

**FACILITIES TASK FORCE
REGULAR MEETING PROCEEDINGS
AUGUST 3, 2016**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Facilities Task Force was held on Wednesday, August 3, 2016 at 6:03 p.m. in the City Hall Conference Room, 2875 145th Street West, Rosemount.

Staff Liaison Emmy Foster called the meeting to order with Task Force members Brenda Rivera, Mark Deming, Sharon Peterson, Josh Otis present and Council Member Mark DeBettignies were present. Mayor Bill Droste welcomed the group. Task Force member Christina Sciopini was absent.

1. INTRODUCTIONS

Bill Droste:

- Welcome
- Overview/History
- Current Issues
- Will not generally attend

Mark DeBettignies:

- City Council Member: Our link to the City Council
- Liaison with other Task Forces and City efforts; served on Planning Commission for 5 ½ years; has lived in Rosemount since 1984.
- Overview/History
- Personal: Director/Sales Manager/Broker for Manufacturing
- Plan for 2040 and beyond

Brenda Rivera:

- Personal: working on Masters of Public Affairs, volunteer, worked for Railroad, Beyond the Yellow Ribbon campaigner
- Enjoys getting involved with the community; City Council candidate

Mark Deming:

- Personal: works for City of Apple Valley Police Department.
- Active in various things; has lived in Rosemount since 2010.
- City needs to catch up with self - growth/response and provide a professional image to residents, time to update facilities.

Josh Otis:

- Personal: Police for IGH, community involvement
- Saw IGH go through this 6-7 years ago, saw community involvement, help City to look at addressing growth/response/long-term decisions

Emmy Foster:

- Assistant City Administrator and a resident of Rosemount
- Can provide insight to various topics, past discussions, obtaining documents, scheduling with other City personnel and tours.

Sharon Peterson:

- Communication is a big factor; get people to link in and participate.
- Growth
- Budgets/finances
- Personal: Retired from 3M, Volunteer with varied perspectives-questions from different angles; volunteer work and serves as election judge.

2. BY LAWS

Staff Liaison Foster handed out a copy of the Task Force Bylaws.

3. ELECTION

- Sharon Peterson offered to serve as Chair.
- Brenda Rivera offered to serve as Vice-Chair.
- Christina Scipioni was nominated for Minute Taker.

4. DISCUSSION OF TASK FORCE

This Task Force will hold regular, public meetings and report back to the City Council. Controversial issues need to be handled with discretion.

- Discussed distributed Executive Summary from City Council Meeting May 3, 2016 with Bylaws.
- Discussed distributed Executive Summary from City Council Work Session October 30, 2007.
- Per Discussion of this meeting: Plan for City for 2040 and beyond
- This Team to present Plan to City Council:
 - Based on items which may include:
 - Immediate needs and long-term benefits
 - Met Council 2040 plans
 - City Plans and other on-going support Teams' efforts
 - Jobs and the Economy
 - Financial Responsibilities, taxes, bonds
 - Safety, accessibility
 - Risk management

Miscellaneous Discussion Items:

- City has approximately 1.6 acres of land available now (may need to confirm this number)
- Met Council rulings affect things such as: sewer, water, transportation and money

- U-MORE plans have changed over time, future negotiations are unknown
- U-MORE will not be included in this Task Force's plans
- Water-treatment plant goes to Empire Township
- (Water) Holding-tank is pending approval from the Met Council
- Flint Hills has "buffer zone". (They made land donation to Park and Rec)
- Public Works needs a wash-station for trucks to get washed to preserve them
- TIF (Tax Increment Financing) currently in place in some zoned areas, will expire in three years and then will go back to regular use
- MUSA Map is used for municipal uses, i.e.: sanitary

ACTION ITEMS from this Meeting:

- This Task Force should review the Met Council 2040 Comp Plan: see the website
- Financials documents available as needed. Some items are available on website. Building square footage and insurance coverage amounts discussed.
- Task Force will tour City properties. Emmy will attempt to schedule with person(s) that are key to the property to provide us the details. Tours will be consolidated to cover as much area as possible in one meeting. We will start tour with City Hall, Police, and Public Works at the next meeting.
- Emmy will set-up the first tour, for the next meeting on August 24
- Emmy will construct a contact list of this Task Forces' members and phone numbers and distribute.

AGENDA Next Meeting: August 24:

- Approve Meeting Minutes for August 3
- Note taking acceptance and/or discussion: Scipioni
- Tour of City Hall, Police and Public Works: Meet at 6pm at Public Works
- Determine Action Items for October 5

5. ESTABLISH REGULAR MEETING DATES

The next meeting of the Facilities Task Force is scheduled for Wednesday, August 24, 2016 and will tour the Public Works Building at 6 p.m. The tour will continue to the Police Department and City Hall and the group will meet at approximately 7:15 p.m. in the City Hall Conference Rooms. Beginning on October 5th, the Task Force will generally meet on the first Wednesday of the month from 6-8 p.m.

- 2016 schedule is:
 - August 3: First Meeting
 - August 24 (exception—replaces September)
Meeting will follow the tour
 - October 5
 - November 2
 - December 7

6. ADJOURNMENT

There being no further business to discuss, it was moved by Peterson and seconded by Deming that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 7:50 p.m.

**Respectfully Submitted,
Sharon Peterson, Chairperson**