

**ROSEMOUNT PORT AUTHORITY
REGULAR MEETING PROCEEDINGS
FEBRUARY 16, 2016**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Rosemount Port Authority was held on Tuesday, February 16, 2016 at 6:00 p.m. in the Council Chambers at City Hall, 2875 145th Street West, Rosemount.

Commissioner Droste called the meeting to order with Commissioners Wolf, Luig, Abdulahi and DeBettignies attending. Commissioner Smith and Weisensel were absent. Staff present included City Administrator Johnson, Community Development Director Lindquist, and City Clerk Hadler. The Pledge of Allegiance was said.

ADDITIONS OR CORRECTIONS TO AGENDA

City Administrator Johnson recommended a motion to appoint Commissioner Droste as Acting Chair in the absence of Chair Weisensel and Assistant Chair Smith.

Motion by Abdulahi. **Second** by DeBettignies.

Motion to appoint Commissioner Droste to Acting Chair.

Ayes: 5

Nays: 0. Motion carried.

Mr. Johnson stated there was one addition to the agenda that was emailed out earlier today and presented at the dais; item 5.b. Motion to Approve Cross Access Easement.

Motion by Droste. **Second** by DeBettignies.

Motion to Adopt the Agenda with the addition of item 5.b.

Ayes: 5

Nays: 0. Motion carried.

COMMUNITY/AUDIENCE RECOGNITION

CONSENT AGENDA

Commissioner Wolf noted the higher amount in the bills due to the expenditure approved this month for participation in Greater MSP.

Commissioner Abdulahi inquired about the Buxton contract and clarified that the City was opting out of that. City Administrator Johnson stated that was correct.

Motion by DeBettignies. **Second** by Wolf.

Motion to Approve the Consent Agenda.

a. Approval of January 19, 2016 Meeting Minutes

b. Bills and Invoices

Ayes: Droste, Wolf, Luig, DeBettignies, Abdulahi

Nays: None. Motion carried.

PUBLIC HEARING

4.a. Approval of the Sale of Property to Js QUAD LLC

Community Development Director Lindquist provided a summary of the need to hold a public hearing and approve the final sale of the property.

Acting Chair Droste opened the public hearing at 6:06 pm.

Motion by DeBettignies to close the public hearing. **Second** by Luig.

Ayes: Droste, Wolf, Luig, DeBettignies, Abdulahi

Nays: None. Motion carried.

Motion by Wolf to Approve the Resolution approving the sale of property to Js QUAD LLC.

Second by DeBettignies.

Ayes: Wolf, Luig, Droste, Abdulahi, DeBettignies

Nays: None. Motion carried.

OLD BUSINESS

5.a. Approval of Third Amendment to the Purchase Agreement

Community Development Director Lindquist stated there was a need to modify the closing date of the purchase agreement to “on or before March 10th”

Commissioner Wolf inquired about the effective date of the agreement. Community Development Director Lindquist explained the retroactive effective date.

Motion by DeBettignies to approve the third amendment to the purchase agreement.

Second by Luig.

Ayes: Wolf, Luig, Droste, Abdulahi, DeBettignies

Nays: None. Motion carried.

5.b. Motion to Approve Cross Access Easement

Community Development Director Lindquist provided information regarding the need for the easement onto the property being sold to Js QUAD LLC. A condition of the sale is that the City will put into place the cross access easement. The easement is necessary before the closing. The City is a party of the easement, but Js QUAD will be responsible as soon as the property transfers ownership.

Commissioner DeBettignies asked that the Agenda be updated on the files online.

Motion by DeBettignies to approve the cross access easement agreement with Master Transmission.

Second by Wolf.

Ayes: Wolf, Luig, Droste, Abdulahi, DeBettignies

Nays: None. Motion carried.

CHAIRPERSON’S REPORT

Acting Chair Droste noted that on Thursday there will be an open house and ribbon cutting at The Rosemount Senior Living facility.

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DIRECTOR'S REPORT

Ms. Lindquist stated she felt the business luncheon last week went well. She felt that the venue worked well and heard compliments about Steeple Center addition. She stated they had fliers for the business seminars and the information would be disseminated via City emails and website.

Acting Chair Droste noted a new cogeneration power facility utilizing the steam from the refinery is being discussed. Commissioners discussed cogeneration technology.

Acting Chair Droste noted the state TED grant the County received for the 42/52 improvement, so the County will now extend the four lane improvement a half mile to the east.

Acting Chair Droste discussed the ways to buffer the refinery from the City's residential areas. He also noted the future realignment of Akron Avenue in that area.

REPORTS FROM PORT AUTHORITY COMMISSIONERS

Commissioner DeBettignies noted the lack of progress in the hotel development.

Commissioners discussed the upcoming Park and Recreation Referendum.

ADJOURNMENT

There being no further business to come before the Port Authority and upon a motion by Droste, second by DeBettignies, the meeting was unanimously adjourned at 6:40 p.m.

Respectfully Submitted,

Clarissa Hadler, City Clerk