

**ENVIRONMENTAL & SUSTAINABILITY TASK FORCE  
REGULAR MEETING MINUTES  
September 20, 2016**

**1. CALL TO ORDER**

Pursuant to due call and notice thereof the meeting of the Environmental & Sustainability Task Force of the City of Rosemount was called to order on September 20, 2016, at 5:30 p.m. in the Conference Room of the City Hall, 2875 145<sup>th</sup> Street West, Rosemount. Attendees included: Task Force Members Rebecca Higgins, Mark Glende, Wade Miller, Kathleen Koch-Levine, Renee Burman, Jenna Halstead, Council Member Vanessa Demuth, Senior Engineer Technician Derick Anderson, John Morast Interim Director of Public Works/City Engineer.

**2. ADDITIONS OR CORRECTIONS TO AGENDA**

John Morast asked if a council update could be added to the agenda.

**3. APPROVAL OF MINUTES**

**Motion** by Koch-Levine. **Second** by Burman.

**Ayes: 6**

**Nays: 0. Motion carried.**

**4. PRESENTATIONS**

No presentations

**5. OLD BUSINESS**

**a. Partners in Energy**

Discussed the Point Person needed for the Partners for Energy program. Requires a time commitment of 15-20 hours, working with Xcel to facilitate workshops, goals and updates. Need to put together a planning team of 10-20 community members.

**Approve a member of the ESTF being the Lead Point Person for the Energy Partners in Energy program.**

**Motion** by Higgins **Second** by Koch-Levine

**Ayes: 6**

**Nays: 0. Motion carried.**

**b. Organic Drop-off Site**

Burman discussed a Dakota County program to open an Organic Drop-off site in West St. Paul.

**6. NEW BUSINESS**

**a. Vanessa voting rights.**

Discussed giving Council Member Vanessa DeMuth the right to vote.

**Approve changing the bylaws to allow Vanessa to become a voting member.**

**Motion** by Higgins **Second** by Miller

**Ayes: 6**

**Nayes: 0. Motion carried.**

**b. Sub Committees**

2-3 Task Force members per sub committee

Committees to be formed:

Energy Efficiency, Water Conservation, Waste and Recycling

**c. Rosemount Clean-up day**

Glende will attend and help out where needed. The Task Force would like to show a presence to residents and to listen and to answer any questions regarding environmental or sustainability concerns. Glende will pass out literature to residents when possible.

**d. Minutes**

A member of the ESTF will take the meeting minutes on a rotating basis

**e. Council Update**

John Morast asked the Task Force to give a 5-10 minute update to the City Council at the November 1<sup>st</sup> meeting. A presentation will be given by Chair Glende to the Mayor and Council Members of the things we are focusing on.

**7. ANNOUNCEMENTS**

The ESTF welcomes Jenna Halstead as a new member.

**8. ADJOURNMENT**

There being no further business to discuss the meeting was adjourned at 7:05 p.m.