ Dump Station (\$40,000)
603 49500 01	710.00						32,000	
603 49500 01	710.06	89,000	87,000	51,000	51,000	32,000		Refunding Issue 12/10
603 49500 01	710.10	81,225	123,395	384,695	0	0		
	603-49500-01 TOTALS	491,635	852,746	843,983	723,500		1,263,900	
603 49511 01	221.00	410	0	0	500		500	
603 49511 01	381.00	312	360	277	500		500	
603 49511 01	403.00	0	278	1,455	1,000		1,000	
(Copper Pond)	TOTAL - LIFT STATION #1	722	638	1,732	2,000		2,000	
603 49512 01	221.00	0	0	0	500		500	
603 49512 01	381.00	0	0	0	500		500	
603 49512 01	403.00	0	0	1,897	1,000		1,000	
(Schwarz Pond)	TOTAL - LIFT STATION #2	0	0	1,897	2,000		2,000	
603 49513 01	221.00	0	0	0	500		500	
603 49513 01	381.00	5,176	5,552	4,157	6,000		6,000	
603 49513 01	403.00	0	0	1,455	1,000		1,000	
(Birger Pond)	TOTAL - LIFT STATION #3	5,176	5,552	5,612	7,500		7,500	
603 49514 01	221.00	0	0	0	500		500	
603 49514 01	381.00	1,500	2,067	986	2,500		2,500	
603 49514 01	403.00	0	103	1,765	1,000		1,000	Alarm Upgrades
(Marcotte Pond)	TOTAL - LIFT STATION #4	1,500	2,170	2,751	4,000		4,000	
603 49515 01	221.00	0	0	0	500		500	
603 49515 01	381.00	0	0	0	500		500	
603 49515 01	403.00	0	0	1,455	1,000		1,000	Alarm Upgrades, SCADA, PLC
(Hawkins Pond)	TOTAL - LIFT STATION #5	0	0	1,455	2,000		2,000	
603 49516 01	221.00	0	0	0	500		500	
603 49516 01	381.00	449	473	352	500		500	
603 49516 01	403.00	0	145	1,455	1,000		1,000	
(Glendalough 7th)	TOTAL - LIFT STATION #6	449	618	1,807	2,000		2,000	
603 49517 01	221.00	0	0	0	0		500	
603 49517 01	381.00	0	0	0	0		500	
603 49517 01	403.00	0	0	0	0		1,000	
(Horseshoe Lake)	TOTAL - LIFT STATION #7	0	0	0	0		2,000	
	GRAND TOTAL - ALL DEPTS.	\$499,484	\$861,724	\$859,238	\$743,000		\$1,285,400	

ICE ARENA

ADMINISTRATION

- The Parks and Recreation Department administer the Ice Arena. Scheduling and invoicing of ice are the main administrative duties of ice arena operations. The scheduling of prime time ice is coordinated with Independent School District #196 and Rosemount Area Hockey Association for practices, games and tournament play. The Parks and Recreation Department provides overall planning, coordination, management of personnel and administration of ice arena activities.

COMMUNITY USE

- Provides recreational open skating for the residents of Rosemount as well as learning to skate and figure skating programs.

MAINTENANCE

- Provides ongoing and preventative maintenance of the ice arena building structure and its mechanical components. Ensures ice is maintained at optimal efficiency.

PERFORMANCE MEASURES

Number of Ice Arena Hours Utilized

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
2,514	2,332	2,478	2,378	2,375

**2017 BUDGET WORKSHEETS
ARENA - REVENUES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
650 36210.00	Interest Earnings - Investments	\$320	\$399	\$628	\$0		\$0	
650 36215.00	Interest Earnings	35	54	70	100		100	
650 36230.00	Contributions/Donations	0	0	0	0		0	
650 36260.00	Other Revenue - Learn to Skate	31,950	38,362	40,189	37,000		40,000	Learn to Skate Program (LTS)
650 36265.00	Use of Reserve Funds	0	0	0	49,700		48,000	
650 38060.00	Prime Time Ice Fees	243,303	254,671	259,730	270,000		257,000	
650 38061.00	Non-Prime Time Ice Fees	72,984	61,953	71,309	72,000		95,000	
650 38063.00	Open Skating Ice Fees	7,945	6,425	6,316	6,000		6,500	
650 38065.00	Other Events - Arena	0	0	0	0		0	Dry Floor Events
650 38066.00	Advertising Revenue - Arena	8,750	12,250	6,500	13,000		13,000	
650 38067.00	Skate Sharpening Revenue - Arena	3,024	7,085	5,330	7,000		7,000	
650 38090.00	Concessions	2,600	4,550	4,100	3,900		2,000	
650 38091.00	Vending Machine Revenues	4,892	4,518	13,890	5,000		10,000	
650 38095.00	Pro Shop Revenues	611	950	1,510	1,000		1,500	Tape, Laces, Mouthguards, etc.
650 39103.00	Gain or Loss from F/A Disposal	0	1,867	0	0		0	
650 39201.00	Transfer From General Fund	115,000	115,000	130,000	130,000		130,000	Subsidy for Operations
	FUND TOTALS	491,413	508,084	539,572	594,700		610,100	

**2017 BUDGET WORKSHEETS
ARENA - EXPENDITURES**

December 6, 2016

Account #	Description	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Object Detail Amount	2017 Proposed Budget	Comments
650 45130 101.00	Salaries & Benefits						\$180,800	All Salary Costs Inclusive of Salary, Taxes, PERA & Benefits
650 45130 77 101.00	Administrative	42,768	39,514	49,113	44,500	45,500		
650 45130 78 101.00	Technical/Clerical	37,657	39,299	39,663	41,500	42,700		
650 45130 79 101.00	Maintenance	75,364	77,378	74,020	81,400	92,600		
650 45130 xx 101.00	Salary & Benefit Contingency	0	0	0	0		0	
650 45130 79 102.00	Full-Time Overtime	1,916	1,471	525	2,000		2,000	
650 45130 103.00	Part-Time Salaries & Benefits						42,000	
650 45130 89 103.00	Learn-To-Skate Program	17,512	19,779	21,035	19,000	19,000		
650 45130 99 103.00	Building Attendants	23,718	25,692	28,929	23,000	23,000		And Other P/T Positions
650 45130 01 207.00	Training & Instructional Supplies	0	0	0	100		100	
650 45130 01 208.00	Miscellaneous Supplies						700	
650 45130 01 208.01	Skate Magnets	0	0	0	100	100		
650 45130 01 208.02	Other Supplies	0	290	0	600	600		
650 45130 01 209.00	Other Office Supplies	107	135	605	500		500	Learn to Skate Program Supplies
650 45130 01 211.00	Cleaning Supplies	3,828	3,488	3,965	4,000		4,000	
650 45130 01 212.00	Motor Fuels	0	0	0	0		0	Zamboni Maintenance
650 45130 01 216.00	Chemicals & Chemical Products	7,515	7,848	8,083	5,000		7,500	Cooling Tower
650 45130 01 219.00	Other Operating Supplies	1,289	489	148	500		500	Events Supplies
650 45130 01 221.00	Equipment Parts	6,133	4,704	8,794	6,000		8,000	
650 45130 01 223.00	Building Repair Supplies	1,629	3,903	2,499	3,000		3,500	
650 45130 01 265.00	Other Items for Resale	681	1,075	1,006	600		600	Pro Shop Supplies
650 45130 01 305.00	Medical & Dental Fees	0	0	0	0		0	
650 45130 01 311.00	Officiating Fees	0	0	0	0		0	
650 45130 01 317.00	General Fund Admin Fees	6,000	6,000	6,000	6,000		6,000	Yearly Fee Per Admin Fee Policy
650 45130 01 321.00	Telephone Costs	1,285	1,183	1,000	1,300		1,300	
650 45130 01 331.00	Travel Expense	0	0	0	100		100	
650 45130 01 341.00	Employment Advertising	0	0	0	0		0	
650 45130 01 349.00	Other Advertising	120	855	1,077	200		200	
650 45130 01 365.00	Workers Comp Insurance	3,302	3,257	3,697	3,500		3,500	
650 45130 01 369.00	Other Insurance	4,033	3,803	3,715	8,000		8,000	
650 45130 01 381.00	Electric Utilities	134,898	123,636	118,354	130,000		125,000	
650 45130 01 383.00	Gas Utilities	28,636	32,808	21,845	25,000		25,000	
650 45130 01 384.00	Refuse Disposal	2,836	2,833	2,833	3,000		3,000	
650 45130 01 401.00	Contracted Building Repairs	10,653	9,490	11,375	8,500		10,000	
650 45130 01 404.00	Contracted Mach & Equip Repairs	28,128	25,257	28,175	25,000		25,000	
650 45130 01 415.00	Other Equipment Rental	0	0	225	300		300	
650 45130 01 433.00	Dues & Subscriptions	1,090	770	770	1,000		1,000	MIAMA & MRPA Dues
650 45130 01 437.00	Conferences & Seminars	0	406	2,415	2,500		4,000	MIAMA & MRPA Seminars
650 45130 01 439.00	Other Miscellaneous Charges	0	0	0	0		0	Contingencies
650 45130 01 521.00	Building & Structure Purchases	0	913	0	0		30,000	Restroom Rehab - Upper Level
650 45130 01 580.00	Other Equipment Purchases	80,176	14,005	0	145,000		108,000	Ice Resurfacer (Moved to 2017)
650 45130 01 581.00	Other Equipment Purchases	0	0	0	0		6,000	Ice Edger
650 45130 01 710.00	Transfers						3,500	
650 45130 01 710.01	Yearly Maintenance	3,500	3,500	3,500	3,500	3,500		
650 45130 01 710.02		0	0	0	0	0		
650 45130 01 710.03		0	0	0	0	0		
FUND TOTALS		524,772	453,780	443,367	594,700		610,100	

City of Rosemount
Truth-In-Taxation Hearing
December 6, 2016



Jeff May
Finance Director

Final Proposed Levy

TOTAL BUDGET AND PROPERTY TAXES

SPENDING

2016 Total Actual Budget	Proposed 2017 Budget	Change from 2016 – 2017
\$ 18,828,402	\$20,223,056	7.41%

TAXES

2016 Property Taxes	Proposed 2017 Property Taxes	Change from 2016 – 2017
\$ 11,039,302	\$11,427,456	3.52%

Estimated Changes to Taxes

	2014 Taxes on \$204,500	2015 Taxes on \$221,950	2016 Taxes on \$240,200	Proposed 2017 Taxes on \$250,700	Change in 2017 Taxes with Change in Value
City	\$885	\$924	\$969	\$987	\$18
County	591	607	642	659	17
ISD 196	1,041	1,042	1,195	1,237	42
Special Tax District	103	103	114	116	2
TOTALS	\$2,620	\$2,676	\$2,920	\$2,999	\$79

Funding Sources

	2016 Adopted Budget	2017 Proposed Budget	\$ Change	% Change
Internal Revenue Generated				
Licenses and Permits	\$611,800	\$695,900	\$84,100	13.75%
Intergovernmental	\$679,400	\$710,600	\$31,200	4.59%
Charges for Services	\$958,800	\$1,123,800	\$165,000	17.21%
Fines & Forfeits	\$120,000	\$120,000	\$0	0.00%
Recreational Fees	\$226,800	\$242,100	\$15,300	6.75%
Miscellaneous Revenues	\$210,800	\$148,800	(\$62,000)	-29.41%
Transfers In	\$3,500	\$3,500	\$0	0.00%
Enterprise Revenues	\$4,978,000	\$5,750,900	\$772,900	15.53%
<i>TOTAL INTERNAL REVENUE</i>	\$7,789,100	\$8,795,600	\$1,006,500	12.92%
Levy Sources:				
Special Levies	\$347,874	\$346,056	(\$1,818)	-0.52%
General Levies	\$10,691,428	\$11,081,400	\$389,972	3.65%
<i>TOTAL LEVY</i>	\$11,039,302	\$11,427,456	\$388,154	3.52%
TOTAL REVENUE SOURCES	\$18,828,402	\$20,223,056	\$1,394,654	7.41%

Operating Budget

Departments	2016 Budget	2017 Budget (Proposed)	Change	% Change
Council	\$231,628	\$272,500	\$40,872	17.65%
Administration	\$610,100	\$671,200	\$61,100	10.01%
Elections	\$48,200	\$20,000	(\$28,200)	-58.51%
Finance	\$507,800	\$528,100	\$20,300	4.00%
General Government	\$326,800	\$323,600	(\$3,200)	-0.98%
Community Development	\$1,005,600	\$1,052,500	\$46,900	4.66%
Police	\$3,689,800	\$3,930,300	\$240,500	6.52%
Fire	\$366,400	\$384,000	\$17,600	4.80%
Public Works				
Gov't Buildings	\$542,100	\$574,300	\$32,200	5.94%
Fleet Maintenance	\$683,500	\$653,500	(\$30,000)	-4.39%
Street Maintenance	\$1,345,200	\$1,423,500	\$78,300	5.82%
Park Maintenance	\$921,200	\$940,000	\$18,800	2.04%
Park & Rec – Gen'l Operating	\$1,249,400	\$1,286,000	\$36,600	2.93%
Park & Rec – Steeple Center Operations	\$93,400	\$111,400	\$18,000	19.27%
Park & Rec – Spec Programs	\$84,400	\$91,800	\$7,400	8.77%
Transfers – Ice Arena Assistance	\$130,000	\$130,000	\$-0-	0.00%
TOTAL OPERATING BUDGET	\$11,835,528	\$12,392,700	\$557,172	4.71%

Other Funding Requirements

Departments	2016 Budget	2017 Budget (Proposed)	\$ Change	% Change
Building CIP Requirements	\$24,000	\$24,000	\$0	0.00%
Street CIP Requirements	\$780,000	\$811,400	\$31,400	2.63%
Equip. CIP Requirements	\$560,000	\$580,000	\$20,000	3.70%
Insurance	\$245,000	\$260,000	\$15,000	0.00%
Port Auth. Operating Levy	\$58,000	\$58,000	\$0	0.00%
Bonded Indebtedness	\$347,874	\$346,056	(\$1,818)	-6.80%
Enterprise Funds	\$4,978,000	\$5,750,900	\$772,900	3.41%
TOTAL FUNDING REQUIREMENTS	\$18,828,402	\$20,223,056	\$1,394,654	7.41%

Questions?



Thank you.