

**FACILITIES TASK FORCE
REGULAR MEETING PROCEEDINGS
February 1, 2017**

CALL TO ORDER

Pursuant to due call and notice thereof a regular meeting of the Facilities Task Force was held on Wednesday, February 1, 2017 at 6:04 p.m. in the City Hall Conference Room, 2875 145th St W, Rosemount.

Chair Sharon Peterson called the meeting to order with Task Force members Mark Deming, Josh Otis, Staff Liaison Emmy Foster and Council Member Mark DeBettignies were present. Brenda Rivera was absent.

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Motion by Deming. **Second** by Otis.

Motion to approve the January 4, 2017 Facilities Task Force minutes.

Ayes: 5

Nays: 0. Absent: 1. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

5.a. Report Planning/Draft

The Task Force members refined and edited the draft report that will be presented to City Council on March 21st at the City Council meeting. The draft will be distributed to Task Force members to review. Any final additions or changes will be made to the report at the next meeting in March.

5.b. Roundtable Discussion

None

REPORTS

6.a. Task Force Member Reports

None

6.b. Next Meeting Date

The next meeting of the Facilities Task Force is scheduled for March 1, 2017 at 6:00 p.m. in the City Hall Conference Room.

ADJOURNMENT

There being no further business to discuss, it was moved by Deming and seconded by Otis that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 7:16 p.m.

Respectfully Submitted,

**Emmy Foster
Assistant City Administrator**