

**UTILITY COMMISSION  
REGULAR MEETING MINUTES  
October 17, 2016**

**CALL TO ORDER**

Pursuant to due call and notice thereof the regular Utility Commission meeting of the City of Rosemount was called to order on October 17, 2016, at 5:30 p.m. in the Conference Room of the City Hall, 2875 145<sup>th</sup> Street West, Rosemount.

President Connolly called the meeting to order with Commissioners McDonald and Nelson, Rosemount Mayor Droste, City Administrator Johnson, Public Works Coordinator Watson, Public Works Interim Director John Morast, and Recording Secretary Erin Fasbender attending.

**ADDITIONS OR CORRECTIONS TO AGENDA**

**AUDIENCE INPUT**

None

**APPROVAL OF MINUTES**

**Motion** by Nelson **Second** by McDonald

**Motion** to approve the minutes of the September 19, 2016 Utility Commission meeting

**Ayes: 3.**

**Nays: 0. Absent: 0. Motion carried.**

**Motion** by Connolly **Second** by McDonald

**Motion** to approve the minutes of the October 7, 2016 Utility Commission Work Session

**Ayes: 3.**

**Nays: 0. Absent: 0. Motion carried.**

**OLD BUSINESS**

None

**6. NEW BUSINESS**

**6.a. Hawkins Inc. Sewer Metering**

The sewer meter was installed and calibrated in early September and everything is in good working order. Based on the flow through the meter to-date, it is estimated that Hawkins, Inc. will save approximately \$20,000 in sewer charges after the first full year of operation. The City will lose less than 1% revenue from the utility fund due to this change. Overall, the meter is doing exactly what Hawkins hoped it would be doing.

Due to these successful findings, the concern of other large industrial users doing the same as Hawkins once was came up. Flint Hills has two connections to our main sewer and they use approximately 41 million gallons a year which they are paying for sewer and water. The question is how much are they actually dumping into our system? Watson along with Dick Howe (Utility Lead) went to Flint Hills to observe the man holes and evaluate how much is leaving the system and it appeared to be a reasonable amount. With that said, because it doesn't appear a lot of their private water is going into our system, the city will leave it

to Flint Hills to reach out to the city if they'd like to proceed as Hawkins did as Flint Hills appears to be aware of their usage and where their water is going.

### **6.b. MCES Water Rebate Update**

Fasbender provided an informational overview about the water efficiency grant received from the Metropolitan Council. The City is using these funds to issue rebates to residential water customers for the purchase and installation of WaterSense low-flow toilets, EnergyStar washing machines, and WaterSense irrigation controllers.

Overall, the program has been the most successful during Quarter 3 due mostly to fliers being issued with resident's utility bills and fliers handed out during Leprechaun Days. The city contributes 25% to each rebate.

The initial grant amount was \$9,000. The remaining balance as of October 11, 2016 is \$3,220.44. Once the grant funds are depleted, the City may consider continuing the program if internal funding is available.

### **6.c. Keegan Lake Feasibility Study Update**

Keegan Lake is part of our Storm Water Management Plan. The plan determined by WSB, identifies 18 projects as high priority and the city anticipates implementing at least some of the items within ten years. Keegan Lake was determined to be a high priority out of those 18. A feasibility study was performed in 2009 to see if storm water improvements could be included in the Bonaire Path Improvement project. The improvements were shown to be feasible, but an easement was required by the landowner which they were not willing to provide. The Bonaire Path Improvement project was then constructed without including Keegan Lake Draining improvements.

A new property owner now owns the property where the easement was required and has complained about the water elevations in pond 1521. The pond does not include an outlet. Per the plan, this pond along with two others would connect into Keegan Lake. WSB has submitted a proposal to do the feasibility study for this. Morast would like to add to the study to see if we can make these pond connections to the south across Bonaire potentially eliminating several parts of this project. Currently, this is an estimated seven to eight hundred thousand dollar project. The question is do we need the entire current plan to move forward? The Storm Water Management Plan will be updated within the next 18 months as part of a comprehensive plan. We need to determine what the return on investment for this project is and evaluate how much we need to do to move forward.

## **7. PRESIDENT'S REPORT**

None

## **8. EXECUTIVE DIRECTOR'S REPORT**

### **8.a. City Projects Update**

- Well 16 - Well complete, design is underway for well house. Construction is scheduled for 2017.
- Danbury- Substantially complete
- Horseshoe Lake Lift Station - Complete, been pumped down and working very well.
- SRTS - finishing up currently. There were a couple issues which have now been resolved.
- Parking lot maintenance – Rollover to into combined projects for next year.
- Updates for irrigation systems are nearly complete. We will see the full effect of it next year.

**8.b. 2016 Well Pumping Report**

The numbers are lower in September and a special note that Well 12 is off-line.

**8c. Set Next Meeting Agenda for November 14, 2016**

**OTHER UPDATES**

None

**ADJOURNMENT**

Connolly adjourned the meeting at 6:06 p.m.

Respectfully submitted,

Erin Fasbender  
Public Works Secretary