

**ROSEMOUNT PORT AUTHORITY
REGULAR MEETING PROCEEDINGS
AUGUST 16, 2016**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Rosemount Port Authority was held on August 16, 2016, at 6:00 p.m. in the Council Chambers at City Hall, 2875 145th Street West, Rosemount.

Chair Weisensel called the meeting to order with Commissioners Droste, Wolf, Smith, Abdulahi and DeBettignies attending. Staff present included City Administrator Johnson, Community Development Director Lindquist and City Clerk Hadler. The Pledge of Allegiance was said.

ADDITIONS OR CORRECTIONS TO AGENDA

Chair Weisensel stated that item number 9, Community / Audience Recognition, would be moved to position number 3.

Motion by Wolf. **Second** by Smith.

Motion to Adopt the Agenda as corrected.

Ayes: 6

Nays: 0. Motion carried.

COMMUNITY/AUDIENCE RECOGNITION

Mayor Droste invited a resident businessperson to discuss her business. Kathy Plotnick gave an overview of her business, Steeped Tea. Kathy has received awards in sales and recruiting through the company after just being in business for a couple of years. Steeped Tea is a direct sales model. The Steeped Tea company is totaling approximately \$15 million in sales per year. Commissioners inquired about various aspects of Ms. Plotnick's business.

Chair Weisensel invited the other audience member to introduce himself. The guest introduced himself and stated he was in attendance as a casual observer of government.

CONSENT AGENDA

Motion by DeBettignies. **Second** by Abdulahi.

Motion to Approve the Consent Agenda with revised Minutes.

a. Approval of July 19, 2016 Meeting Minutes

Ayes: Droste, Wolf, Weisensel, Smith, Abdulahi, DeBettignies

Nays: None. Motion carried.

OLD BUSINESS

NEW BUSINESS

5.a. Business Appreciation Luncheon Discussion

Community Development Director Lindquist inquired about the preference of the Port Authority for the timing of the Business Appreciate Luncheon. The 2015 luncheon had been moved back to February of 2016 so that the Steeple Center could be utilized. Ms. Lindquist stated that she felt it

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was a little easier to schedule in February. Chair Weisensel invited the Commissioners to comment. Commissioner DeBettignies stated he thought the February timing worked well. Commissioner Abdulahi supported that comment. Commissioner Wolf also supported the February timing.

Commissioners discussed potential speakers and topics.

Commissioners discussed manufacturers in the community and the potential for recognizing those businesses through a publicity piece or at a meeting.

Chair Weisensel discussed the potential for a web page that highlights businesses and suggested we would be able to share that project at the Business Appreciation Luncheon. Chair Weisensel also agreed with an earlier suggestion about a presentation from Greater MSP about their metrics.

Chair Weisensel summarized the discussion; February timing is good and determine if Greater MSP or DEED would be available as a presenter.

5.b. Retail Update

Community Development Director Lindquist provided a brief summary of retail vacancy rates. The vacancy rate remained the same after the first quarter of 2016 at 4%.

Commissioner Droste discussed the retail leakage in the community and suggested that the Port Authority should make an effort to focus more on specific goals.

Commissioners discussed the provided Business Contact list. Commissioner Smith inquired about how Farmington is getting a Hy-Vee. Ms. Lindquist stated the City of Farmington was able to offer some deferred assessments which made the project more attractive.

Commissioners discussed retail opportunities.

CHAIRPERSON'S REPORT

Chair Weisensel stated that staff provided information about the Hotel & Hospitality Conference and invited Commissioners to attend.

DIRECTOR'S REPORT

REPORTS FROM PORT AUTHORITY COMMISSIONERS

Commissioner Abdulahi asked that there be a discussion about manufacturing next month and suggested activities could be arranged for Manufacturing Week in October.

Chair Weisensel invited Commissioners to the Dakota Aggregates Open House on September 8th.

Mayor Droste stated he will be presenting, along with other Dakota County Mayors, at an event on August 25th and invited Commissioners to attend.

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ADJOURNMENT

There being no further business to come before the Port Authority and upon a motion by Weisensel, second by DeBettignies, the meeting was unanimously adjourned at 6:54 p.m.

Respectfully Submitted,

Clarissa Hadler, City Clerk